

STAFF REPORT



MEETING DATE:	2/24/15
SUBJECT:	Action Minutes of the December 9, 2014, SRTA Meeting
AGENDA ITEM:	6-1
STAFF CONTACT:	Janie Coffman, Executive Assistant

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the action minutes of the December 9, 2014, SRTA meeting.

A blue ink signature of Daniel S. Little, consisting of stylized initials and a surname, written over a horizontal line.

Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the December 9, 2014, SRTA Meeting

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, December 9, 2014, 3:00 p.m.
City of Anderson Council Chambers
1887 Howard Street, Anderson, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members McArthur, Moty, Baugh, Watkins, Kehoe and Cadd were present. Board member Giacomini was absent.

1. **Call to Order**

Chair Baugh called the meeting to order at 3:02 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**

There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 **Action Minutes – October 14, 2014, SRTA Meeting**

5-2 **Future Meeting Schedule Through December 2015 – Information Only**

5-3 **Review and Approve Disbursements**

5-4 **Correspondence**

5-5 **Amendment #1 to the 2014/15 Overall Work Program**

5-6 **Review and Approve SRTA Financial Statements**

5-7 **Addition of Section 801.13 to the Financial and Accounting Policies and Procedures Manual Requiring SRTA Staff to Annually Review the Federal Government Excluded Parties List System**

By motion made, seconded (Moty/Kehoe) and unanimously carried, the consent calendar was approved.

Regular Calendar

6. Executive Director's Report

Informational item only.

7. Agreement for Consolidated Transportation Services Agency (CTSA) with Shasta Senior Nutrition Programs

Staff Recommendation:

1. Accept the CTSA Review prepared by the IBI Group; and
2. Approve an agreement with SSNP to continue to provide CTSA public transportation services through June 2016 at levels prescribed annually in SRTA's Transportation Development Act budget.

By motion made and seconded (McArthur/Moty), the staff recommendation passed unanimously.

8. Presentation of New Agency Website

Informational item only.

9. Consider Adopting a Four-Year Regional Transportation Plan Update Cycle (Public Hearing)

Staff Recommendation:

1. Hold a public hearing to take comments; and
2. Adopt a four-year Regional Transportation Plan update cycle starting in 2018.

Public hearing opened.

No one spoke.

Public hearing closed.

By motion made and seconded (Moty/Watkins), the staff recommendation passed unanimously.

10. Preliminary Planning Priorities for the FY 2015/16 Overall Work Program

Staff Recommendation is that the board of directors review and provide feedback regarding preliminary planning priorities for the FY 2015/16 OWP.

The board had no comments at this time.

11. Presentation of Upstate Region Plug-In Electric Vehicle Readiness Plan

Informational item only.

There being no other business to discuss, Chair Baugh adjourned the meeting at 4:18 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director

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