STAFF REPORT

MEETING DATE:	**2/24/15**
SUBJECT:	**Review and Approve Disbursements**
AGENDA ITEM:	**6-4**
STAFF CONTACT:	**Dave Wallace, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of December 1, 2014, to January 31, 2015.

Daniel S. Little, AICP, Executive Director

Attachment: SRTA Disbursements – December 1, 2014, to January 31, 2015

Type	Date	Num	Name	Memo	Credit
10001 · North Valley Bank Checking #131					
Bill Pmt -Check	12/02/2014	Payroll	Keith Williams	Keith Travel to CalAct Conf.	639.92
Bill Pmt -Check	12/02/2014	1776	Apex Technology Management	Computer	191.13
Bill Pmt -Check	12/02/2014	1777	Charter Business	Internet Connection	125.00
Bill Pmt -Check	12/02/2014	1778	EAP Inc	FSA Fee	75.00
Bill Pmt -Check	12/02/2014	1779	Haedrich and Company	Pest Inspection	225.00
Bill Pmt -Check	12/02/2014	1780	Maui Bob's Office Cleaning	Office Cleaning	155.00
Bill Pmt -Check	12/02/2014	1781	Pacific Benefit Consultants Inc	EAP Momthy Fee	75.00
Bill Pmt -Check	12/02/2014	1782	Timberline Healing	HVAC Inspection	450.00
Bill Pmt -Check	12/02/2014	1783	Wait Roofing	Roofing Inspection	200.00
Bill Pmt -Check	12/02/2014	1784	Wallner Plunbing	Plumbing Inspectiion	150.00
General Journal	12/02/2014	519	SRTA	Balance Adjustment	0.05
Transfer	12/08/2014		SRTA	Transfer to 2% Bike & Ped	100,000.00
Bill Pmt -Check	12/09/2014	Payroll	Keith Williams	Bike Adv Committee	226.30
Bill Pmt -Check	12/09/2014	1785	City of Redding Utilities	Electricity	400.84
Bill Pmt -Check	12/09/2014	1786	DKS Associates	TDM Modeling	10,090.00
Bill Pmt -Check	12/09/2014	1787	Office Depot	Office Supplies	328.44
Bill Pmt -Check	12/09/2014	1788	PG&E	Natural Gas	55.34
Bill Pmt -Check	12/09/2014	1789	Record Searchlight	Public Notice	139.70
General Journal	12/14/2014	524	Teamwork HR	PAYROLL ENDING DECEMBER 14, 2014	27,038.20
Bill Pmt -Check	12/16/2014	1790	APA	Dues	325.00
Bill Pmt -Check	12/16/2014	1791	Apex Technology Management	Computer	135.13
Bill Pmt -Check	12/16/2014	1792	Enplan	Building- Phase I Environmental	2,500.00
Bill Pmt -Check	12/16/2014	1793	IBI Group	CTSA Study	5,585.97
Bill Pmt -Check	12/16/2014	Debit Card	APA	Dues	319.00
Bill Pmt -Check	12/23/2014	1794	Amy Holtzen	Document Template Design	300.00
Bill Pmt -Check	12/23/2014	1795	Ideal Property Management	January 2015 Rent	3,056.00
Bill Pmt -Check	12/23/2014	1796	Kenny, Snowden & Norine	Legal	30.00
Bill Pmt -Check	12/23/2014	1797	Office Depot	Office Supplies	111.57
Bill Pmt -Check	12/23/2014	1798	Rincon Consultants Inc	RTP Consulting	33,662.06
Bill Pmt -Check	12/23/2014	1799	Vestra	November On Call Support	531.18
Bill Pmt -Check	12/23/2014	1800	Western Business Products	Copier Charges	262.94
General Journal	12/28/2014	525	Teamwork HR	PAYROLL ENDING DECEMBER 28, 2014	33,661.27
General Journal	12/31/2014	527	Tri Counties Bank	December 2014	0.43
General Journal	12/31/2014	531	SRTA	Balance Adjustment	0.01
Bill Pmt -Check	01/02/2015	1801	Apex Technology Management	Computer-Monthly	1,635.75
Bill Pmt -Check	01/02/2015	1802	Bay Alarm	Security Alarm	115.77
Bill Pmt -Check	01/02/2015	1803	Charter Business	Internet Connection	125.00
Bill Pmt -Check	01/02/2015	1804	EAP Inc	EAP Fee	75.00
Bill Pmt -Check	01/02/2015	1805	FP Mailing Solutions	Postage Rental	96.59
Bill Pmt -Check	01/02/2015	1806	Maui Bob's Office Cleaning	Cleaning	155.00
Bill Pmt -Check	01/02/2015	1807	Office Depot	Office Supplies	257.57
Bill Pmt -Check	01/02/2015	1808	Pacific Benefit Consultants Inc	FSA Fee	75.00
Bill Pmt -Check	01/02/2015	1809	Record Searchlight	Public Notice	119.88
Bill Pmt -Check	01/02/2015	1810	Utility Telephone	Trelephone	282.93
Bill Pmt -Check	01/02/2015	Payroll	Dan Little	Local Mileage	100.24
Bill Pmt -Check	01/02/2015	Payroll	Dan Wayne	Local Mileage	38.00
Bill Pmt -Check	01/02/2015	Payroll	Jennifer Pollom	Local Mileage	42.22
General Journal	01/05/2015	548	Tri Counties Bank	Bill Pay Charges	0.43
Bill Pmt -Check	01/06/2015	Payroll	Janie Coffman	Local Mileage	53.20
Bill Pmt -Check	01/06/2015	Payroll	Kathy Urlie	Local Mileage	4.48
Bill Pmt -Check	01/06/2015	Payroll	Sean Tiedgen	Local Mileage	15.12
Transfer	01/06/2015		SRTA	Transfer to 2% Bike & Ped	100,000.00
General Journal	01/11/2015	532	Teamwork HR	Payroll Ending January 11, 2015	27,751.81
Bill Pmt -Check	01/13/2015	1811	AT Conference	Conference Calls	6.89
Bill Pmt -Check	01/13/2015	1812	CAL ACT	2015 Dues	415.00
Bill Pmt -Check	01/13/2015	1813	City of Redding Utilities	Electricity	379.77
Bill Pmt -Check	01/13/2015	1814	PG&E	Natural Gas	82.37
Bill Pmt -Check	01/13/2015	1815	Record Searchlight	Public Notice	75.10
Bill Pmt -Check	01/13/2015	1816	Trillium Solutions Inc	1550-Google Transit	2,400.00
Bill Pmt -Check	01/13/2015	1817	Utility Telephone	Telephone	289.73

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	01/16/2015	1818	Civic Plus	Web Site Developer	4,649.61
Bill Pmt -Check	01/16/2015	1819	Office Depot	Office Supplies	122.10
Bill Pmt -Check	01/16/2015	1820	Shasta County Dept of Public Works	Burney Non-motorized Project	12,124.65
Bill Pmt -Check	01/22/2015	1821	Apex Technology Management	Computer	115.00
Bill Pmt -Check	01/22/2015	1822	Kenny, Snowden & Norine	Legal	530.40
Bill Pmt -Check	01/22/2015	1823	Vestra	December SCS Consulting	5,410.35
Bill Pmt -Check	01/22/2015	1824	Western Business Products	Copier Charges	262.94
General Journel	01/25/2015	545	Teamwork HR	Payroll Ending January 25, 2015	28,112.49
Transfer	01/26/2015		SRTA	Transfer to 2% Bike & Ped	33,305.00
Bill Pmt -Check	01/26/2015	1825	AT&T Mobility	Cell Phone	123.84
Bill Pmt -Check	01/26/2015	1826	Ideal Property Management	February 2015 Rent	3,056.00
Bill Pmt -Check	01/26/2015	1827	LyRo Printing	Business cards	42.90
Bill Pmt -Check	01/26/2015	1828	Pages	Printing	82.04
Bill Pmt -Check	01/26/2015	1829	Rincon Consultents Inc	December RTP Consulting	5,673.75
Bill Pmt -Check	01/28/2015	Payroll	Keith Williams	Local Mileage	36.73
Bill Pmt -Check	01/29/2015	1830	Charter Business	Internet Connection	125.00
Bill Pmt -Check	01/29/2015	1831	City of Redding- Public Works	1st Quarter OWP	2,135.73
Bill Pmt -Check	01/29/2015	1832	Pacific Benefit Consultents Inc	FSA Fee	75.00
Bill Pmt -Check	01/29/2015	1833	Redding Printing Co	Brochures	890.10
Bill Pmt -Check	01/29/2015	1834	SRTA	Super Region Dues	500.00
Bill Pmt -Check	01/29/2015	1835	Utility Telephone	Telephone	285.49
General Journal	01/30/2015	549	Facebook	Facebook Charges on Outreach	266.82
Total 10001 · North Valley Bank Checking #131					453,564.27
TOTAL					453,564.27