STAFF REPORT

MEETING DATE:	**2/25/14**
SUBJECT:	**Amendment # 1 to the FY 2013/14 Overall Work Program (OWP)**
AGENDA ITEM:	**6-5**
STAFF CONTACT:	**Daniel Wayne, Senior Transportation Planner**

STAFF RECOMMENDATION:

It is recommended that the board of directors adopt Resolution Number 14-01, approving Amendment #1 to the FY 2013/14 Overall Work Program (OWP).

DISCUSSION:

The OWP is the agency's annual budget and program of activities. Amendment #1 to SRTA's FY 2013/14 OWP will:

1. True-up mid-year differences between estimated and actual expenditures, resulting in a net decrease of $173,000 (see attached summary);
2. Add $30,000 Federal Transit Administration Section 5303 revenue to Work Element 706.02 (Consolidated Transit Planning and Coordination) to update the Shasta County Coordinated Human Transportation Services Plan and evaluate the use of automatic vehicle locator (AVL) and farebox collection technologies for public transit.
3. Carryover Google Transit project to FY 2013/14 by adding Work Element 800.11 and $7,833 from prior Caltrans grant to make final consultant payment.

ALTERNATIVES:

The board of directors may decline to amend the OWP as recommended or consider each item separately.

OTHER AGENCY INVOLVEMENT:

Caltrans District 2 must approve the amendment. The Technical Advisory Committee concurs with the staff recommendation.

FINANCING:

The net impact of Amendment #1 to the FY 2013/14 OWP is an expense reduction of $135,167. These funds will be carried over to the next fiscal year.

Daniel S. Little, AICP, Executive Director

Attachments: Resolution Number 14-01: Amendment #1 to the FY 2013/14 Overall Work Program (OWP)
Overview of Amendment #1 to the FY 2013/14 Overall Work Program

RESOLUTION

RESOLUTION NUMBER:	**14-01**
SUBJECT:	**Amendment #1 to the FY 2013/14 Overall Work Program (OWP)**

WHEREAS, the Shasta Regional Transportation Agency (SRTA) requests an amendment to the FY 2013/14 OWP; and

WHEREAS, Overall Work Program work elements and funding sources cannot be changed without SRTA and the California Department of Transportation (Caltrans) approval.

NOW, THEREFORE, BE IT RESOLVED that SRTA hereby approves Amendment #1 to the FY 2013/14 OWP.

BE IT FURTHER RESOLVED that Amendment #1 shall be considered final and in full force and effect upon acceptance and approval thereof by Caltrans District 2.

PASSED AND ADOPTED this 25th day of February, 2014, by the Shasta Regional Transportation Agency.

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______________________________, **Chair**
Shasta Regional Transportation Agency

Overview of Amendment #1 to the FY 2013/14 Overall Work Program

Work Element		Fiscal Impact	Reason for Amendment
701.01	Development of RTP	$33,037.30	Increase in estimated personnel time of $79,037.30 Decrease in consultant services of $46,000.00
701.02	Travel Demand Model	$45,892.82	Increase in estimated personnel time of $2,392.82 Increase in consultant services of $43,500.00
701.06	Interagency Comm & Policy Monitoring	($20,332.00)	Decrease in estimated personnel time
701.07	Sustainable Communities (Rnd 2)	($105,227.82)	Increase in estimated personnel time of $7,788.18 Decrease in consultant services of $113,016.00
701.08	Freight and Goods Movement	($23,493.90)	Decrease in estimated personnel time
701.09	Air Quality & Climate Adaptation	($9,118.17)	Decrease in estimated personnel time
701.11	HPMS	$6,393.42	Increase in estimated personnel time
702.01	Programming of TIPS	($17,431.71)	Decrease in estimated personnel time
702.02	OWP Budget and Adm.	$9,951.95	Increase in estimated personnel time
703.01	Mgmt of Bike & Ped	$19,733.22	Increase in estimated personnel time
704.01	SRTA Board and TAC Meetings	($12,323.58)	Decrease in estimated personnel time
704.04	Information Dissemnation	$8,661.05	Increase in estimated personnel time of $2,661.05 Decrease in services and supplies of $9,000 Increase in consultant services of $15,000.00
705.01	ITS Architecture Update	($17,626.12)	Decrease in estimated personnel time
705.02	GIS Applications	($11,708.91)	Decrease in estimated personnel time of $1,708.91 Decrease in consultant services of $10,000.00
706.02	Transit Planning & Coordination	$36,171.23	Increase in estimated personnel time
707.01	Corridor Studies	($1,362.77)	Decrease in estimated personnel time
707.02	Safe Routes to Schools	($119,348.00)	Increase in estimated personnel time of $1,235.18 Decrease in consultant services of $120,583.18
708.03	Management of TDA	$12,786.59	Increase in estimated personnel time
708.99	Unreimbursed Indirect	($4,414.66)	Decrease in estimated personnel time
801.01	Super Region	($3,240.07)	Decrease in estimated personnel time
Net fiscal impact of true-up:		**($173,000.13)**	
706.02	Transit Planning & Coordination	$30,000.00	New work task: Evaluate use of automatic vehicle location (AVL) and farebox collection technologies
800.11	Google Transit	$7,833.00	Carryover prior Caltrans grant funds for final consultant payment
Net fiscal impact of Amend #1:		**($135,167.13)**	

Acronyms: Regional Transportation Plan (RTP); Highway Performance Measuring System (HPMS); Transportation Improvement Program (TIPS); Technical Advisory Committee (TAC); Overall Work Program (OWP); Intelligent Transportation Systems (ITS); Geographic Information Systems (GIS); Transportation Development Act (TDA).