REPORT TO SHASTA COUNTY RTPA

SUBJECT		MEETING DATE	ITEM NUMBER
Minutes of the December 18, 2007, RTPA Meeting		02/26/08	4-1

RECOMMENDATION
It is recommended that the Board approve the minutes of the December 18, 2007, RTPA meeting.

Daniel S. Little, AICP, Executive Director

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Attachment: Minutes of December 18, 2007, RTPA Meeting

UNAPPROVED MINUTES

SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY (MPO)
Tuesday, December 18, 2007, 4:00 p.m.
City of Anderson Council Chambers,
1887 Howard Street, Anderson, California.

(Note: These minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta County Regional Transportation Planning Agency, but rather as a record of meeting time, place and attendance; the order and general nature of discussion; Board deliberations; and action taken, if any.)

Board Members Comnick, Hawes, Stegall, Dickerson, Baugh and Palmer were present. Board Member Hartman was absent.

1. **Call to Order**
Chair Comnick called the meeting to order at 4:04 p.m.

2. **Staff Introductions**

3. **Public Comment Period**
There was no one who wished to speak during the Public Comment Period.

Consent Calendar

4-1 **Minutes of October 23, 2007, RTPA Meeting**

4-2 **Future RTPA Meeting Schedule Through December 2008 - Information Only**

4-3 **Appoint Members to the Social Services Transportation Advisory Council (SSTAC) - Consider Approval**

4-4 **Job Access Reverse Commute/New Freedom (JARC/NF) Delegation of Authority**

4-5 **Amend Personal Services Agreement with Dowling Associates, Inc.**

By motion made, seconded and unanimously carried (Stegall/Baugh), the items on the Consent Calendar were approved, with Board member Palmer abstaining on item 4-1.

Regular Calendar

5. **Elect Vice-Chair**
Board member Stegall nominated Dick Dickerson, Gracious Palmer seconded the motion, and the nomination passed unanimously.

6. **Regional Blueprint FY 07/08 Grant Application**

Staff member Dan Wayne gave an update on the Shasta*FORWARD>>* Regional Blueprint Project and requested Board action regarding submittal of the fiscal year 07/08 application. This is in addition to the current grant application to the California Regional Blueprint Planning Program. Mr. Wayne noted that Shasta*FORWARD>>* is proceeding on schedule and on budget. The next step is to establish performance measures. It is hoped that a steering committee grows out of the upcoming January 11 meeting. The public outreach portion of the project will be launched in mid-January. This can be broken down into three steps. The first step is the community awareness education and engagement portion. The second step is exploration and refinement of the potential growth themes. The third step is a review of the final regional growth scenarios.

Mr. Wayne explained that a fiscal year 07/08 blueprint grant application was submitted on November 30, 2007, in the amount of $197,000. If awarded, it would be in addition to, and in support of, the existing grant. There is one portion of the grant proposal that involves a project the Shasta Builders Exchange is constructing right now, called Agree Park.

Kent Dagg, CEO for the Shasta Builders Exchange (SBE) stated that the Shasta Builders Exchange has not taken a position on the Shasta*FORWARD>>* project. Mr. Dagg noted some concerns with the terms 'blueprint principles' and 'blueprint friendly' and questioned the extent of in-kind staff time contributions from SBE.

Mr. Wayne requested that the Board adopt resolution 07-11 approving submittal of fiscal year 07/08 grant application to the California Regional Blueprint Planning Program.

By motion made and seconded (Baugh/Hawes), the staff recommendation passed unanimously.

7. **Regional Transportation Improvement Program (RTIP) Project Delivery Update**

Executive Director Dan Little gave an update on the projects funded through the Regional Transportation Improvement Program (RTIP). The Dana to Downtown Project was awarded a California Transportation Commission (CTC) allocation with a construction contract to be awarded in February. The Redding Downtown Improvements are essentially complete and were 100% funded through the RTIP. The Cottonwood Hills Truck Climbing Lanes received $22.9 million in Corridor Mobility Improvement Act funds with construction expected to start around 2010 to 2011.

8. 2008 Regional Transportation Improvement Program (RTIP): Candidate Projects and Priorities (Public Hearing)

Executive Director Dan Little explained that the Regional Transportation Improvement Program (RTIP) has to be updated every two years, based on a fund estimate from the California Transportation Commission of what might be available. For this cycle, the minimum guarantee for programming is zero; the maximum share - that is not guaranteed - is up to $9 million. Mr. Little noted that we want to have some kind of programming for that $9 million so as not to convey any shortage of needs in Shasta County.

Mr. Little stated that the question before the Board is a preliminary question in order to get it to the Board early, before the February meeting: What should the programming be for that $9 million: what is the next set of projects?

Mr. Little noted that after twelve years, enough money has finally been accrued for Dana to Downtown. Now the RTPA can start looking at other projects. Mr. Little explained that they need to look at some of the guiding principles that have been used in the past for how RTIP projects have been selected.

1. Is the project consistent with Regional Transportation Plan (RTP) priorities?
2. Can the project leverage substantial new funds which would not otherwise come to the region?
3. Does the project serve a regional, congestion-relief benefit?
4. Is full project funding likely?
5. Can the project be funded with non-STIP funds?
6. Does the local agency already fund regional needs identified in the RTP?

They need to look at some of the prior commitments where there's been partial funding for projects, but not enough funding to finish those projects. Mr. Little provided specific recommendations on how staff believes the RTPA should proceed. He requested the Board's input, and asked for a specific recommendation at the February meeting. In the meantime a straw proposal will be submitted to the CTC, with this Board having the authority to change it for Interstate 5 from Bonnyview to the Central Interchange.

Chair Comnick opened the floor for a public hearing with no one wishing to speak.

The Board unanimously agreed that staff should go with the suggested principles, priorities, and straw proposal.

9. **Concur with Caltrans 299/44/36/395 Focus Route Corridor Management Plan**

Laura Rose of Caltrans District 2 gave a presentation on the Highway 299/44/36/395 Focus Route Corridor Management Plan. Ms. Rose explained that the Corridor Management Plan extends from Arcata to Reno, Nevada, incorporating several pieces of corridor - 299/44/36 and 395 as the east-west route. The reason they came up with a Corridor Management Plan was to respond to potential funding availabilities from proposition 1B. Funding did not materialize for specific projects along the 44 corridor, but with the plan in place, they are in a better position for future funding opportunities and to strive for projects that assist the overall mobility on that corridor.

Michelle Millette of Caltrans District 2 explained that the Plan is a management strategy for the entire corridor. It is to be used as a basis for identifying the needs for projects along the corridor. It compliments the Regional Transportation Plan. If opportunities present themselves in the future, there is already a Plan in place with projects identified and needs justified to present for funding.

By motion made and seconded (Hawes/Palmer), the resolution was adopted unanimously.

10. **Executive Directors Report**

Executive Director Dan Little stated proposition 1B funding is still happening. Guidelines for the bigger programs, i.e. the Trade Corridor Program and the State Local Partnership Program are currently being developed. Unfortunately, Shasta County can't nominate projects because they are requiring at least a 50% local match to submit an application for these funds.

There being no other business to discuss, Chair Comnick adjourned the meeting at 5:07 p.m.

Respectfully submitted,

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Daniel S. Little, Executive Director

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