

STAFF REPORT



MEETING DATE:	2/26/13
SUBJECT:	Minutes of the December 20, 2012, SRTA Meeting
AGENDA ITEM:	6-2
STAFF CONTACT:	Janie Coffman

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the minutes of the December 20, 2012, SRTA meeting.

A handwritten signature in black ink, appearing to read "Daniel S. Little", is written over a horizontal line.

Daniel S. Little, AICP, Executive Director

Attachment: Minutes of the December 20, 2012, SRTA Meeting

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, December 20, 2012, 3:00 p.m.
City of Anderson Council Chambers
1887 Howard Street, Anderson, California

(Note: These minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place and attendance; the order and general nature of discussion; board deliberations; and actions taken, if any.)

Board members McArthur, Jones, Moty, Baugh, Watkins and Hawes were present.

1. Call to Order

Chair Moty called the meeting to order at 3:01 p.m.

2. Pledge of Allegiance

3. Staff Introductions

4. Public Comment Period

There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 Minutes – October 23, 2012, SRTA Meeting

5-2 Future Meeting Schedule Through December 2013 – Information Only

5-3 Amendment #1 to the 2012/13 Overall Work Program (OWP)

5-4 Resolution No. 12-14 Supporting the City of Redding's 2012/13 Environmental Enhancement & Mitigation (EEM) Grant Application for Non-Motorized Infrastructure Improvements

5-5 2013 Federal Transportation Improvement Program (FTIP) Amendment #1

5-6 Amend Social Services Transportation Advisory Council (SSTAC) Bylaws and Appoint Membership

5-7 Amend Contract with VESTRA Resources and DKS Associates

By motion made, seconded and unanimously carried (Jones/Watkins), the consent calendar was approved with board member McArthur abstaining from item 5-1. Board member Baugh noted

that his wife is now a City of Anderson council member in case there is any conflict of interest with any of the items.

Regular Calendar

7. Policy for New Hires: Public Employee's Pension Reform Act (PEPRA)

Executive Director Little explained the new Public Employee's Pension Reform Act (PEPRA). The act generally applies to new hires after January 1, 2013. The act segregates employees into two classes; legacy employees and non-legacy employees. Legacy employees are anyone who has been in the CalPERS system within six months of their hiring date, as well as agencies with reciprocity to CalPERS. Current agency employees are under the 2% at 55 retirement formula. There is a reduced pension plan for non-legacy hires to 2% at 62.

The SRTA total cost for the pension plan is based on a percentage of salaries – 19.082%. Of that the employees pay the full 7% share and the agency pays 12%. That would apply to legacy hires as well. If the agency hired a non-legacy employee, the percentage of salaries would be about 14%. The agency would pay 7% and the employee would pay 7%.

This item was for information purposes and no action was taken.

8. Approve California Public Employee Retirement System (CalPERS) Contract for Retirement Benefits and Related Actions

Executive Director Little presented the staff report that recommends the board:

1. Approve a contract with CalPERS for retirement benefits pursuant to Resolution 12-18; and
2. Approve Resolution 12-19 permitting pre-tax employee payroll deductions for CalPERS service credit purchases.

Discussion:

Board member Baugh: Is the option to purchase service credits pre-taxed, consistent with established policy of the agency?

Executive Director Little: It's an option that has not been considered by the agency. The county did allow the pre-taxing and deducted it from the employee's checks.

By motion made and seconded (Baugh/Hawes) the staff recommendation passed unanimously.

9. Approve Reclassification for Senior Accountant – Confidential Position

Executive Director Little presented the staff report that recommends the board adopt Resolution No. 12-21 to:

1. Approve reclassification of the senior accountant – confidential position to the chief fiscal officer – confidential position; and

2. Revise the corresponding job specification and salary plan as attached.

Discussion:

Board member Jones: You said this action would result in agency maximum cost of \$6,928 and roughly there would be an offsetting agency savings of approximately \$200 per hour in professional accounting consultant fees for support of SRTA operations. What does that look like at the end of the year?

Executive Director Little: The added amount for this year is \$3,622. There is a value in incorporating the professional credentials into this position because we're paying the individual \$30 an hour versus a certified public accountant consultant \$200 an hour. More importantly we have the expertise right there in the office.

Board member Baugh: This was a good hire. Mr. Little's plan of action to retain and encourage Mr. Wallace is a good call. It's difficult for a small agency to find someone of this caliber of qualifications. Having a CPA on staff elevates the transparency and the obvious that we're making sure the public's money is accounted for.

By motion made and seconded (Baugh/Jones) the staff recommendation passed unanimously.

10. Presentation of Pit River Tribe Bicycle and Walkway Environmental Justice Grant Project

Executive Director Little introduced Charlie Alexander of the consulting firm Fehr and Peers who gave a presentation on the Pit River Tribe Bicycle and Walkway Environmental Justice Grant Project in Burney.

Discussion:

Board member Jones: Where is the grant from? How much is the grant? How many miles of trails are there? Who will do the upkeep?

Mr. Alexander: The grant is an Environmental Justice grant from Caltrans Community Based Transportation Planning, and is for \$157,000. The majority of the projects fall into shoulder widening and sidewalks; the trails are minimal – less than two miles. Upkeep has yet to be identified – maybe through county parks.

Board member Baugh: Who would be pursuing the construction grants? Did this take into account the improvements that have been happening on Main Street in downtown Burney this last summer? The Shasta county parks budget for all of Shasta county is only \$27,000, so there isn't money there for upkeep.

Mr. Alexander: The eligible applicants vary from funding source to funding source. For the Safe Routes to School Grant the most likely applicant is the Shasta county public works department. Main Street improvements were taken into account.

6. Presentation for Outgoing Board Members

Executive Director Little explained that the SRTA is losing two long tenure board members – Glenn Hawes and Norma Cornick. Norma Cornick has been on the board 12 years and served as Chair two times. Glenn Hawes has been on the board for 14 years, since 1998.

Chair Moty presented board members Glenn Hawes and Norma Cornick with plaques in recognition of their service.

There being no other business to discuss, Chair Moty adjourned the meeting at 3:48 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director

/jac