REPORT TO SHASTA COUNTY RTPA

SUBJECT		MEETING DATE	ITEM NUMBER
Consider 2003/2004 Transportation Development Act (TDA) True-Up Instructions and Amended Claims		4/26/05	3-3

RECOMMENDATION
It is recommended that the Agency:

1) Approve Resolution 05-03 reflecting revised 2003/2004 Transportation Development Act (TDA) allocation instructions; and
2) Approve revised 2003/2004 TDA claims as reflected in Exhibit B (attached).

SUMMARY
RTPA Policy 6-3 and TDA regulations provide for a reconciliation of claimant transit obligations to RABA's actual costs on an annual basis. Revised allocation instructions and claims have been prepared for Agency approval. Exhibit A reflects the revised calculation of transit obligations based upon RABA's actual audited costs. Exhibit B represents the revised schedule of claims.

After funding RABA's true TDA requirement (Actual Operating Expenses plus Capital costs), amounts available for Other Uses were increased, with the exception of the City of Redding, as follows:

City of Redding	$(236,865)
Anderson	33,741
City of Shasta Lake	22,168
County of Shasta	91,948
TOTAL	$ (89,008)

DISCUSSION
In April 2003, the Agency approved TDA claims for 2003/2004. That approval was based on RABA's anticipated costs for the year. The actual costs of providing transit are now available in the 2003/2004 audited financial statements and RABA's annual report of transactions to the State Controller's office. This revision to the TDA claims is based on RABA's actual costs (operating and capital) of providing transit services. This true-up also updates the population changes used in the apportionment and allocation process.

The result of changes in transit cost obligations is as follows and demonstrated in Exhibit C:

1) There was a decrease in "off-the-top" RTPA administration costs and core-planning functions, and an increase in sales tax revenue and state transit assistance revenue resulting in a $256,360 disbursement to claimants. The RTPA received increased resources in sales tax revenue and State Transit Assistance (STA) revenue during the 2003/2004 fiscal year. The RTPA may disburse excess revenue from sales tax and STA, but must maintain a cash reserve equivalent to RABA's capital reserve of $500,000 and $200,000 reserved for RTPA administrative operations. In the 03/04 true-up, the RTPA will disburse $256,360 of this excess currently residing in the treasury.

2) RABA's actual TDA requirement (total operating expenses less revenues plus capital costs) incurred was $4,271,482 (Exhibit D). This compares with an estimated TDA requirement of $3,255,161 when the original claims were approved. These components result in an increase in the claimants' collective transit obligation of $1,016,321 (Exhibit A). RABA requested

a draw on reserves of $455,000 in October 2004 to subsidize their increased costs during fiscal year 2003/2004. RABA has requested that the replenishment of reserves be split between the 2003/2004 and 2004/2005 true-up. This will decrease RABA's available reserve to approximately $326,000 until the remainder due from RABA is replenished in the 2004/2005 true-up.

3) The original claims contemplated RABA utilizing $447,200 of FTA Section 5307 funding for urbanized areas. RABA actually received $1,051,443 of FTA Section 5307 grant revenue for operating. This results in an increase in the transit obligation assigned exclusively to the cities of Anderson, Redding and Shasta Lake of $604,243.

4) There was no change in Section 5311 grant revenue for rural areas.

5) There was a decrease in staff time allocated to Rural Transit. Costs associated to operation of Burney Express decreased. The net result decreases the County's transit obligation for Burney Express and rural administration by $66,708.

In summary, the impact of the true-up on claimants resulted in an increase in funding available for other uses to the Cities of Anderson and Shasta Lake, and Shasta County. The City of Redding will be required to repay $236,865 back to the RTPA. This will come out of Redding's current year streets and roads allocation starting in April 2005, until repaid in June 2005.

ALTERNATIVES

The Agency could modify any of the above-proposed revisions. This is not recommended because this reconciliation has been prepared in accordance with RTPA Policy 6-3 and TDA regulations.

OTHER AGENCY INVOLVEMENT

This reconciliation or "true-up" was developed in cooperation with RABA and City of Redding staff who concur with the staff recommendation.

The staff recommendation and supporting schedules were shared with the staffs of Redding, Shasta County, Shasta Lake and Anderson, who have indicated their concurrence with the staff recommendation. It was further discussed at the April 12, 2005, Technical Advisory Committee (TAC) meeting.

FINANCING

Approval of revised 2003/2004 claims will make claims consistent with actual costs and revenues of providing transit service.

Daniel J Kovacich

Daniel J. Kovacich, Executive Officer

SLC/jac

Attachment: Resolution No. 05-03
Exhibit A - Calculation of Revised TDA Apportionments and Transit Obligations for 2003/2004
Exhibit B - Revised Schedule of Annual Claims/TDA Budget
Exhibit C - Calculation of Impacts on Claimants Transit Obligations.
Exhibit D - Calculation of RABA TDA Requirement

RESOLUTION NO. 05-03
REVISED SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS AND CLAIMS FOR FY 2003/2004

WHEREAS, Section 99230 of the California Public Utilities Code (PUC) requires that each transportation planning agency shall annually determine the amount of LTF funds to be allocated to each claimant, from an analysis and evaluation of the total amount anticipated to be available in the Local Transportation Fund (LTF) and the relative needs of each claimant for the purposes for which the fund is intended, and consistent with the provisions of the law; and

WHEREAS, PUC Section 99231 and the California Code of Regulations, Section 6655 require that the transportation planning agency shall allocate to a claimant for a given area only such moneys as represent that area's apportionment; and

WHEREAS, the provisions of PUC Section 99401.5 require that the Regional Transportation Planning Agency (RTPA) annually review and make findings concerning "unmet transit needs" in each claimant jurisdiction and, prior to making any LTF allocations to claimants for street and road purposes, fund such unmet transit needs in each claimant jurisdiction as have been found "reasonable to meet"; and

WHEREAS, the RTPA made the required transit needs findings process for each claimant agency in Shasta County for 2003/04 at its April 22, 2003 meeting, as reflected in Resolution No. 03-04; and

WHEREAS, the resulting proposed LTF allocations to the claimant jurisdictions will fund all identified transit needs that can be reasonably funded, and only thereafter will LTF monies be made available for eligible streets and road purposes; and

WHEREAS, these revisions to the 2003/04 TDA allocations to the claimants maintain the existing level of transit service previously determined by the RTPA to be reasonable to meet; However, specified true-ups are proposed to more accurately reflect actual transit expenses incurred since the original claims were adopted. Actual expenses were agreed to audited financial statements and compared to the original filing. RABA costs were more than estimated by $1,016,321. In October 2004, RABA requested a draw on reserves to subsidize increased operating costs. It is agreed that RABA will replenish reserves with $172,721 from the revised 2003/2004 claims, and the remainder will be replenished in the 2004/2005 true-up of claims. RABA's actual funding for 5307 was more than estimated by $604,243. There were decreases in "off-the-top" administration, core planning functions, and excess sales tax revenue and State Transit Assistance revenue, resulting in an increase to claimants of $256,360. There was no change to 5311 revenue. Burney Express and rural transit administration costs decreased collectively by $66,708. The overall result is an increase to RABA of $412,076 less $172,721 to replenish reserves, a decrease in costs associated with Burney Express and rural transit administration, "off-the-top" administration, core planning functions, and excess cash. These differences collectively result in a net negative impact to the agencies of $89,008.

NOW, THEREFORE, BE IT RESOLVED that Shasta County Regional Transportation Planning Agency:

(1) Determines that the 80% service hours/20% population-based cost sharing formula represents the cost sharing alternative which reflects the most equitable distribution of RABA service area costs to the claimant agencies in light of the transit system benefits each will realize from the RABA provided services; and

(2) Approves the true-up to the 2003/04 claims as summarized in Schedule A and better reflect actual transit costs incurred to date.

(3) Approves allocations for each claimant jurisdiction that are consistent with and reflected in the 2003/04 TDA Budget attached as Schedule B; and

(4) Approves the claims for TDA funds as submitted by claimants for transit funds in the amounts not exceeding those shown on Schedule B for fiscal year 2003/04.

PASSED AND ADOPTED this 26th day of April 2005, by the Shasta County Regional Transportation Planning Agency.

____

Glenn Hawes, Chairman
Shasta County Regional
Transportation Planning Agency

SHASTA COUNTY RTPA

CALCULATION OF TDA APPORTIONMENT AND TRANSIT OBLIGATIONS

2003-2004 TRUE UP

EXHIBIT A 1 of 2

Population Factors (for Apportionment Only)					
Based on 2004 E-1 Population Report	Population				
	Based on 2004				
	1/1/2004	Percentage			
Redding	87,300	49.69%			
Anderson	10,050	5.72%			
Shasta Lake	10,050	5.72%			
Unincorporated County Area	68,300	38.87%			
Total Population in RTPA Area	175,700	100.00%			
Service Hour Factors					
Allocate Service Hours to Claimant Jurisdictions					
Service Hours from RABA					
Represents Daily Hours Allocated to each Jurisdiction					
	REDDING	ANDERSON	SHASTA LAKE	SHASTA COUNTY	DAILY TOTAL
Hours by Jurisdiction	120.05	0	8.45	9.00	137.50
Hours Shasta College Express	3.45				3.45
Hours on Route 9	9.00	6.50	0	4.00	19.50
	132.50	6.50	8.45	13.00	160.45
	82.58%	4.05%	5.27%	8.10%	100.00%
Claimant Populations Within Urban Fixed Route Area		Population in	Population Split	Service Hour Split	Weighted
based on 2004 State Department of Finance E-1 report		Service Area	20%	80%	Average
					Share
Redding		87,300	77.47%	82.58%	81.56%
Anderson		10,050	8.92%	4.05%	5.02%
Shasta Lake		10,050	8.92%	5.27%	6.00%
Unincorporated County Area		5,283	4.69%	8.10%	7.42%
Total Population in RTPA Area		112,683	100.00%	100.00%	100.00%
LTF Received 2003/2004 Per WTB	6,078,680		5307 Population Split		
STA received PUC 99313	268,511		Redding	87,300	81.28%
			Anderson	10,050	9.36%
Subtotal	6,347,191		Shasta Lake	10,050	9.36%
				107,400	100.00%
" Off - The - Top " Allocations					
Administration PUC 99233.1 LTF	(123,020)	(Per WTB)			
CTSA PUC 99275 LTF	(296,912)				
RTPA Core Planning Functions Match	(1,045)	PER OWP RDG,SL, AND, RABA			
Total "Off-the-Top"	(420,977)				
Amount Available for Distribution	5,926,214				

3-3 true up TDA TRUE UP 2003-2004.XLS03-04 true up Save: TDA

Prepared by Sue Crowe

04/15/2005

EXHIBIT A 2 of 2

Amount Required by RABA - Urban Fixed Route & DR	4,271,482 (includes 50% reserve replenishment $172,721- remaining $172,721 will be included in 04/05 true up)
RABA % Funded Based Upon Service Hours	80.00%
RABA % Funded Based Upon Population	20.00%

Calculation of transit obligation based on 80% Service Hours/20% Population

	Amount to be Distributed	FTA Section 5307	Core Planning Match	5311 Grant FTA Section	Total Resources Available	To Fund RABA	To Fund Burney Express Rural Transit	To Fund Rural Admin & Vanpool	TDA Apportion Available for Other Uses	Actual TDA Claimed	Change
Amount to be Apportioned to Claimants	5,926,214										
Redding	2,944,556	854,665			3,799,221	(3,483,785)			315,436	552,301	(236,865)
Redding Core Match	523		(523)		0				0		-
Anderson	338,978	98,389		0	437,367	(214,625)			222,742	189,001	33,741
Anderson Core Match	422		(422)		0				0		-
Shasta Lake	338,978	98,389			437,367	(256,155)			181,212	159,044	22,168
Shasta Lake Core Match	0		0		0				0		-
Unincorporated County Area	2,303,702			127,379	2,431,081	(316,917)	(58,137)	(31,760)	2,024,267	1,932,319	91,948
Shasta County Core Match	0				0				0		-
Administration	123,020				123,020				123,020	211,589	(88,569)
CTSA	296,912				296,912				296,912	296,912	-
RABA	100		(100)		0	4,271,482			4,271,482	3,255,161	1,016,321
County Admin/Vanpool Subsidy/Admin Dues	0				0		58,137	31,760	89,897	156,605	(66,708)
Trial Transit Services	0				0		0		0	0	-
	0				0				0		
TOTAL TO DISTRIBUTE	6,347,191	1,051,443	(1,045)	127,379	7,524,968	0	0	0	7,524,968	6,752,932	772,036

Shasta County RTPA

Calculation of Actual RABA TDA Requirement

RECONCILIATION OF TDA FUNDING CALCULATION/CAFR/SCO REPORT					REVENUE AND EXPENSE SUMMARY BY FUND SOURCE				
	Per TDA Workpaper and CAFR		Operating Require.	Capital Require.	OPERATING ^80/20	Trial	Burney Express	^5307	REV & EXP TOTAL
Total Expenses:									
Operating		4,839,807	=cafr& sco report		4,387,036	0	52,771	400,000	4,839,807
Capital		946,930	=cafr & sco					946,930	946,930
Less Depreciation		(963,083)			(963,083)				(963,083)
		4,823,654			3,423,953	0	52,771	1,346,930	4,823,654
Reserve Replenishment		172,721							
Revised Total Expenses of RABA		4,996,375							
Less Burney Express		(52,771)					52,771		52,771
		4,943,604							0
Less:									0
Operating Revenues									0
Passenger Fares- Fixed	467,741	(includes Burney express)			467,741				467,741
Passenger Fare- DR	109,695				109,695				109,695
Charter Service	5,985				5,985				5,985
Auxillary Service	9,218				9,218				9,218
Misc revenue	9,218				9,218	0			9,218
MPO	66,443				66,443				66,443
Investment Income	3,822	$ 672,122	=sco report		3,822				3,822
									0
Operating and Capital Subject to "80/20" allocation		4,271,482							0
									0
5307 revenue received - Operating		$ (400,000)	=sco report					400,000	400,000
5307 revenue received - Capital		$ (651,443)						651,443	651,443
		3,220,039			672,122	0	52,771	1,051,443	1,776,336
TDA Resources required	3,220,039	3,220,039	2,751,829	468,210	2,751,831	0	0	295,487	3,047,318
Equals Funding Requirement	3,220,039								
Less Reserve Replenishment	-172,721								
TDA Received at 6-30-04	-2,807,962								
Difference	239,356								

SHASTA COUNTY RTPA

IMPACT OF 2003-2004 TDA TRUE UP ON LOCAL AGENCIES

EXHIBIT C

	Actual Required or Received	Original Claim	Result of True UP	- Comments -	Increase (Decrease) in Amount Available for Other Uses								
					TOTAL	Impact on Agencies - Original Claim +/- actual required					Agency Due To/From		Total
						Redding	Anderson	Slake	County	Total	RABA	RTPA	
					-								
	6,078,680	5,938,240	140,440	Increase in LTF	140,440								
	268,511	242,149	26,362	Increase in STA	26,362								
	(123,020)	(211,589)	88,569	Decrease in admin costs	88,569								
	(296,912)	(296,912)	-		-								
	(1,045)	(2,034)	989	Decrease in core costs -does not impact RABA	989								
	5,926,214	5,669,854	256,360		256,360	127,378	14,664	14,664	99,654	256,360		(256,360)	
DA	1,051,443	447,200	604,243	Actual received by RABA more than estimate	604,243	488,508	58,030	57,705		604,243	(604,243)		
	127,379	127,379	-										
	7,105,036	6,244,433	860,603	**Increase in Available Resources**	860,603	615,886	72,694	72,369	99,654	860,603	(604,243)	(256,360)	(860,603)
on	4,271,482	3,255,161	1,016,321		1,016,321	(852,751)	(38,953)	(50,201)	(74,414)	(1,016,319)	1,016,319		
	58,137	103,200	(45,063)	Expenses decreased due to termination of "dead-head" hours	(45,063)				45,063	45,063		(45,063)	
	31,760	53,405	(21,645)	Actual administrative labor less than estimated due to termination of trial services	(21,645)				21,645	21,645		(21,645)	
										-			
										-			
im.	4,361,379	3,411,766	949,613	**Change in Expenditures**	949,613	(852,751)	(38,953)	(50,201)	(7,706)	(949,611)	1,016,319	(66,708)	949,611
			-89,010	Result of True Up - Revenue Less Expenditures (Other Uses)	-89,010								
				Original Claim TDA Availabe for Other Uses	2,832,665	552,301	189,001	159,044	1,932,319	2,832,665			
				Total Amount Available for Other Uses after True UP	2,743,657	315,436	222,742	181,212	2,024,267	2,743,657			
				Equals Difference in TDA Claimed and Apportionment	89,008	(236,865)	33,741	22,168	91,948	(89,008)	412,076	(323,068)	89,008
					Proof	0	0	0	0				

Summary	
Change in LTF/STA/Admin	256,360
Increase in 5307	604,243
Increase in 5311	-
Decrease in Rural Transit	45,063
Decrease in Trial (Admin)	21,645
Change in 80/20	(1,016,321)
Net Impact of True Up On Agencies	(89,010)

SHASTA COUNTY RTPA

SCHEDULE OF ANNUAL CLAIMS /TDA BUDGET

FISCAL YEAR 2003-2004 TRUE UP OF CLAIMS

EXHIBIT B

		Funding Sources		
CLAIMANT/PURPOSE		LTF	STA	FTA
Off-The-Top Apportionments				
Administrative (inc.Core Function Match)	PUC 99233.1	124,065		
CTSA Funding for Elderly Population	PUC 99275	284,912		
CTSA Funding for Administration by CTSA	PUC 99275	12,000		
Total Off The Top Apportionments		420,977		
Redding Area Bus Authority				
TDA funds required per RABA budget	4,271,482			
PUC 99400(c)				
Sources of Transit Funding:				
LTF - Redding	2,495,705	2,495,705		
STA - Redding	133,415		133,415	
FTA Section 5307	854,665			854,665
LTF - Shasta Lake	142,407	142,407		
STA - Shasta Lake	15,359		15,359	
FTA Section 5307	98,389			98,389
LTF - Anderson	100,877	100,877		
STA - Anderson	15,359		15,359	
FTA Section 5307	98,389			98,389
				5307 equals $1,051,443
LTF - Shasta County	175,056	175,056		
STA - Shasta County	104,378		104,378	
FTA 5311	37,482			37,482
Total Funds Provided RABA for Transist	4,271,482	2,914,046	268,511	1,088,925
Services Provided Under Contract to Shasta County				
Burney Express (FTA 5311)		0		58,137
Trial Services		-		
City of Redding				
LTF - Streets & Roads		315,436		
Trial Services		-		
City Of Anderson				
LTF Streets and Roads		222,742		
Trial Services		-		
City Of Shasta Lake				
LTF Streets and Roads		181,212		
Shasta County				
LTF - Streets and Roads (PUC 99400(a))		2,024,267		
LTF - Purchased Transportation - Rural Administration (PUC 994		0		1,760
LTF - Purchased Transportation - Lifeline Services (PUC 99400(c		0		30,000
Total TDA Funds to be Distributed	7,526,013	6,078,680	268,511	1,178,822
	Core Planning not included in total			

3-3 true up TDA TRUE UP 2003-2004.XLS03-04 true up Save: TDA

Prepared by Sue Crowe

04/15/2005