

REPORT TO SHASTA COUNTY RTPA

SUBJECT	MEETING DATE	ITEM NUMBER
Adopt the 2011/12 Overall Work Program (OWP)	04/26/11	7

RECOMMENDATION

It is recommended that the board hold a public hearing and adopt the 2011/12 Overall Work Program (OWP) pursuant to Resolution No. 11-06.

SUMMARY

The 2011/12 OWP is the RTPA's annual work program and budget for transportation planning activities. Annual federal and state transportation planning certifications are included in the OWP approval process.

DISCUSSION

Federal and state regulations governing the metropolitan transportation planning process require the development of an annual work program and budget, including certification that the planning activities are in compliance with all federal and state statutes and regulations. The 2011/12 OWP was reviewed by the funding agencies and comments received were incorporated in the final document.

The OWP is divided into three sections: a prospectus, financial summaries, and a breakdown of planning activities. Work elements identify specific planning activities and products that will be undertaken during the term of the OWP.

Planning activities are funded with Federal Highway Administration (FHWA) planning funds and Federal Transit Administration (FTA) 5303 funds. Additional federal and state grant revenues are also identified in the OWP.

Funds are passed to the local agencies in support of RTPA planning activities. These activities include:

Project	Project Description	Project Amount
Sustainable Communities Strategy	Local agency staff support in developing a sustainable communities' strategy	Up to \$110,000
Travel Demand Model (TDM) and Performance Assessments	Traffic counts and speed counts used to calibrate the TDM for assessing existing road conditions and present/future road maintenance	\$305,800
Bicycle/Pedestrian Facilities Assessments/Improvements	Inventory sidewalk conditions for safety issues and measuring walk-ability for use in the TDM	\$51,525
Short-Range Transit Plan Update	Analyze and implement recommendations from the Redding Area Bus Authority's (RABA) 2012 plan update	\$66,320

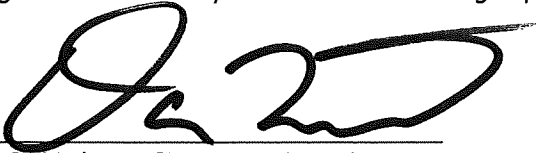
Attachment B show this year's funding requests compared to last year, and agency requests this year by funding source and expenditure category. Adoption of the OWP will allow staff to carry out transportation planning activities consistent with federal, state and regional needs and goals.

OTHER AGENCY INVOLVEMENT

Funding agencies are the FHWA, FTA, Caltrans, and the California Transportation Commission. Participating agencies are the cities of Anderson, Redding and Shasta Lake, RABA, and the County of Shasta. The Technical Advisory Committee concurs with the staff recommendation.

FINANCING

Total funding for the OWP is \$1,758,808 as shown in the attached financial summary and funding chart (attachment C). Consistent with RTPA Policy 5-1, \$450,000 in federal planning funds are reserved to cover contingencies and delays in the federal budget process.



Daniel S. Little, AICP, Executive Director

DSL/SLC/jac

- Attachments:
- A. Resolution No. 11-06
 - B. Financial Summary
 - C. Funding Charts
 - D. 2011/12 Overall Work Program - A draft copy of the 2011/12 OWP is located at www.scrtpa.org/RTlocalplanning.html.

RESOLUTION NO. 11-06

ADOPTING THE 2011/12 OVERALL WORK PROGRAM FOR SHASTA COUNTY

WHEREAS, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), as a condition to the allocation of federal transportation planning funds, require each Metropolitan Planning Organization (MPO) to annually develop a comprehensive Overall Work Program (OWP) as a planning, programming and budgeting tool for the coming fiscal year; and

WHEREAS, the Shasta County Regional Transportation Planning Agency (SCRTPA) has developed OWP activities and projects that are mandated by metropolitan planning regulations; and

WHEREAS, the draft OWP was submitted to state and federal funding agencies for review, comment and recommendations. Funding agency comments were incorporated into the final OWP; and

WHEREAS, the draft OWP has been reviewed and is found to conform to the above federal planning regulations and to reflect the priorities, scope of work and level of effort required for regional transportation planning for fiscal year 2011/12.

NOW, THEREFORE, BE IT RESOLVED that the 2011/12 OWP is approved and adopted.

NOW BE IT FURTHER RESOLVED that:

1. The SCRTPA certifies that certifications and assurances required by the FHWA and FTA are included in the 2011/12 OWP; and
2. The chair is authorized to sign the annual certifications and assurances for FHWA and FTA assistance programs; and
3. The executive director is authorized to make modifications, as requested, by the FHWA for minor, non-financial administrative changes.

PASSED AND ADOPTED this 26th day of April, 2011, by the Shasta County Regional Transportation Planning Agency.

Leonard Moty, Chair
Shasta County Regional
Transportation Planning Agency

Attachment B: 2011/12 OWP Funding Requests and Budget

Table 1: 2-Year Budget Comparison					
Funding Source	2010/11		2011/12	+ Increase	- Decrease
Federal Highway Administration	\$	736,941	\$ 674,918		\$ 67,307
Federal Transit Administration 5303	\$	89,406	\$ 92,962	3,556	
Transportation Development Act	\$	12,063	\$ 4,114		\$ 7,949
Programming, Planning & Monitoring	\$	337,240	\$ 337,847	\$ 607	
Other Grants (Prop84, Safe Routes, Google)	\$	567,414	\$ 646,147		\$ (78,733)
In-Kind (Toll credits in 11/12)	\$	12,731	\$ 2,820		\$ 9,911
Total OWP Budget	\$	1,755,795	\$ 1,758,808	\$ 4,163	\$ 6,434
Change From Prior Year Budget	\$	2,241,865	\$ 1,758,808	\$ 4,163	\$ 6,434

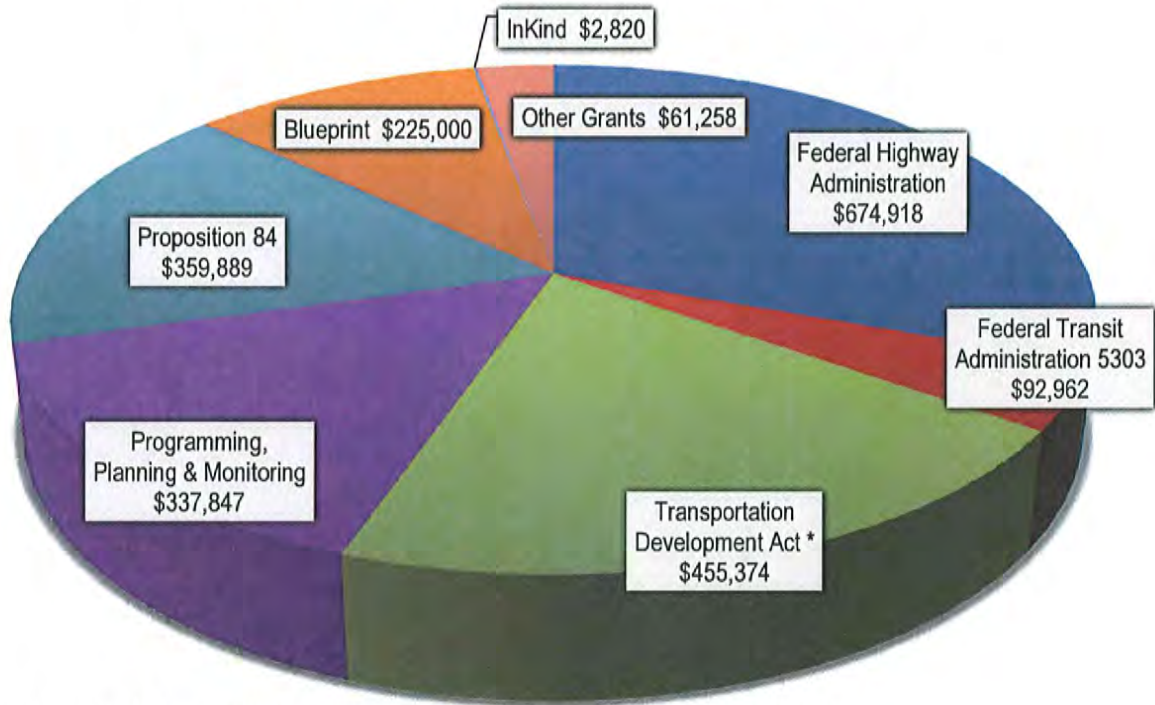
Table 2: Expenditures by Fund Source							
Funding Source	TOTAL	RTPA	Anderson	Redding	Shasta Lake	County	RABA
Federal Highway Administration	\$ 674,918	\$ 369,110	\$ 47,568	\$ 160,475	\$ 30,000	\$ 67,765	
Federal Transit Administration 5303	\$ 92,962	\$ 26,642					\$ 66,320
Transportation Development Act	\$ 4,114	\$ 4,114					\$ 451,260
Programming, Planning & Monitoring	\$ 337,847	\$ 227,847	\$ 17,000	\$ 65,000	\$ 17,000	\$ 11,000	
Proposition 84	\$ 359,889	\$ 359,889					
Blueprint	\$ 225,000	\$ 225,000					
InKind	\$ 2,820						\$ 2,820
Other Grants	\$ 61,258	\$ 61,258					
Total OWP Budget	\$ 1,758,808	\$ 1,273,860	\$ 64,568	\$ 225,475	\$ 47,000	\$ 78,765	\$ 520,400

Table 3: Expenditures by Category							
Expenditure Category by Agency	TOTAL	RTPA	Anderson	Redding	Shasta Lake	County	RABA
Personnel	\$ 1,256,474	\$ 626,226	\$ 30,068	\$ 184,275	\$ 19,000	\$ 77,765	\$ 319,140
Services & Supplies*	\$ 268,025	\$ 79,065	\$ 18,500	\$ 16,200	\$ 2,000	\$ 1,000	\$ 151,260
Consultant Fees	\$ 685,569	\$ 568,569	\$ 16,000	\$ 25,000	\$ 26,000	\$ -	\$ 50,000
Total Expenditure by Agency	\$ 2,210,068	\$ 1,273,860	\$ 64,568	\$ 225,475	\$ 47,000	\$ 78,765	\$ 520,400
Percent of Expenditure by Agency	100.00%	56.28%	1.71%	7.52%	2.19%	6.12%	26.19%

* Services and supplies are expenses such as; public notices, travel for conferences and workshops, supplies for traffic counts, etc. These are not considered indirect costs and are eligible for federal funds.

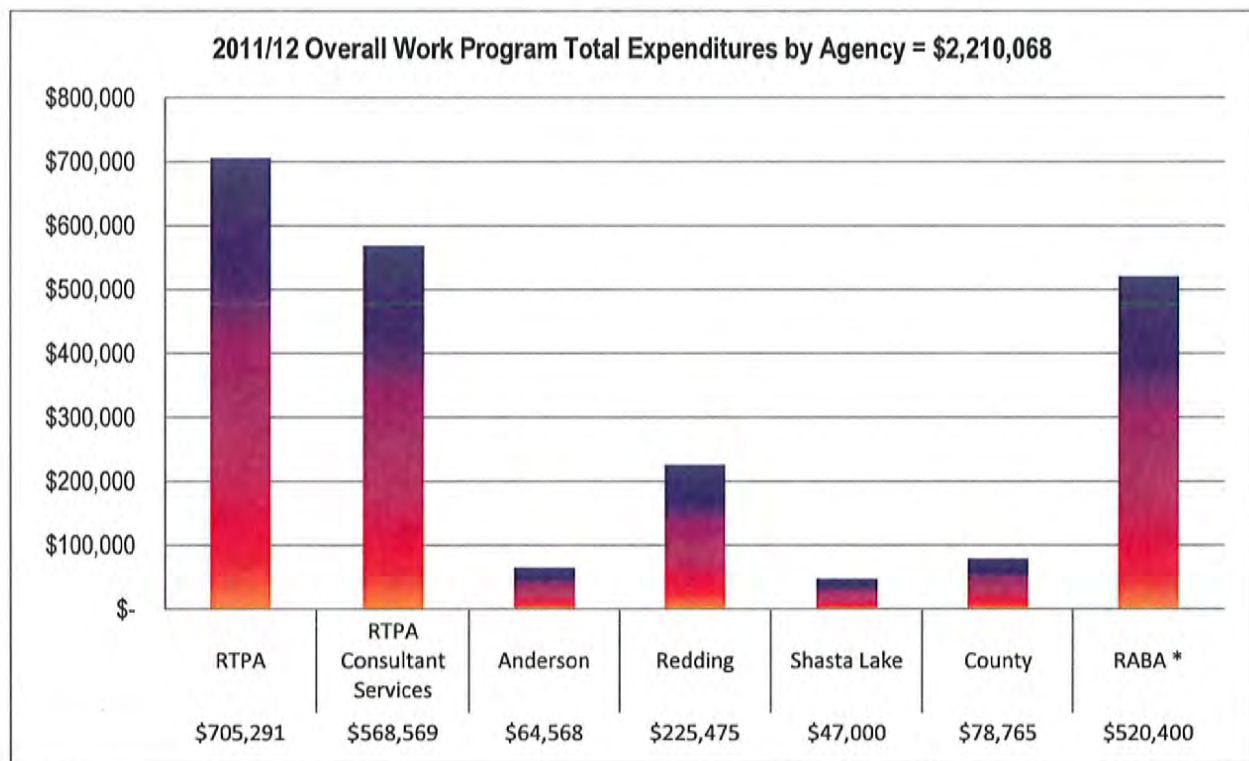
ATTACHMENT C
11/12 OWP FUNDING CHARTS

2011/12 Overall Work Program Total Revenue by Fund Source = \$2,210,068



** Includes \$451,260 for City of Redding administrative staff support for RABA*

2011/12 Overall Work Program Total Expenditures by Agency = \$2,210,068



** Includes \$451,260 for City of Redding administrative staff*