

REPORT TO SHASTA COUNTY RTPA

SUBJECT	MEETING DATE	ITEM NUMBER
Adopt the 2010/11 Overall Work Program (OWP)	04/27/10	7

RECOMMENDATION

It is recommended that the Board hold a public hearing and adopt the 2010/11 Overall Work Program (OWP) pursuant to Resolution No. 10-09 (Attachment A).

SUMMARY

The 2010/11 OWP is the RTPA's annual work program and budget. Adoption of the OWP requires certifications that tasks are performed consistent with federal requirements (OWP Page 8).

DISCUSSION

State and federal regulations governing the metropolitan transportation planning process require the development of an annual work program and budget. Planning activities must be certified that they comply with all federal statutes and regulations. The 2010/11 OWP has been reviewed by the funding agencies. Comments are incorporated into the final document.

The OWP defines tasks to be accomplished, funding requirements, and agencies responsible in the transportation planning process. Section III of the OWP includes a detailed breakdown of projects. Core functions of the RTPA include development of the Regional Transportation Plan (RTP), Regional Transportation Improvement Program (RTIP), and the Federal Transportation Improvement Program (FTIP). Under the direction of the Executive Director, Agency staff is responsible for carrying out these functions. These core functions are funded with Federal Planning Funds (PL); Transportation Development Act (TDA) funds; State Programming, Planning, and Monitoring funds (PPM); and competitive grants.

Pass thru funds to local agencies total \$1,244,515. This includes \$587,060 to RABA, and \$264,339 to Shasta County Public Health for a Safe Routes to Schools grant awarded by Caltrans. Pass-thru funds are used in support of RTPA functions and may also be used for special projects. All requests for funding are included in the 2010/11 OWP. Local agency and RTPA special projects in this OWP include:

Agency	Amount Requested	Project
City of Anderson	\$ 21,242	North Street and Highway 273 Traffic Study
County Roads	\$ 90,500	Replace Traffic Signage Device Control Inventory System with web-based GPS service
Public Health	\$ 264,339	Caltrans Safe Routes to Schools grant
RTPA	\$ 122,500	Google Transit – Phase 2 (Federal Transit Administration Grant)
RTPA	\$ 224,174	SB 375 Implementation (Prop. 84 Grant)

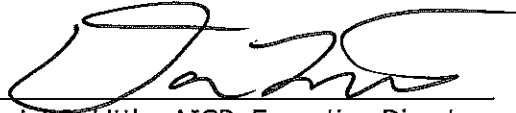
Table 1 on Attachment B compares 2010/11 funding requests compared to prior year funding requests. Tables 2 and 3 show expenditures by agency, funding source, and type.

OTHER AGENCY INVOLVEMENT

Funding agencies are the FHWA, FTA, and Caltrans. Participating agencies are the cities of Anderson, Redding, and Shasta Lake, RABA, and the County of Shasta. The Technical Advisory Committee (TAC) concurs with the staff recommendation.

FINANCING

Total funding for the OWP is \$1,755,795, as shown in Table 1, Attachment B. Consistent with RTPA Policy 5-1, \$450,000 in federal planning funds are reserved to cover contingencies and delays in the federal budget process. This reserve is deducted prior to calculation of funds available to the participating agencies. Section II of the OWP contains a financial summary by funding source and local agency.



Daniel S. Little, AICP, Executive Director

DSL/SLC/jac

- Attachments:
- A. Resolution No. 10-09
 - B. Expenditure Summaries
 - C. 2010/11 Overall Work Program - A draft copy of the 2010/11 OWP is located at www.scrtpa.org/RTlocalplanning.html.

RESOLUTION NO. 10-09

ADOPTING THE 2010/11 OVERALL WORK PROGRAM AND CERTIFYING COMPLIANCE WITH FEDERAL JOINT URBAN TRANSPORTATION PLANNING REGULATIONS

WHEREAS, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA), as a condition to the allocation of federal transportation planning funds, require each Metropolitan Planning Organization (MPO) to annually develop a comprehensive Overall Work Program (OWP) as a planning, programming, and budgeting tool for the coming fiscal year; and

WHEREAS, the joint urban transportation planning regulations require each MPO to certify that its planning process is being carried out in conformance with the following federal rules and regulations:

- I. 23 U.S.C. 134 and 135, 49 U.S.C. 5303 through 5306 and 5323(1);
- II. Sections 174 and 176 (c) and (d) of the Clean Air Act as amended (42 U.S.C. 7504, 7506 (c) and (d)) (Note - only for Metropolitan Planning Organizations with non-attainment and/or maintenance areas within the metropolitan planning area boundary);
- III. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- IV. Section 1101(b) of the Transportation Equity Act for the 21st Century (Pub. L. 105178 112 Stat. 107) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded projects (FR Vol. 64 No. 21, 49 CFR part 26); and,
- V. The provisions of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat 327, as amended) and the U.S. DOT implementing regulations (49 CFR 27, 37 and 38).

WHEREAS, the draft Overall Work Program has been reviewed and is found to conform to the above federal planning regulations and to reflect the priorities, scope of work, and level of effort required for regional transportation planning for fiscal year 2010/11; and

WHEREAS, the draft Overall Work Program was submitted to state and federal funding agencies for review, comment, and recommendations; and

WHEREAS, comments and recommendations of the funding agencies have been received and incorporated into the final Overall Work Program.

NOW, THEREFORE, BE IT RESOLVED that the Overall Work Program for 2010/11 is approved and adopted.

NOW BE IT FURTHER RESOLVED that:

1. Shasta County Regional Transportation Planning Agency certifies that the transportation planning process is being carried out in conformance with federal joint urban transportation planning requirements; and
2. The chair is authorized to sign the annual Certifications and Assurances for FTA assistance programs; and
3. The Executive Director is authorized to make modifications, as requested, by the FHWA for minor, non-financial administrative changes.

PASSED AND ADOPTED this 27th day of April, 2010, by the Shasta County Regional Transportation Planning Agency.

Dick Dickerson, Chair
Shasta County Regional
Transportation Planning Agency

Attachment B

Table 1: 2-Year Budget Comparison

Funding Source	2009/10	2010/11	+ Increase	- Decrease
FHWA PL	\$ 804,248	\$ 736,941		\$ 67,307
FTA PL	\$ 92,975	\$ 89,406		\$ 3,569
TDA (RTPA)	\$ 129,589	\$ 12,063		\$ 117,526
PPM	\$ 189,021	\$ 337,240	\$ 148,219	
Other Grants *	\$ 530,021	\$ 567,414	\$ 37,393	
In-Kind	\$ 15,992	\$ 12,731		\$ 3,261
Total OWP Budget	\$ 1,761,846	\$ 1,755,795	\$ 185,612	\$ 191,663
Plus RABA Admin TDA	\$ 460,277	\$ 486,070	\$ 25,793	
Change From Prior Year Budget	\$ 2,222,123	\$ 2,241,865	\$ 211,405	\$ 191,663

Table 2: Expenditures by Fund Source

Funding Source	TOTAL	RTPA	County	Redding	Shasta Lake	Anderson	RABA
FHWA PL	\$ 736,942	\$ 388,916	\$ 121,375	\$ 149,310	\$ 43,380	\$ 33,961	
FTA PL	\$ 89,406						\$ 89,406
TDA (RTPA)	\$ 12,063	\$ 12,063					
PPM	\$ 337,239	\$ 293,296	\$ 15,725	\$ 19,345	\$ 5,620	\$ 3,253	
FTA 5311	\$ 122,500	\$ 122,500					
Prop 84	\$ 180,574	\$ 180,574					
Safe Routes	\$ 264,339	\$ 264,339					
In-Kind	\$ 12,731					\$ 1,147	\$ 11,584
Total OWP Budget	\$ 1,755,794	\$ 1,261,688	\$ 137,100	\$ 168,655	\$ 49,000	\$ 38,361	\$ 100,990
Plus RABA TDA Admin	\$ 486,070						\$ 486,070
Total Budgeted	\$ 2,241,864	\$ 1,261,688	\$ 137,100	\$ 168,655	\$ 49,000	\$ 38,361	\$ 587,060
Revenue/Expense							

Table 3: Expenditures by Category

Expenditure Category by Agency	TOTAL	RTPA	Anderson	County	Shasta Lake	Redding	RABA
Personnel	\$ 898,004	\$ 677,088	\$ 8,361	\$ 50,100	\$ 5,000	\$ 157,455	\$ 50,100
Services & Supplies*	\$ 150,800	\$ 118,600		\$ 5,000	\$ 5,000	\$ 11,200	\$ 16,000
Consultant Fees	\$ 622,000	\$ 466,000	\$ 30,000	\$ 82,000	\$ 44,000		\$ 571,060
RABA Admin	\$ 571,060						
Total Expenditure by Agency	\$ 2,241,864	\$ 1,261,688	\$ 38,361	\$ 137,100	\$ 49,000	\$ 168,655	\$ 587,060
Percent of Expenditure by Agency	100.00%	56.28%	1.71%	6.12%	2.19%	7.52%	26.19%

* Services and supplies are expenses such as; public notices, travel for conferences and workshops, supplies for traffic counts, etc. These are not considered in-direct costs and are eligible for federal funds.