

STAFF REPORT



MEETING DATE:	4/28/15
SUBJECT:	Transit Coordination Initial Steps and Authorize Request for Proposals
AGENDA ITEM:	10
STAFF CONTACT:	Kathy Urlie, Senior Transportation Planner

SUMMARY:

At the December 9, 2014, meeting, transit coordination activities were shifted from Shasta Senior Nutrition Programs (SSNP) to SRTA. Staff recommends the attached list of initial coordination activities, including an update to the Shasta Coordinated Transportation Plan.

STAFF RECOMMENDATIONS:

It is recommended that the SRTA Board of Directors:

1. Review and provide feedback on initial transit coordination activities (Attachments 1 and 2); and
2. Authorize a Request for Proposals (RFP) to develop a coordinated transportation plan update.

DISCUSSION:

The California State Legislature enacted the Social Services Transportation Improvement Act of 1979 (Assembly Bill 120) to improve the quality of transportation services for low-mobility groups. The law also seeks to achieve cost savings through the coordination of various transit services by eliminating redundancies and by sharing resources.

The transit coordination initial steps (Attachment 1) and transit coordination database sample (Attachment 2) were reviewed by the Social Services Transportation Advisory Council (SSTAC). SRTA's role in coordination of services will be better defined in the process to update the federally-mandated Shasta Coordinated Transportation Plan. The plan will include near-term strategies for more cost-effective services, as well as longer-term transportation coordination strategies to guide SRTA and its partners.

An RFP is recommended to benefit from the expertise of a consultant with experience in models of successful coordination in other regions. Staff will return a technical services agreement recommendation to the Board of Directors at the June meeting.

ALTERNATIVES:

The board of directors may amend, or add to, the initial activities proposed for transit coordination.

OTHER AGENCY INVOLVEMENT:

The Technical Advisory Committee (TAC) concurs with the staff recommendation.

FINANCING:

Staff time for transit coordination is funded with Local Transportation Funds budgeted in the Overall Work Program under WE 708.03 (Transportation Development Act Management). Preparation of the Shasta Coordinated Transportation Plan, including \$30,000 for consultant assistance, will be funded with Federal Transit Administration (FTA) Section 5303 funding budgeted in the draft FY 2015/16 Overall Work Program under WE 706.02 (Transit Planning).



Daniel S. Little, AICP, Executive Director

Attachments: 1 – Transit Coordination Initial Activities

2 – Shasta Coordinated Transportation Plan Provider Sample Database

Attachment 1
Transit Coordination Initial Activities

1) Initial Steps

- a. SSNP-SRTA Coordination of Services Agreement – December 9, 2014
 - a) SSNP continue to provide transportation services, and SRTA to perform the coordination of services through June 30, 2016.
 - b) Evaluate SSNP-SRTA performance/roles throughout the year. Possible outcomes:
 - 1. Continue status quo
 - 2. New contract for CTSA
- b. Coordinated Public Transit-Human Health Services Transportation Plan (also known as Shasta Coordinated Transportation Plan)
 - a) Prepare a Request for Proposals (RFP) for consultant services.
 - b) Update inventory/database of transportation providers.
 - c) Prepare plan.
- c. Update, and post on-line, the Need-A-Ride Brochure
- d. Other suggestions?

2) Transportation Providers Database for Coordinated Plan (Attachment 2)

- a. Feedback on suggested data collection solicited from SSTAC
- b. Other suggestions or feedback on data collection needs?

3) Shasta Coordinated Transportation Plan

- a. Per federal regulations, FTA Section 5310 project eligibility is based on coordinated plan inclusion.
- b. Derived from input from public, private, and non-profit providers of transportation and human services—including participation from the public.
- c. Purposes:
 - a) Identify the transportation needs of individuals with disabilities, older adults, and people with low incomes; provide strategies for meeting these needs; and prioritize transportation services for funding and implementation.
 - b) Determine the long-term coordination efforts, and potentially the agency to perform them.

Attachment 2 - Shasta Coordinated Transportation Plan Provider Sample Database

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