STAFF REPORT

MEETING DATE:	**4/28/15**
SUBJECT:	**Review and Approve Disbursements**
AGENDA ITEM:	**5-4**
STAFF CONTACT:	**Dave Wallace, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of February 1, 2015, to March 31, 2015.

Daniel S. Little, AICP, Executive Director

Attachment: SRTA Disbursements – February 1, 2015, to March 31, 2015

Shasta Regional Transportation Agency
Transactions by Account
As of March 31, 2015

1:38 PM
04/02/2015
Accrual Basis

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	02/02/2015	Debit Card	Facebook	Outreach in Needs Assessment	32.15
Bill Pmt -Check	02/05/2015	1836	Apex Technology Management	Computer and Maintenance	8,613.34
Bill Pmt -Check	02/05/2015	1837	EAP Inc	EAP	75.00
Bill Pmt -Check	02/05/2015	1838	Engraved Memories	Plaques	17.20
Bill Pmt -Check	02/05/2015	1839	PG&E	Natural Gas	91.86
Bill Pmt -Check	02/05/2015	1841	Public Retirement Journal	Subscription	195.00
Bill Pmt -Check	02/05/2015	1840	Record Searchlight	Public Notice	181.20
General Journal	02/08/2015	559	Teamwork HR	Payroll Ending February 8, 2015	32,612.00
Bill Pmt -Check	02/09/2015	Payroll	Dan Wayne	CTP 2040 Mtg Travel	236.75
Bill Pmt -Check	02/09/2015	Payroll	Keith Williams	CBAC Mtg Travel	211.75
Bill Pmt -Check	02/11/2015	1842	City of Redding Utilities	Electricity	371.77
Bill Pmt -Check	02/11/2015	1843	Maui Bob's Office Cleaning	Office Cleaning	155.00
Bill Pmt -Check	02/18/2015	1844	Fidelity National Title Company	Deposit on 1255 East Street	10,000.00
General Journal	02/22/2015	561	Teamwork HR	Payroll Ending February 22, 2015	27,645.01
Bill Pmt -Check	02/23/2015	1845	DKS Associates	Travel Model Consulting	11,220.00
Bill Pmt -Check	02/23/2015	1846	Ideal Property Management	March 2015 Rent	3,056.00
Bill Pmt -Check	02/23/2015	1847	Kenny, Snowden & Norine	Legal	945.00
Bill Pmt -Check	02/23/2015	1848	Office Depot	Office Supplies	183.06
Bill Pmt -Check	02/23/2015	1849	Pacific Benefit Consultants Inc	FSA Fee	75.00
Bill Pmt -Check	02/23/2015	1850	Western Business Products	Copier Charges	262.94
Bill Pmt -Check	02/26/2015	Debit Card	APA	Exam Fee	425.00
Bill Pmt -Check	02/26/2015	Debit Card	Survey Monkey	Fee 2/26/15 to 2/25/2015	228.00
Bill Pmt -Check	02/26/2015	1851	AT&T Mobility	Conference Calls	580.47
Bill Pmt -Check	02/26/2015	1852	CALCOG	Registration-Regional Leadership Forum	900.00
General Journal	02/28/2015	564	NVB	Bank Fees	6.38
General Journal	02/28/2015	567	NVB	Balance Adjustment	0.07
Bill Pmt -Check	03/02/2015	1853	Charter Business	Internet	125.00
Bill Pmt -Check	03/02/2015	1854	Maui Bob's Office Cleaning	Office Cleaning	155.00
Bill Pmt -Check	03/02/2015	1855	Utility Telephone	Monthly Telephone	285.49
Bill Pmt -Check	03/04/2015	Debit Card	Home Depot	Ladder and Rug	234.32
Bill Pmt -Check	03/04/2015	1856	Apex Technology Management	Shasta County RTPA	1,035.00
Bill Pmt -Check	03/04/2015	1857	EAP Inc	Monthly Fee	75.00
Bill Pmt -Check	03/04/2015	1858	Rincon Consultants Inc	RTP Consultant	1,362.50
General Journal	03/08/2015	568	Teamwork HR	Payroll Ending March 8, 2015	32,682.24
Bill Pmt -Check	03/09/2015	1859	Apex Technology Management	Computer Maintenance	582.29
Bill Pmt -Check	03/09/2015	1860	Office Depot	Office Supplies	86.17
Bill Pmt -Check	03/09/2015	1861	PG&E	Natural Gas	47.24
Bill Pmt -Check	03/09/2015	1862	Record Searchlight	Public Notice	83.50
Bill Pmt -Check	03/09/2015	1863	Western Business Products	Copier Charges	177.75
Bill Pmt -Check	03/17/2015	Debit Card	Amazon.com	Cassette Tapes	91.57
Bill Pmt -Check	03/18/2015	1864	CALCOG	3-17-2015 Mtg	25.00
Bill Pmt -Check	03/18/2015	1865	City of Redding Utilities	Electricity	351.73
Bill Pmt -Check	03/18/2015	1866	Kenny, Snowden & Norine	Legal February 2015	2,143.50

Bill Pmt -Check	03/18/2015	1867	Kibler & Kibler	Phase I Drawings	1,854.80
Bill Pmt -Check	03/18/2015	1868	McDonalds Budget Printing	Draft Printing	596.63
Bill Pmt -Check	03/18/2015	1869	Office Depot	Office Supplies	60.14
Bill Pmt -Check	03/18/2015	1870	Pages	Binding	22.50
General Journal	03/22/2015	572	Teamwork HR	Payroll Ending 3/22/2015	27,788.89
Bill Pmt -Check	03/25/2015	1871	Apex Technology Management	Shasta County RTPA	1,507.25
Bill Pmt -Check	03/25/2015	1872	Bay Alarm	Security Alarm	115.77
Bill Pmt -Check	03/25/2015	1873	FP Mailing Solutions	Postage	96.59
Bill Pmt -Check	03/25/2015	1874	Ideal Property Management	April 2015 Rent	3,056.00
Bill Pmt -Check	03/25/2015	1875	Office Depot	Office Supplies	78.15
Bill Pmt -Check	03/25/2015	1876	Western Business Products	Copier Charges	262.94
Bill Pmt -Check	03/25/2015	1877	Shasta County Health & Human Services	First Quarter-Safe Routes	36,148.12
Bill Pmt -Check	03/25/2015	Payroll	Dan Little	CalCOG Travel	162.60
				Total	209,613.63