STAFF REPORT

MEETING DATE:	**5/7/14**
SUBJECT:	**Action Minutes of the February 25, 2014, SRTA Meeting**
AGENDA ITEM:	**5-1**
STAFF CONTACT:	**Janie Coffman, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the action minutes of the February 25, 2014, SRTA meeting.

Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the February 25, 2014, SRTA Meeting

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, February 25, 2014, 3:00 p.m.
Shasta County Board of Supervisors Chambers
1450 Court Street, Suite 263, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members McArthur, Jones, Moty, Baugh, Giacomini, Watkins and Kehoe were present.

1. Call to Order

Chair Watkins called the meeting to order at 3:02 p.m.

2. Pledge of Allegiance

3. Staff Introductions

4. Elect SRTA Chair and Vice-Chair

By motion made, seconded (Kehoe/Moty) and unanimously carried, Susie Baugh was nominated the 2014 SRTA chair.

By motion made, seconded (Moty/Kehoe) and unanimously carried, Missy McArthur was nominated the 2014 SRTA vice-chair.

5. Public Comment Period

No public comment received.

Consent Calendar

6-1 Action Minutes – December 10, 2013, SRTA Meeting

6-2 Future Meeting Schedule Through February 2015 – Information Only

6-3 Review and Approve Disbursements

6-4 Correspondence – Information Only

6-5 Amendment #1 to the FY 2013/14 Overall Work Program (OWP)

6-6 Amend Consolidated Transportation Service Agency Claims Policies and Procedures

By motion made, seconded (Moty/Kehoe) and unanimously carried, the consent calendar was approved with board member McArthur requesting removal of item 6-4 for discussion.

By motion made, seconded (Moty/Kehoe) and unanimously carried, item 6-4 was approved.

Regular Calendar

7. Executive Director's Report

Informational item only.

8. Local Transportation Fund (LTF) Apportionments, FY 2014/15 Annual Unmet Needs Hearing, and Redding Area Bus Authority (RABA) Presentation of the Short-Range Transit Plan (Public Hearing)

Staff Recommendation:

1. Approve the annual estimate of Local Transportation Fund FY 2014-15 apportionments;
2. Receive a presentation from RABA regarding the Short-Range Transit Plan;
3. Hold a public hearing to receive testimony on unmet transit needs in Shasta County; and
4. Direct staff to prepare responses to all public comments for consideration at the April board of directors meeting.

Public hearing opened.

Steve Morgan spoke in regard to RABA's route #1.

Public hearing closed.

By motion made and seconded (Giacomini/Moty), the staff recommendation passed unanimously.

9. Amend Local Transportation Fund (LTF) Non-Motorized Policies and Allocate Funds

Staff Recommendation:

1. Immediately allocate $70,000 of Local Transportation Funds (LTF) for two projects; and
2. Amend the SRTA Policies and Procedures Section 1307 regarding project eligibility and claims.

By motion made and seconded (McArthur/Kehoe), the staff recommendation passed unanimously.

10. FY 2014/15 Draft Overall Work Program (OWP) Priorities and Planning Funds Distribution Prioritization Policy

Staff Recommendation:

1. Conceptually support the summary of FY 2014/15 OWP work elements and focus areas; and
2. Approve the updated SRTA Planning Funds Distribution Prioritization Policy.

Charles Alexander, citizen, spoke in regard to the term Intelligent Transportation Systems.

By motion made and seconded (Giacomini/McArthur), the staff recommendation passed unanimously.

11. <u>2015 Regional Transportation (RTP) Plan Update and Draft Vision, Goals, Policies and Strategies</u>

Staff Recommendation:

1. Receive an update on development of the 2015 RTP for Shasta County; and
2. Approve the draft 2015 RTP vision statement with accompanying goals, policies, and strategies.

Josh Cuthbertson, Trilogy Architecture, spoke in regard to how the RTP helps businesses like Trilogy Architecture help developers know what to build.

Charles Alexander, citizen, spoke in regard to development outside the strategic growth areas as well as parking limitations.

Gary Cadd, citizen, spoke in regard to potential taxes on Vehicle Miles Traveled (VMT).

By motion made and seconded (McArthur/Giacomini), the staff recommendation passed unanimously.

12. <u>Update SRTA Board of Directors on the Interstate 5 Redding to Anderson Six-Lane Project</u>

Informational item only.

There being no other business to discuss, Chair Baugh adjourned the meeting at 4:50 p.m.

Respectfully submitted,

____

Daniel S. Little, AICP, Executive Director

/jac