STAFF REPORT

MEETING DATE:	**5/7/14**
SUBJECT:	**Review and Approve Disbursements**
AGENDA ITEM:	**5-6**
STAFF CONTACT:	**Dave Wallace, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of February 1 to March 31, 2014.

Daniel S. Little, AICP, Executive Director

Attachments: SRTA Disbursements – February 1 to March 31, 2014

Shasta Regional Transportation Agency

2:10 PM

Transactions by Account

04/07/2014

February 1 to March 31, 2014

Accrual Basis

Type	Date	Num	Name	Memo	
10001 · North Valley Bank Checking #131					
Bill Pmt -Check	02/04/2014	1520	DKS Associates	Travel Model	8,495.00
Bill Pmt -Check	02/04/2014	1521	EAP Inc.	42889	75.00
Bill Pmt -Check	02/04/2014	1522	Mountain Echo	Public Notice	79.00
Bill Pmt -Check	02/04/2014	1523	Office Depot	59088894	87.01
Bill Pmt -Check	02/04/2014	1524	PG&E	6621859972-9	89.71
Bill Pmt -Check	02/04/2014	1525	Ridge Rider News	Public Notice	60.00
Bill Pmt -Check	02/04/2014	1526	Utility Telephone	126271	281.92
Bill Pmt -Check	02/04/2014	Payroll	Dan Little	Dan CTC Mtg	374.61
General Journal	02/09/2014	369	Teamwork HR	P/R Ending 2/9/14	31,049.15
Bill Pmt -Check	02/12/2014	Payroll	Dan Little	APA Training	1,300.64
Bill Pmt -Check	02/12/2014	Payroll	Keith Williams	Bike Adv Comttee	224.80
Bill Pmt -Check	02/14/2014	Payroll	Dan Wayne	Dan-Class	37.00
Bill Pmt -Check	02/14/2014	Payroll	Jennifer Pollom	Jenn- Class	37.00
Bill Pmt -Check	02/14/2014	Payroll	Sean Tiedgen	Sean - Class	221.80
Bill Pmt -Check	02/14/2014	1527	Apex Technology Management	Shasta County RTPA	1,150.50
Bill Pmt -Check	02/14/2014	1528	City of Redding- Public Works	OWP 2nd Q	16,116.15
Bill Pmt -Check	02/14/2014	1529	City of Redding Utilities	0216105-7	361.76
Bill Pmt -Check	02/14/2014	1530	City of Shasta Lake	OWP 2nd Q	7,460.88
Bill Pmt -Check	02/14/2014	1531	County of Shasta Treasurer	SSNP Overpayment to Auditor	137,690.38
Bill Pmt -Check	02/14/2014	1532	Office Depot	59088894	84.39
Bill Pmt -Check	02/14/2014	1533	Pacific Benefit Consultants Inc.	61809	75.00
Bill Pmt -Check	02/14/2014	1534	Pages	11756	110.86
Bill Pmt -Check	02/14/2014	1536	RABA	012714Q2OWPRABA	21,521.63
Bill Pmt -Check	02/14/2014	1535	Record Searchlight	00607708	287.06
Bill Pmt -Check	02/14/2014	1537	Vestra	16687	932.25
Transfer	02/14/2014		Transfer to 2% Bike & Ped	Funds Transfer	51,623.72
General Journal	02/23/2014	370	Teamwork HR	P/R Ending 2/23/14	25,642.85
Bill Pmt -Check	02/24/2014	1538	AT&T Mobility	02162014	122.46
Bill Pmt -Check	02/24/2014	Payroll	Dan Little	APA Training	457.91
Bill Pmt -Check	02/24/2014	Payroll	Dan Wayne	Mileage	269.84
Bill Pmt -Check	02/24/2014	1539	Ideal Property Management	March Rent	3,056.00
Bill Pmt -Check	02/24/2014	1540	Janie Coffman	Petty Cash	59.23
Bill Pmt -Check	02/24/2014	1541	Western Business Products	Copier Use	234.77
Bill Pmt -Check	03/05/2014	Payroll	Dan Little	Cal Cog Mtg	800.83
Bill Pmt -Check	03/06/2014	1542	Apex Technology Management	Shasta County RTPA	1,056.75
Bill Pmt -Check	03/06/2014	1543	AT Conference	656551-0214	21.84
Bill Pmt -Check	03/06/2014	1544	Charter Business	8751 15 001 1557979	125.00
Bill Pmt -Check	03/06/2014	1545	EAP Inc.	42909	75.00
Bill Pmt -Check	03/06/2014	1546	Maui Bob's Office Cleaning	11323	155.00
Bill Pmt -Check	03/06/2014	1547	Office Depot	59088894	81.51
Bill Pmt -Check	03/06/2014	1548	Record Searchlight	Public Notice	236.30
Bill Pmt -Check	03/06/2014	1549	Western Business Products	Copier Use	150.90
General Journal	03/09/2014	379	Teamwork HR	PR Ending 3/9/2014	30,829.90
Bill Pmt -Check	03/17/2014	1550	City of Redding Utilities	0216105-7	336.92
Bill Pmt -Check	03/17/2014	1551	Intermountain News	Public Notice	100.00
Bill Pmt -Check	03/17/2014	1552	Pacific Benefit Consultants Inc.	62139	75.00
Bill Pmt -Check	03/17/2014	1553	PG&E	6621859972-9	68.18
Bill Pmt -Check	03/17/2014	1554	Utility Telephone	126271	281.92
General Journal	03/23/2014	381	Teamwork HR	PR Ending 3/23/2014	25,691.13

Type	Date	Num	Name	Memo	
Bill Pmt -Check	03/24/2014	1555	AT&T Mobility	Cell Phone	122.38
Bill Pmt -Check	03/24/2014	1556	DKS Associates	Travel Model	9,807.50
Bill Pmt -Check	03/24/2014	1557	Kenny, Snowden & Norine	Legal Services	90.00
Bill Pmt -Check	03/24/2014	1558	Office Depot	59088894	154.86
Bill Pmt -Check	03/24/2014	1559	Shasta County Health & Human Services	OWP 2nd Q	29,787.21
Bill Pmt -Check	03/24/2014	1560	Trillium Solutions Inc.	Google Transit	2,828.80
Bill Pmt -Check	03/24/2014	1561	Vestra	GIS	158.51
Bill Pmt -Check	03/25/2014	Payroll	Dan Little	CALCOG Leadership	247.74
Bill Pmt -Check	03/25/2014	Payroll	Dave Wallace	TDA Workshop	198.80
Bill Pmt -Check	03/28/2014	Payroll	Dan Little	March Calcog	277.44
Bill Pmt -Check	03/28/2014	Debit Card	Best Buy	Tablet	661.93
Total 10001 · North Valley Bank Checking #131					414,091.63
TOTAL					**414,091.63**