REPORT TO SHASTA COUNTY RTPA

SUBJECT		MEETING DATE	ITEM NUMBER
Approve 2006/07 Revised Transportation Development Act (TDA) (True-Up) Allocation and Claims		6/24/08	4-3

RECOMMENDATION

It is recommended that the Board:

1. Approve Resolution 08-04: Revised Transportation Development Act (TDA) Allocation and Claims for FY 2006/07 as shown in Attachment A; and
2. Approve use of $427,864 of Local Transportation Fund (LTF) fund balance, and $294,068 of State Transit Assistance Fund (STA) fund balance.

SUMMARY

TDA regulations allow an annual revision, or "true-up", of budgeted revenue and transit expenses. For fiscal year 2006/07, a surplus of $1,716,263 is available to claimants for other eligible uses.

DISCUSSION

TDA provides funds for public transit. The cost of providing fixed route and demand response transit service is annually allocated to the cities of Anderson, Redding, Shasta Lake, and Shasta County (claimants) (Attachment C). Once all transit needs that are "reasonable to meet" have been funded, any surplus of funds may be made available to the claimants for other eligible uses (Attachment B).

In April 2006, the Board approved TDA claims for fiscal year 2006/07 based on the Redding Area Bus Authority's (RABA) estimated budget. With RABA's audited financial statement and the California State Controller report now available, the original claims have been revised to match actual revenue and expenses (Attachment A).

The Federal Transit Administration (FTA) annually allocates Section 5307 funds to RABA for capital and operating expenses. These funds may be banked for up to three years. In 2006/07, RABA's budget contained $2.2 million in FTA funded capital projects, including the maintenance facility expansion. A 20% TDA match is required for FTA funds. Pending the completion of RABA's Short Range Transit Plan update, RABA's Board delayed capital expenditures until fiscal year 2007/08. Since capital expenditures were delayed, the TDA match is not required and is now available to claimants for other eligible uses.

Proposition 1A took effect in 2006 and resulted in additional STA funds statewide. STA can only be used for public transit purposes. Every additional STA dollar received is one less dollar required from the LTF for transit purposes. This will make $294,068 in LTF available for other eligible uses. The County's STA allocation will exceed its transit obligation for 2006/07. This amount will be reserved by the RTPA for the County's future transit obligations.

The Consolidated Transportation Services Agency (CTSA) will receive $10,003 above the original claim. This is due to higher LTF revenue.

The table below summarizes the net change in budget to actual revenue and expenses from audited financial reports, and shows the additional amount available for other eligible uses.

SUMMARY OF REVISED 06/07 CLAIMS

REVISED ALLOCATION	City of Anderson	City of Redding	City of Shasta Lake	County of Shasta	RTPA/CTSA	TOTAL
Increase in Revenue - Decrease in Transit Costs per Claimant						
TOTAL REVENUES	$ 559,749	$ 4,757,654	$ 543,845	$ 3,248,302	$ 609,542	$ 9,719,092
TRANSIT COSTS	$ (386,610)	$ (3,129,284)	$ (285,006)	$ (455,389)	$ (609,542)	$ (4,865,831)
COUNTY STA RESERVE				$ (154,758)		$ (154,758)
CTSA True-Up					$ 10,003	$ 10,003
NET CHANGE IN ALLOCATION	$ 173,139	$ 1,628,370	$ 258,839	$ 2,638,155	$ 10,003	$ 4,708,504
Less 06/07 Claim Distribution	$ (32,127)	$ (494,421)	$ (169,996)	$ (2,295,697)		$ (2,992,241)
AVAILABLE SURPLUS	$ 141,012	$ 1,133,949	$ 88,843	$ 342,458	$ 10,003	$ 1,716,263

The RTPA retains a fund balance account to maintain adequate cash flow for monthly TDA payments. In order to disburse funding for other eligible uses, the RTPA must draw $427,864 from the LTF and $294,068 from the STA's fund balances. The Auditor/Controller requires RTPA Board approval to utilize fund balance. It may be necessary in a future true-up to replenish fund balance. The return of funds from RABA, along with the utilization of fund balance, will provide the $1,716,263 required to pay claimants for other eligible uses.

ALTERNATIVES

The Board may continue this item to request additional information. This reconciliation has been prepared in accordance with RTPA Policy 6-3 and TDA regulations.

OTHER AGENCY INVOLVEMENT

This reconciliation was developed in cooperation with RABA staff who concur with the staff recommendation. This item was discussed at the June 10, 2008, Technical Advisory Committee (TAC) meeting, and TAC recommends approval.

FINANCING

Approval of revised 2006/07 claims will make claims consistent with the actual revenues and expenses associated with providing transit service.

Daniel S. Little, AICP, Executive Director

DSL/SLC/jac

Attachments: Resolution No. 08-04
Attachment A – Revised TDA Apportionment & Transit Obligation
Attachment B – Change in Budget to Actual – Other Uses
Attachment C – Change in Budget to Actual – Transit Obligations

RESOLUTION NO. 08-04
REVISED (TRUE-UP) TRANSPORTATION DEVELOPMENT ACT
ALLOCATION AND CLAIMS FOR
FY 2006/2007

WHEREAS, Section 99230 of the California Public Utilities Code (PUC) states that "the designated transportation planning agency shall, from an analysis and evaluation of the total amount anticipated to be available in the Local Transportation Fund (LTF) and the relative needs of each claimant for the purposes for which the fund is intended, and consistent with the provisions of this chapter, annually determine the amount to be allocated to each claimant"; and

WHEREAS, PUC Section 99231 and California Code of Regulations Section 6655 require that "the transportation planning agency shall allocate to all claimants for a given area collectively only such moneys as represent that area's apportionment"; and

WHEREAS, PUC Section 99401.5 requires that the Regional Transportation Planning Agency (RTPA) annually review and make findings concerning "unmet transit needs" in each claimant jurisdiction and, prior to making any LTF allocations to claimants for other eligible uses, fund such unmet transit needs in each claimant jurisdiction as have been found "reasonable to meet"; and

WHEREAS, the RTPA made the required transit obligation findings for each claimant agency in Shasta County for 2006/07 at its April 28, 2006, meeting, as reflected in Resolution No. 06-07; and

WHEREAS, the resulting LTF transit obligations required for each claimant jurisdiction will fund all identified transit needs that meet the "reasonable to meet" definition, and only thereafter will any unallocated funds be made available for other eligible uses; and

WHEREAS, these revisions to the 2006/07 TDA allocations to claimants maintain the existing level of transit service previously determined by the RTPA to be "reasonable to meet". Reconciliations (true-ups) are prepared using actual transit expenses incurred from the original claim adoption. Actual expenses were compared to the Redding Area Bus Authority's (RABA) audited financial statements, State Controller Report, and original claims. The surplus of revenue and expenditures (also known as equity) resulted in an additional $1,716,263 now available for other eligible uses.

The overall result is a net decrease of funds required by RABA of $994,331. This plus additional revenue has resulted in an increase of funds available for other eligible uses as follows: City of Redding ($1,133,947); City of Shasta Lake ($141,012); City of Anderson ($88,843); the County of Shasta ($342,458); and the Consolidated Transportation Services Agency ($10,003).

NOW, THEREFORE, BE IT RESOLVED that the Shasta County Regional Transportation Planning Agency:

(1) Determines that the 80% service hours/20% population-based cost sharing formula represents the cost sharing alternative which reflects the most equitable distribution

of RABA service area costs to the claimant agencies in light of the transit system benefits each will realize from the RABA provided services; and

(2) Approves the true-up of the 2006/07 claims as summarized in Attachment A to reflect actual transit costs incurred in FY 2006/07; and

(3) Approves revised allocations and claims for each claimant jurisdiction consistent with the 2006/07 TDA Budget reconciliation (Attachment A); and

(4) Approves use of fund balance for disbursement to claimants per the revised 2006/07 allocation instructions (Attachment A).

PASSED AND ADOPTED this 24th day of June, 2008, by the Shasta County Regional Transportation Planning Agency.

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Norma Comnick, Chair
Shasta County Regional
Transportation Planning Agency

ATTACHMENT A - SHASTA COUNTY RTPA - REVISED 2006-2007 TDA APPORTIONMENT & TRANSIT COSTS

Purpose of True-Up. Annual claims are prepared based on estimated revenues and expenses for the future year. These estimates are revised, or "trued-up", once audited revenues and expenses are available. Excess funds may be distributed to claimants, providing sufficient resources are available.

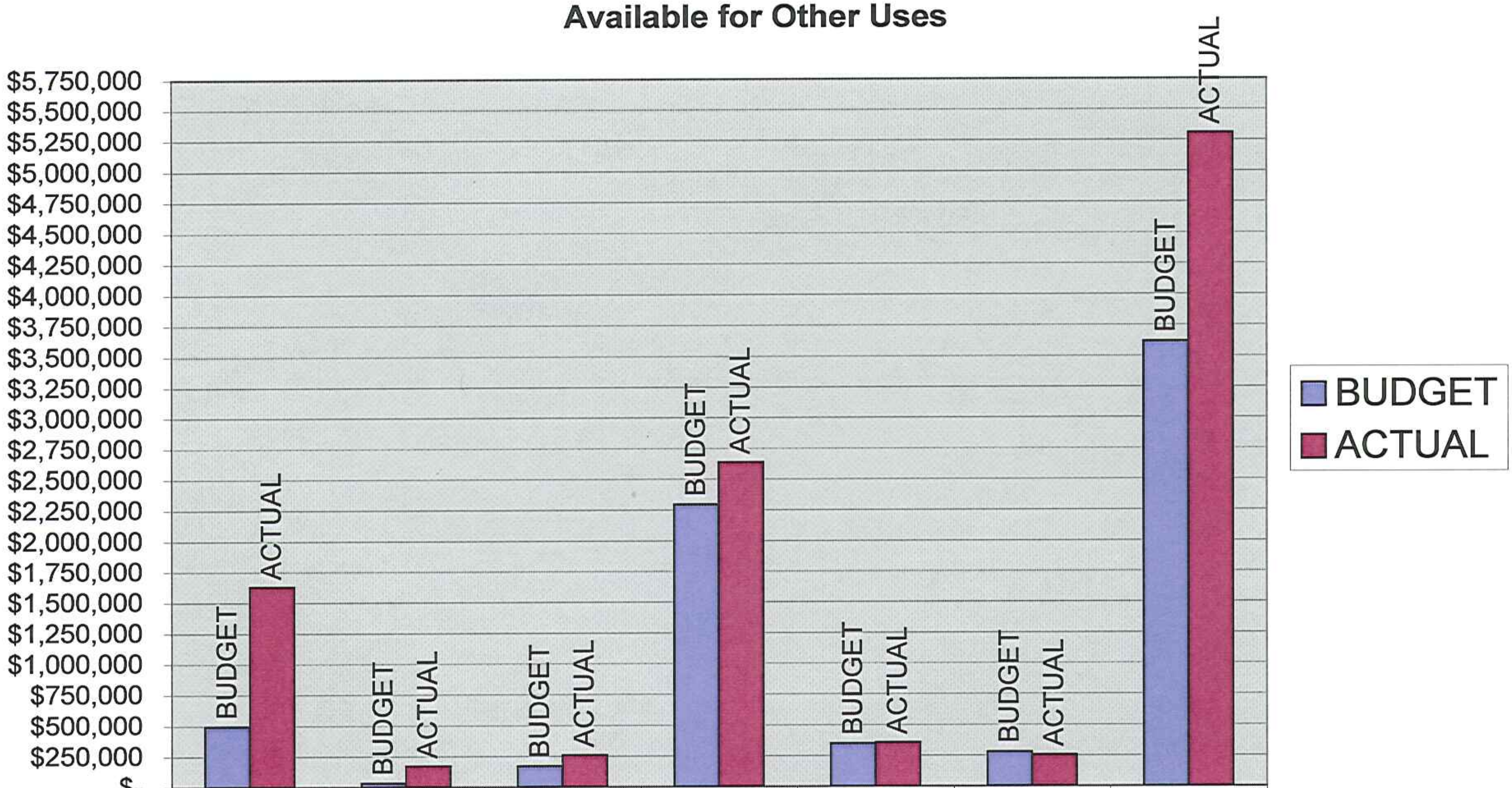
Population Factors (from 2007 E-1 Dept of Finance). Revenue calculations based on population factor.	2007 E-1 Population		POPULATION BY JURISDICTION									
			City of Anderson		City of Redding		City of Shasta Lake		County of Shasta		RTPA/CTSA	
Countywide Population Factor	181,401	100.00%	10,594	5.84%	90,045	49.64%	10,293	5.67%	70,469	38.85%	n/a	n/a
Urban Population (for 5307)	110,932	100.00%	10,594	9.55%	90,045	81.17%	10,293	9.28%	n/a	n/a	n/a	n/a

SECTION 1: ESTIMATED REVENUE			COMPARES BUDGET TO ACTUAL REVENUE BY JURISDICTION									
			City of Anderson		City of Redding		City of Shasta Lake		County of Shasta		RTPA/CTSA	
Transportation Development Act Funds	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Local Transportation Fund (LTF PUC 99231)	6,923,977	7,377,405	369,158	430,848	3,127,606	3,662,044	360,778	418,606	2,442,890	2,865,907		
Less off the Top Allocations	0	0		-		-		-		-		
RTPA (PUC 99233.1)	0	0		(14,795)		(125,754)		(14,375)		(98,415)	277,345	253,339
CTSA (PUC 99275) (5% of LTF after RTPA)	0	0		(3,629)		(30,843)		(3,526)		(24,138)	346,200	62,135
State Transit Assistance	568,593	1,601,447	33,315	93,526	282,256	794,937	32,559	90,869	220,463	622,116		
		0		(17,174)		(145,971)		(16,686)		(114,237)		294,068
Less RABA Capital Reserve	0	(593,528)		(34,663)		(294,619)		(33,678)		(230,568)		
TOTAL ESTIMATED TDA FUNDS	7,492,570	8,385,324	402,473	454,113	3,409,862	3,859,793	393,337	441,211	2,663,353	3,020,665	623,545	609,542
Federal Transit Administration Funds	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
FTA 5307	2,191,682	1,106,130	209,739	105,635	1,776,965	897,861	204,978	102,634				
FTA 5311	227,638	227,638							227,638	227,638		
TOTAL ESTIMATED FTA FUNDS	2,419,320	1,333,768	209,739	105,635	1,776,965	897,861	204,978	102,634	227,638	227,638		
TOTAL REVENUE	9,911,890	9,719,092	612,212	559,749	5,186,827	4,757,654	598,315	543,845	2,890,991	3,248,303	623,545	609,542

SECTION 2: ESTIMATED TRANSIT COSTS			COMPARES BUDGET TO ACTUAL TRANSIT COSTS BY JURISDICTION									
			City of Anderson		City of Redding		City of Shasta Lake		County of Shasta		RTPA/CTSA	
Weighted Average Share based on 80% service hour/20% population	Hours/Percent	148	14.5	9.66%	116.0	78.17%	9.9	7.12%	7.6	5.05%	Budget	Actual
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
RABA (PUC Article 4 99260(a)) Based on 80/20	6,003,652	4,003,011	580,085	386,610	4,692,405	3,129,285	428,319	285,006	302,843	202,110		
Other Transit Costs												
Burney Express	256,201	222,470							256,201	222,470		
County Lifeline	30,000	30,000							30,000	30,000		
Rural Transit Administration	6,250	810							6,250	810		
CTSA	346,200	356,203									346,200	356,203
RTPA Admin and Core Planning	277,345	253,339									277,345	253,339
TOTAL TRANSIT COSTS	6,919,648	4,865,833	580,085	386,610	4,692,405	3,129,285	428,319	285,006	595,294	455,390	623,545	609,542

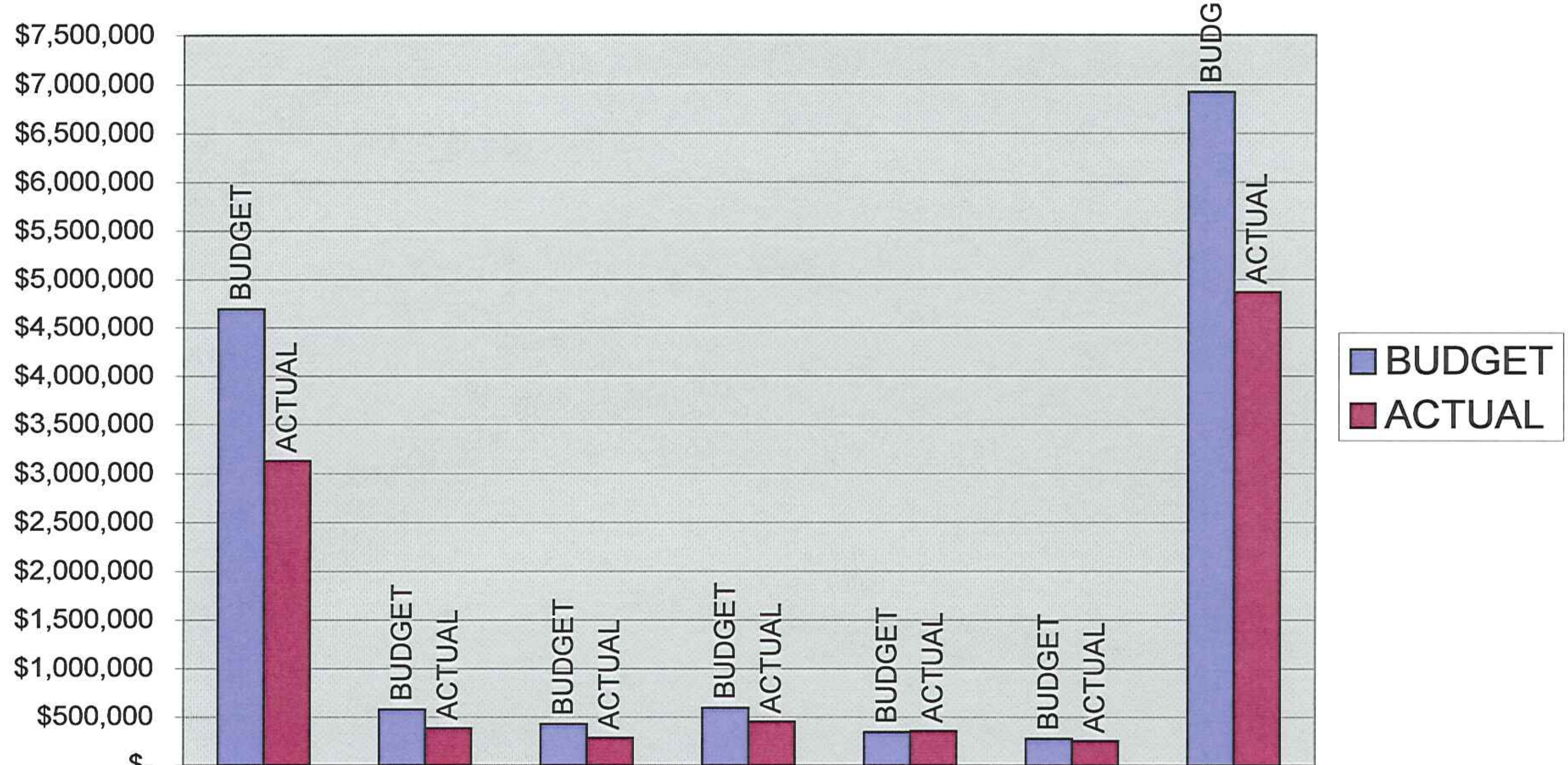
SECTION 3: ESTIMATED AVAILABLE FOR OTHER ELIGIBLE USES (Total Revenue less Transit Costs)			NET REVENUE OVER EXPENSES EQUALS AVAILABLE FOR OTHER USES BY JURISDICTION									
			City of Anderson		City of Redding		City of Shasta Lake		County of Shasta		RTPA/CTSA	
Revenue Less Transit Costs	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Total Estimated Revenue	9,911,890	9,719,092	612,212	559,749	5,186,827	4,757,654	598,315	543,845	2,890,991	3,248,303	623,545	609,542
Total Transit Costs (99400c)	(6,919,648)	(4,865,833)	(580,085)	(386,610)	(4,692,405)	(3,129,285)	(428,319)	(285,006)	(595,294)	(455,390)	(623,545)	(609,542)
Excess County STA to reserve for future transit		(154,758)								(154,758)		
Additional available to CTSA		10,003										10,003
REVISED TOTAL AVAILABLE FOR OTHER USES	2,992,242	4,708,504	32,127	173,139	494,422	1,628,368	169,996	258,839	2,295,697	2,638,155	0	10,003
DISTRIBUTED IN 06/07 PER CLAIM INSTRUCTIONS		(2,992,241)		(32,127)		(494,421)		(169,996)		(2,295,697)		-
Additional Withheld from Claimants for CTSA		-								-		
REVISED REVENUE AND TRANSIT COSTS NOW AVAILABLE FOR OTHER USES		1,716,263		141,012		1,133,947		88,843		342,458	n/a	10,003

Attachment B - Change in Budget to Actual Available for Other Uses



	City of Redding	City of Anderson	City of Shasta Lake	County of Shasta	CTSA	RTPA/OWP	TOTAL
BUDGET	$494,422	$32,127	$169,996	$2,295,697	$346,200	$277,345	$3,615,787
ACTUAL	$1,628,368	$173,139	$258,839	$2,638,113	$356,203	$253,339	$5,308,001

Attachment C - Change in Budget to Actual Transit Costs by Claimant



	City of Redding	City of Anderson	City of Shasta Lake	County of Shasta	CTSA	RTPA/OWP	TOTAL
BUDGET	$4,692,405	$580,085	$428,319	$595,294	$346,200	$277,345	$6,919,648
ACTUAL	$3,129,285	$386,610	$285,006	$455,390	$356,203	$253,339	$4,865,833