STAFF REPORT

MEETING DATE:	**6/24/14**
SUBJECT:	**Action Minutes of the May 7, 2014, SRTA Meeting**
AGENDA ITEM:	**5-1**
STAFF CONTACT:	**Janie Coffman, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the action minutes of the May 7, 2014, SRTA meeting.

Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the May 7, 2014, SRTA Meeting

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Wednesday, May 7, 2014, 3:00 p.m.
City of Redding Council Chambers
777 Cypress Avenue, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members McArthur, Jones, Moty, Baugh, Giacomini, Watkins and Kehoe were present.

1. **Call to Order**
Chair Baugh called the meeting to order at 3:04 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**
Anne Thomas, Shasta Living Streets, expressed her thanks for the pedestrian and bicycle support the SRTA has given. Shasta Living Streets has a new campaign with broad community support.

Consent Calendar

5-1 **Action Minutes – February 25, 2014, SRTA Meeting**

5-2 **Future Meeting Schedule Through April 2015 – Information Only**

5-3 **Active Transportation Program (ATP) Grant Application**

5-4 **Authorize Technical Service Agreement for Consultant Study of Transit Technology and Coordination of Consolidated Transportation Service Agency (CTSA) Services**

5-5 **Adopt Resolution Authorizing First Class Shuttle, Inc. to Submit a 2014 Federal Transit Administration Section 5311 (f) Intercity Bus Program Grant Application**

5-6 **Review and Approve Disbursements**

5-7 **Review and Approve SRTA Financial Statements**

5-8 **Correspondence – Information Only**

By motion made, seconded (Kehoe/Jones) and unanimously carried, the consent calendar was approved.

Regular Calendar

6. **Executive Director's Report**
Informational item only.

10. **Receive Presentation from SRTA and Shasta HHSA-Public Health Regarding Transportation Planning and Health**
No action required.

7. **Adopt FY 2014/15 Overall Work Program (OWP)**
Staff Recommendation:
   1. Adopt the FY 2014/15 OWP pursuant to Resolution 14-02;
   2. Authorize the chair and executive director to sign the Indirect Cost Allocation Plan Submission Certification;
   3. Authorize the executive director to sign the Overall Work Program Agreement (OWPA) and certifications and assurances that all OWP requirements have been met; and
   4. Authorize the executive director to execute FY 2014/15 and future annual Sub-Recipient Cooperative Agreements with partner agencies as a prerequisite to receiving funds through the OWP.

Charles Alexander, citizen, spoke in regard to Intelligent Transportation Systems.

By motion made and seconded (Moty/Giacomini), the staff recommendation passed unanimously.

8. **Approve Federal Transit Administration Section 5311 Program of Projects and Related Actions**
Staff Recommendation:
   1. Approve the FTA Section 5311 Program of Projects for Federal Fiscal Year 2014; and
   2. Authorize the exchange of federal Section 5311 funds for state funds, and direct staff to prepare an exchange agreement and corresponding Transportation Development Act budget for approval in June.

The following people spoke in regard to staff recommendation number two:
   1. Brian Crane, City of Redding, Department of Public Works Director
   2. Patrick Minturn, Shasta County, Department of Public Works Director
   3. Michelle Millette, Caltrans District 2, District Transit Representative
   4. Anne Thomas, Shasta Living Streets

A motion was made and seconded (Jones/McArthur) to approve staff recommendation number one, and not staff recommendation number two. The motion failed with three in favor (Jones, McArthur and Kehoe), and four opposed (Moty, Giacomini, Watkins, Baugh).

A motion was made and seconded (Moty/Giacomini) to approve staff recommendation number one and two. The motion passed with four in favor (Moty, Giacomini, Watkins and Baugh) and three opposed (Jones, McArthur and Kehoe).

9. Amend the 2010 Regional Transportation Plan to Include Active Transportation Program Projects (Public Hearing)

Staff Recommendation:

1. Hold a public hearing to amend the 2010 RTP;
2. Adopt Resolution 14-04 finding that the RTP amendment is consistent and within the scope of the 2010 RTP Environmental Impact Report; and
3. Amend the 2010 RTP to include new projects for ATP funding eligibility.

Public hearing opened.

No one spoke.

Public hearing closed.

By motion made and seconded (Kehoe/Moty), the staff recommendation passed unanimously.

11. Approve Preliminary Transportation Projects List for 2015 Regional Transportation Plan

By motion made and seconded (Jones/Moty), the staff recommendation passed unanimously.

12. Caltrans Update on Regional Transportation Projects

Informational item only.

There being no other business to discuss, Chair Baugh adjourned the meeting at 4:45 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director

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