STAFF REPORT

MEETING DATE:	**6/24/14**
SUBJECT:	**Review and Approve Disbursements**
AGENDA ITEM:	**5-3**
STAFF CONTACT:	**Dave Wallace, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of April 1 to May 31, 2014.

Daniel S. Little, AICP, Executive Director

Attachment: SRTA Disbursements – April 1 to May 31, 2014

Shasta Regional Transportation Agency
Transactions by Account
April 1 to May 31, 2014

2:56 PM
06/02/2014
Accrual Basis

Type	Date	Num	Name	Memo	Credit
10001 · North Valley Bank Checking #131					
Bill Pmt -Check	04/03/2014	Payroll	Janie Coffman	Mileage	68.88
Bill Pmt -Check	04/03/2014	Payroll	Keith Williams	CalTrans Workshop	471.81
Bill Pmt -Check	04/04/2014	1562	AT Conference	666616-0314	3.12
Bill Pmt -Check	04/04/2014	1563	Bay Alarm	Quarterly Alarm Service	110.25
Bill Pmt -Check	04/04/2014	1564	CALCOG	March Mtg	25.00
Bill Pmt -Check	04/04/2014	1565	Charter Business	Telephone	125.00
Bill Pmt -Check	04/04/2014	1566	EAP Inc	April 2014	75.00
Bill Pmt -Check	04/04/2014	1567	FP Mailing Solutions	Postage	96.59
Bill Pmt -Check	04/04/2014	1568	Ideal Property Management	April Rent	3,056.00
Bill Pmt -Check	04/04/2014	1569	Maui Bob's Office Cleaning	Monthly Cleaning	155.00
Bill Pmt -Check	04/04/2014	1570	Office Depot	Office Supplies	69.16
Bill Pmt -Check	04/04/2014	1571	Pacific Benefit Consultants Inc	April FSA	75.00
Bill Pmt -Check	04/04/2014	1572	PG&E	6621859972-9	58.46
Bill Pmt -Check	04/04/2014	1573	Record Searchlight	Public Notice	125.00
Bill Pmt -Check	04/04/2014	1574	Western Business Products	Copier Charges	234.77
General Journal	04/06/2014	389	Teamwork HR	PR Ending 4/6/2014	30,722.69
Bill Pmt -Check	04/10/2014	Payroll	Dan Little	Calcog Mtg	159.61
Bill Pmt -Check	04/11/2014	1575	Apex Technology Management	April Computer	1,056.75
Bill Pmt -Check	04/11/2014	1576	City of Redding Utilities	0216105-7	346.22
Bill Pmt -Check	04/11/2014	1577	e Solutions	Domain	17.00
Bill Pmt -Check	04/11/2014	1578	Shasta College	7418-Bldg Rent	50.00
Bill Pmt -Check	04/11/2014	1579	Utility Telephone	Telephone	291.26
General Journal	04/20/2014	393	Teamwork HR	PR Ending 4/20/2014	26,953.69
Bill Pmt -Check	04/23/2014	1580	AT&T Mobility	Cell Phone	132.45
Bill Pmt -Check	04/23/2014	1581	Ideal Property Management	May 2014 Rent	3,056.00
Bill Pmt -Check	04/23/2014	1582	Kenny, Snowden & Norine	Legal	209.18
Bill Pmt -Check	04/23/2014	1583	Office Depot	Office Supplies	90.52
Bill Pmt -Check	04/23/2014	1586	Shasta College	ERSI Site License Renewal	2,000.00
Bill Pmt -Check	04/23/2014	1584	Shasta Regional Transportation Agency	NSSR Dues	500.00
Bill Pmt -Check	04/23/2014	1585	Western Business Products	Copier Charges	234.77
Bill Pmt -Check	04/23/2014	Payroll	Dan Wayne	CTP 2040 Workshop	245.80
Bill Pmt -Check	04/30/2014	Debit Card	APA	Book	37.95
General Journal	04/30/2014	400		Balance Adjustment	0.04
Bill Pmt -Check	05/01/2014	Debit Card	Assoc. Ped. And Bicycle Professionals	Planning Book	85.00
Bill Pmt -Check	05/02/2014	Debit Card	FP Mailing Solutions	Postage	515.00
General Journal	05/04/2014	405	Teamwork HR	PR Ending 5/4/2014	31,710.33
Bill Pmt -Check	05/05/2014	Payroll	Dan Little	April NSSR Mtg-Meals	14.00
Bill Pmt -Check	05/05/2014	Payroll	Jennifer Pollom	NSSR April Mtg-Meals	14.00
Bill Pmt -Check	05/05/2014	Payroll	Sean Tiedgen	NSSR Mtg-Mileage	63.28
Bill Pmt -Check	05/06/2014	Payroll	Keith Williams	Keith- Mileage	93.95
Bill Pmt -Check	05/08/2014	Debit Card	City Java	Meeting Refreshments	15.00
Bill Pmt -Check	05/09/2014	1587	Apex Technology Management	May Computer	1,056.75
Bill Pmt -Check	05/09/2014	1588	AT Conference	Conference Calls	84.04
Bill Pmt -Check	05/09/2014	1589	Charter Business	Telephone	125.00
Bill Pmt -Check	05/09/2014	1590	City of Redding Utilities	0216105-7	392.21
Bill Pmt -Check	05/09/2014	1591	EAP Inc	May 2014	75.00
Bill Pmt -Check	05/09/2014	1592	Janie Coffman	Petty Cash- May	85.41
Bill Pmt -Check	05/09/2014	1593	Office Depot	Office Supplies	122.53
Bill Pmt -Check	05/09/2014	1594	PG&E	6621859972-9	27.20
Bill Pmt -Check	05/09/2014	1595	Record Searchlight	Public Notices	200.10

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	05/09/2014	1596	Rincon Consultants Inc	20408-Region Trans Plan.	2,583.45
Bill Pmt -Check	05/09/2014	1597	Shasta County Dept of Public Works	Traffic Data & HPMS for OWP	6,223.84
Bill Pmt -Check	05/09/2014	1598	Maui Bob's Office Cleaning	Office Cleaning	155.00
Bill Pmt -Check	05/14/2014	1599	Office Depot	59088894	28.08
Bill Pmt -Check	05/14/2014	1600	Vestra	16991-Consulting	13,851.44
Bill Pmt -Check	05/14/2014	1601	Western Business Products	Copier Charges	319.22
General Journal	05/18/2014	406	Teamwork HR	PR Ending 5/18/2014	25,202.48
Bill Pmt -Check	05/20/2014	1602	Peter Malpezzi	ATP Grant Delivery	120.00
Bill Pmt -Check	05/23/2014	1603	Alliant Insurance Services, Inc	Annual Insurance Premium	950.00
Bill Pmt -Check	05/23/2014	1604	AT&T Mobility	Cell Phone	132.45
Bill Pmt -Check	05/23/2014	1605	Ideal Property Management	June Rent	3,056.00
Bill Pmt -Check	05/23/2014	1606	Kenny, Snowden & Norine	Legal	195.00
Bill Pmt -Check	05/23/2014	1607	Maui Bob's Office Cleaning	Monthly and Carpet Cleaning	676.00
Bill Pmt -Check	05/23/2014	1608	Office Depot	Office Supplies	39.88
Bill Pmt -Check	05/23/2014	1609	Pacific Benefit Consultants Inc	FSA Plan	75.00
Bill Pmt -Check	05/23/2014	1610	Utility Telephone	Telephone	274.68
Bill Pmt -Check	05/23/2014	1611	Western Business Products	Copier Charges	262.94
Bill Pmt -Check	05/27/2014	1612	City of Redding	OWP COR Planning	23,864.79
Bill Pmt -Check	05/27/2014	1613	Office Depot	Office Supplies	105.91
Bill Pmt -Check	05/27/2014	1614	RABA	OWP RABA Planning	14,016.06
Total 10001 · North Valley Bank Checking #131					197,663.99
TOTAL					**197,663.99**