

STAFF REPORT



MEETING DATE:	June 28, 2016
SUBJECT:	Approve Disbursements
AGENDA ITEM:	5-3
STAFF CONTACT:	Dave Wallace, Chief Fiscal Officer

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of April 1, 2016 to May 31, 2016.

A handwritten signature in blue ink, appearing to read "D. Little", is written over a horizontal line.

Daniel S. Little, AICP, Executive Director

Attachments: SRTA Disbursements, April 1, 2016 to May 31, 2016

Shasta Regional Transportation Agency
Transactions by Account
April 1 to May 31, 2016

10:03 AM

06/06/2016

Accrual Basis

Type	Date	Num	Name	Memo	Credit
<u>Umpqua Operating</u>					
Bill Pmt -Check	04/01/2016	Payroll	Dan Little	CalCOG Conf Travel Advance	771.36
General Journal	04/01/2016	758	Teamwork HR	Payroll Ending April 1, 2016	36,279.78
Bill Pmt -Check	04/01/2016	Debit Card	Facebook	March facebook Activity	95.74
Bill Pmt -Check	04/04/2016	2260	Apex Technology Management	Computer maintenance	1,606.35
Bill Pmt -Check	04/04/2016	2261	Arakadin Inc (AT Conference)	March Conference Calls	134.64
Bill Pmt -Check	04/04/2016	2267	AT&T Elevator	Elevator Telephone	51.10
Bill Pmt -Check	04/04/2016	2262	FP Mailing Solutions	4th Quarter Postage Machine Rental	96.59
Bill Pmt -Check	04/04/2016	2263	MJM Services	March Janitorial	335.00
Bill Pmt -Check	04/04/2016	2264	Mogavero Architects	K-2 Consultant	20,508.78
Bill Pmt -Check	04/04/2016	2265	Office Depot	Office Supplies	1.99
Bill Pmt -Check	04/04/2016	2266	Pacific Benefit Consultants Inc	March EAP	75.00
Transfer	04/11/2016		SRTA	Funds Transfer for 3rd quarter deposited to operating	37,099.00
Transfer	04/11/2016		SRTA	Funds Transfer for 3rd quarter deposited in operating	100,000.00
Bill Pmt -Check	04/11/2016	2269	City of Redding Utilities	Suite 201 Utilities	35.10
Bill Pmt -Check	04/11/2016	2273	PG&E	March Natural Gas	37.42
Bill Pmt -Check	04/11/2016	2268	City of Redding Utilities	Suite 202 Electric	255.56
Bill Pmt -Check	04/11/2016	2270	City of Redding Utilities	Common Area Utilities	344.60
Bill Pmt -Check	04/11/2016	2271	EAP Inc	April EAP Fee	75.00
Bill Pmt -Check	04/11/2016	2272	North State Security	March Security	211.00
Bill Pmt -Check	04/11/2016	2274	PG&E	March Natural Gas	39.04
Bill Pmt -Check	04/11/2016	2275	Record Searchlight	Public Notice	163.52
Bill Pmt -Check	04/11/2016	2276	Utility Telephone	April Telephone	337.91
Bill Pmt -Check	04/11/2016	Payroll	Dan Little	CalCOG Conf Travel	239.52
Bill Pmt -Check	04/11/2016	Payroll	Dan Wayne	Sac Valley Workshop Travel	116.60
General Journal	04/13/2016	764	Umpqua bank	April 2016 Interest Payment	26,259.77
General Journal	04/15/2016	765	Teamwork HR	Payroll Ending April 15, 2016	31,120.37
Bill Pmt -Check	04/18/2016	2277	Environmental Systems Research Institute	License for ARCGIS	1,971.25
Bill Pmt -Check	04/18/2016	2278	Green Dot	K-2 Consultant	25,000.00
Bill Pmt -Check	04/18/2016	2281	Interwest Consulting Group	On-Call GIS Consultant	7,036.25
Bill Pmt -Check	04/18/2016	2284	Kristen Schreder	Leadership Conf Trav	731.06
Bill Pmt -Check	04/18/2016	2282	New Venture Advisors LLC	Food Hub Consultants	8,400.00
Bill Pmt -Check	04/18/2016	2283	Office Depot	Office Supplies	105.85
Bill Pmt -Check	04/18/2016	2279	Green Dot	K-2 Consultant	8,060.00
Bill Pmt -Check	04/26/2016	Payroll	Dan Little	CTC and NSSR Travel	131.28
Bill Pmt -Check	04/26/2016	Payroll	Jennifer Pollom	Travel to March 2016 NSSR Meeting	102.02
Bill Pmt -Check	04/29/2016	2285	Apex Technology Management	Shasta County RTPA	1,606.35
Bill Pmt -Check	04/29/2016	2286	AT&T Mobility	3/9 -4/8/16 Cell Phone	200.92
Bill Pmt -Check	04/29/2016	2290	Charter Business	Internet Service	129.98
Bill Pmt -Check	04/29/2016	2287	Forest Design	April Landscaping	250.00
Bill Pmt -Check	04/29/2016	2288	James Marta & Company	OPEB Valuation	1,050.00
Bill Pmt -Check	04/29/2016	2289	Office Depot	Office Supplies	163.75
Bill Pmt -Check	04/29/2016	ACH	Shasta County Dept of Public Works	Burney 2% Bike & Ped Project	34,567.71
Bill Pmt -Check	04/29/2016	2291	The Pun Group	Partial Payment on 2015-16 Audit	9,180.00
Bill Pmt -Check	04/29/2016	2292	Western Business Products	Copier Monthly Service	283.18
Bill Pmt -Check	04/29/2016	2293	World Telecom	Partial on Remodel Wiring	3,785.25
Bill Pmt -Check	04/29/2016	Debit Card	Amazon.com	Audio Tapes	71.11
General Journal	04/29/2016	777	Teamwork HR	Payroll Ending April 29, 2016	36,633.15
Bill Pmt -Check	05/01/2016	debit Card	Facebook	April facebook Activity	10.46

Bill Pmt -Check	05/05/2016	Debit Card	Lorman Education Services	Continuing Education and Training	596.63
Bill Pmt -Check	05/06/2016	2294	Caltrans District 2	Dick Dickerson Sign memorial	6,600.00
Bill Pmt -Check	05/06/2016	2295	Arakadin Inc (AT Conference)	April Conference Calls	143.21
Bill Pmt -Check	05/06/2016	2296	AT&T Elevator	Elevator Telephone	81.86
Bill Pmt -Check	05/06/2016	2297	EAP Inc	May EAP	75.00
Bill Pmt -Check	05/06/2016	2300	Pacific Benefit Consultants Inc	April FSA	75.00
Bill Pmt -Check	05/06/2016	2304	PG&E	April Natural Gas	20.67
Bill Pmt -Check	05/06/2016	2302	Shasta Senior Nutrition	March 2016 CTSA	16,015.89
Bill Pmt -Check	05/06/2016	2301	Trillium Solutions Inc	Software Subscription 1/1/16 to 12/31/16	2,950.00
Bill Pmt -Check	05/06/2016	2303	Utility Telephone	May Telephone	328.43
Bill Pmt -Check	05/06/2016	2305	PG&E	April Natural Gas-Common	9.59
Bill Pmt -Check	05/06/2016	2298	GeoTerra	25% Aerial Imagery-Split Payment	25,000.00
Bill Pmt -Check	05/06/2016	2299	GeoTerra	25% Aerial Imagery-Split Payment	3,250.00
Bill Pmt -Check	05/06/2016	Payroll	Dan Little	May CTC Meeting Travel Advance	380.91
Bill Pmt -Check	05/10/2016	Payroll	Janie Coffman	Local Mileage	28.62
Bill Pmt -Check	05/11/2016	2306	North State Security	April Security	211.00
Bill Pmt -Check	05/11/2016	2307	Western Business Products	Additional Color Copies	337.40
General Journal	05/13/2016	784	Teamwork HR	Payroll Ending May 13, 2016	30,596.10
Bill Pmt -Check	05/20/2016	ACH	City of Anderson	River Point Trail	50,000.00
Bill Pmt -Check	05/23/2016	2308	Alliant Insurance Services, Inc	2016-17 Crime policy	950.00
Bill Pmt -Check	05/23/2016	2309	Dan Wayne	Food Hub Refreshments	63.97
Bill Pmt -Check	05/23/2016	2310	Kenny, Snowden & Norine	April legal	344.40
Bill Pmt -Check	05/23/2016	2311	Office Depot	Office Supplies	188.64
Bill Pmt -Check	05/23/2016	2312	Western Business Products	Copier maintenance	283.18
Bill Pmt -Check	05/25/2016	Payroll	Dan Little	May CTC Mtg Travel	114.73
Bill Pmt -Check	05/26/2016	2313	AT&T Mobility	Cell Phone for April	137.19
Bill Pmt -Check	05/26/2016	2318	Charler Business	Internet Service	129.98
Bill Pmt -Check	05/26/2016	2314	Forest Design	May Landscaping	235.00
Bill Pmt -Check	05/26/2016	2315	MJM Services	Custodial	500.00
Bill Pmt -Check	05/26/2016	2316	Shasta County Health & Human Services	Safe Routes Contract	16,127.75
Bill Pmt -Check	05/26/2016	2317	Shasta Senior Nutrition	April CTSA	13,260.90
Bill Pmt -Check	05/27/2016	Payroll	Dan Little	May CalCog Travel	157.92
Total Umpqua Operating					<u>564,954.28</u>
<u>Umpqua Construction</u>					
Bill Pmt -Check	04/18/2016	2280	G&S Construction	Remodel Draw #2	16,099.18
Transfer	05/06/2016	ACH	G&S Construction	Funds Transfer-Draw #3	225,647.23
Total Umpqua Construction					<u>241,746.41</u>