STAFF REPORT

MEETING DATE:	**June 28, 2016**
SUBJECT:	**Approve FY 2016/17 Unmet Transit Needs Findings and Transportation Development Act Budget**
AGENDA ITEM:	**7**
STAFF CONTACT:	**Keith Williams, Associate Transportation Planner**

SUMMARY:

SRTA receives Transportation Development Act (TDA) funds for public transportation and other eligible uses. As the regional administrator for TDA funds, SRTA is responsible for determining the appropriate use of funds in accordance with statutorily-defined priorities. Funding is apportioned to each jurisdiction via the annual claims process. The total FY 2016/17 TDA budget, including state and federal grants for transit, is $9,915,212.

STAFF RECOMMENDATIONS:

It is recommended that the board of directors:

1. Consider FY 2016/17 Unmet Transit Needs public comments and staff responses (Attachment A, Appendix 8);
2. Approve the Final FY 2016/17 Transit Needs Assessment (Attachment A);
3. Approve Resolution Number 16-09 (Attachment B), finding that expanded transit service is reasonable to meet for FY 2016/17;
4. Approve the FY 2016/17 TDA Budget of Apportionments and Transit Obligations (Attachment C) ; and
5. Approve payment instructions to the county auditor (Attachment D).

DISCUSSION:

TDA provides two major sources of funding for public transportation: State Transit Assistance (STA) and Local Transportation Funds (LTF). Funding may be utilized for the following statutorily-defined priorities:

1. SRTA costs to manage TDA and perform other regional transportation agency mandates;
2. 2% of the remaining LTF balance for pedestrian and bicycle facilities;
3. Up to 5% of the remaining LTF balance for transit services provided by the Consolidated Transportation Services Agency;
4. Public transit services and administration by the city of Redding;
5. Other eligible transportation uses, including improvements to local streets; and
6. Rural Bike Lanes And Sidewalks to Transit (BLAST) derived from excess county transit funds.

The following is a summary of the FY 2016/17 TDA budget for LTF and STA (not including state and federal transit grants):

TDA Funding Claim	SRTA	CTSA (SSNP)	Anderson	Redding	Shasta Lake	County	Regional Total
SRTA Admin	$264,320						**$264,320**
Ped/Bike	$142,144						**$142,144**
CTSA		$279,549					**$279,549**
Rural BLAST	$275,000						**$275,000**
Spillover to Cities			$4,727	$43,429	$4,897		**$53,053**
Public Transit			$112,427	$2,405,435	$86,153		**$2,604,015**
RABA Admin			$30,334	$480,124	$26,970		**$537,428**
Streets and Roads			$262,621	$1,046,147	$276,375	$2,513,906	**$4,099,049**
TOTAL	**$681,464**	**$279,549**	**$410,109**	**$3,975,135**	**$394,395**	**$2,513,906**	**$8,254,558**
***$580,000 in RABA administration does not include the $42,572 paid by the county of Shasta with federal grants.**							

SRTA is responsible for certifying the appropriate use of TDA funds during the annual unmet needs process as summarized below.

FY 2016/17 Unmet Transit Needs Findings – In April, the SRTA Board of Directors received public testimony on unmet transit needs in the Shasta Region, as well as SRTA staff's preliminary recommendations based on transit needs analysis and requests from the public over the last two cycles. SRTA staff responded to each request, as outlined in Attachment A, Appendix 8. All needs were evaluated against the agency's "reasonable to meet" criteria (Attachment A, Appendix 2). A summary of key findings for the FY 2016/17 unmet transit needs process is provided in Table 1.

Table 1 - Summary of Findings from 2016/17 Unmet Transit Needs Cycle

Need Identified	Unmet Need?	Reasonable to Meet?	Findings
Short-Term Findings			
Express transit service from Downtown to Shasta Mall	Yes	Yes	"Crosstown Express" service to be introduced following on-going RABA analysis.
Service to Turtle Bay	Yes	Yes	"Crosstown Express" service with a stop at Turtle Bay/Civic Center to be introduced following on-going RABA analysis.
Seasonal service to Whiskeytown Lake	Yes	Yes	An eight-week pilot program could be introduced this summer to test whether the service can meet the 10% farebox threshold for rural areas. If the proposed pilot program were successful, the service could continue in successive years. The RABA Board of Directors unanimously approved the introduction of the service at the RABA meeting on June 20, 2016.
Long-Term Findings			
Sunday Service	Yes	Not at this time.	Requires development of service alternatives and analysis for consideration during future unmet transit needs cycles. In regards to Sunday service, SRTA is studying the introduction of Sunday service for people with mobility issues using the Consolidated Transportation Services Agency in the 2017/18 fiscal year.
More Frequent Buses	Yes		
Expansion of Service Hours	Yes		

Attachment C contains a budget of apportionments and transit obligations including new services recommended in Table 1. All new services are considered pilot projects and will be evaluated as part of the annual Transit Needs Assessment, at which time recommendations will be made to continue, continue with modifications, or discontinue the new services.

ALTERNATIVES:

The board of directors may modify the budget or direct staff to study other transit needs that may be reasonable to meet.

OTHER AGENCY INVOLVEMENT:

RABA, the Social Services Transportation Advisory Council, cities, the county, and the Consolidated Transportation Services Agency participated throughout the Unmet Transit Needs process. The RABA budget for FY 2016/17 was approved by the RABA Board of Directors on June 20, 2016.

FINANCING:

Approval of the FY 2016/17 TDA Apportionments and Transit Obligations will allow the county auditor to distribute $8,254,558 in TDA funds to SRTA, the cities, the county, the Consolidated Transportation Services Agency, and RABA as provided by Attachment C. The budget also includes FTA and state grant funding for transit services totaling $1,660,654.

State Transit Assistance (STA) revenue, derived from the sales tax on diesel fuel, is estimated to be down 20% or about $200,000. This results in a $125,000 budget reduction to the Rural BLAST Program and a $75,000 reduction in apportionments to agencies for transit. The budget still allows a net of $53,000 in STA spillover unused by the county to be distributed to the three cities. STA revenues are expected to rebound soon with the rising cost of diesel fuel.

Daniel S. Little, AICP, Executive Director

Attachments:

A. Final 2016/17 Transit Needs Assessment
B. Resolution No. 16-09 – 2016/17 Unmet Transit Needs Findings and TDA Claims
C. Apportionments and Transit Obligations for FY 2016/17
D. FY 2016/17 Payment Instructions
E. Summary of RABA Funding for FY 2016/17

Attachment B

RESOLUTION

RESOLUTION NUMBER:	**16-09**
SUBJECT:	**2016/17 Unmet Transit Needs Findings and TDA Claims**

WHEREAS, Section 99230 of the California Public Utilities Code (PUC) requires that each transportation planning agency shall annually determine the amount of Local Transportation Fund (LTF) funds to be allocated to each claimant, from an analysis and evaluation of the total amount anticipated to be available in the LTF, and the relative needs of each claimant for the purposes for which the fund is intended and consistent with the provisions of the law; and

WHEREAS, PUC Section 99231 and California Code of Regulations Section 6655 require that the transportation planning agency shall allocate to a claimant for a given area only such funds as representing that area's apportionment; and

WHEREAS, the provisions of PUC Section 99401.5 further require that the Shasta Regional Transportation Agency (SRTA) annually review and make findings concerning "unmet transit needs" in each claimant jurisdiction, and prior to making any LTF allocations to claimants for non-transit purposes, fund such unmet transit needs in each claimant jurisdiction as have been found "reasonable to meet"; and

WHEREAS, to ensure eligibility for State Transit Assistance funds, the Redding Area Bus Authority (RABA) shall submit calculations supporting its compliance with PUC Section 99314.6 ; and

WHEREAS, the 2016/17 transit needs review process in Shasta County has included all of the following actions:

1. The Shasta Transit Brainstorm, a public input campaign, followed by a transit priorities survey of the region's unmet transit needs to inform the Transit Needs Assessment (TNA).
2. Consultations with and recommendations from the Social Services Transportation Advisory Council (SSTAC) and other interested organizations and individuals.
3. Identification of the transit needs for claimant jurisdictions in Shasta County as detailed in the 2016/17 TNA, which includes the following:
    a. An assessment of the size and location of identifiable groups which are likely to be transit dependent or transit disadvantaged, including but not limited to the elderly, the handicapped and persons of limited means.
    b. An analysis of the adequacy of existing public transportation services and specialized transportation services, including privately- and publicly-provided services, in meeting the demand identified pursuant to the assessment referred to in sub-paragraph (a) above.
    c. An analysis of potential alternative public transportation and specialized transportation services and service improvements.

4. A presentation by the SRTA staff on April 26, 2016, concerning current unmet needs findings and existing service ridership and feasibility.
5. A public hearing held on April 26, 2016, for the purpose of soliciting claimant agency and citizen comments on unmet transit needs that may exist within each claimant's jurisdiction that might be "reasonable to meet" using LTF funds. Public comments were analyzed and responded to.

WHEREAS, the findings required by PUC Section 99401.5, and related SRTA rules and policies, for each claimant jurisdiction are reflected in a single resolution for administrative convenience, and as a reflection of the coordinated transit service the individual claimants have separately elected to provide through a joint powers agreement, despite their individual status as eligible Transportation Development Act (TDA) claimants; and

WHEREAS, the information developed pursuant to PUC Section 99401.5 subdivisions (a) through (c), inclusive, provides the basis for the findings herein for 2016/17 including:

1. The 2016/17 TNA and supplemental data and analysis provided.
2. SSTAC consultation.
3. Public and claimant agency comments.
4. Staff reports and presentation to the SRTA Board of Directors.
5. The 2015 Regional Transportation Plan (RTP).
6. Redding Area Bus Authority (RABA) Short-Range Transit Plan, dated June 2014.
7. All correspondence, testimony and documents otherwise comprising the record of proceedings.

WHEREAS, the PUC Section 99401.5 findings made herein, including determinations that existing transit services, upon modifications, shall continue to be funded for each claimant as specified before any allocation is made by the responsible claimant for streets and roads within its jurisdiction; and

WHEREAS, proposed 2016/17 TDA allocations to the claimants, in the form of a 2016/17 TDA budget, have been prepared.

NOW, THEREFORE, BE IT RESOLVED the Shasta Regional Transportation Agency finds that:

1. RABA has met the 15% farebox ratio for fiscal year 2015/16.
2. As a result of this annual planning and review process, there are new "unmet transit needs" that are "reasonable to meet" for the claimant jurisdictions in Shasta County for 2016/17; and
3. Existing transit services do not fully and adequately address these new unmet transit needs which are reasonable to meet; and
4. "Crosstown Express" service from Downtown Redding to the Shasta Mall with a stop at Turtle Bay/Civic Center and seasonal service to Whiskeytown Lake, as detailed in the 2016/17 TNA Findings Summary, are reasonable to meet; and
5. The proposed new Crosstown Express and Whiskeytown Lake services are consistent with the goals, objectives, and policies of the RTP; and
6. The 2016/17 TDA budget (Attachment B) reflects the most equitable cost-sharing as reflected by the agreement between claimant agencies in light of the transit system benefits each will realize from the RABA-provided services.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Shasta Regional Transportation Agency:

1. Approves the 2014/15 TDA true-up by incorporation into the 2016/17 claims; and
2. Approves allocations for each claimant jurisdiction that are consistent with and reflected in the 2016/17 TDA budget on Attachment B; and
3. Directs that claimants for TDA funds shall submit claims for transit funds in the amounts not exceeding those shown on Attachment B for fiscal year 2016/17, and that these claims and the use of resulting funds shall be consistent with transit requirements before any LTF allocations go to other uses; and
4. Directs the auditor to make payments to the claimants pursuant to the schedule shown in Attachment C to the staff report, or as sufficient funds become available.

PASSED AND ADOPTED this 28th day of June, 2016, by the Shasta Regional Transportation Agency.

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Leonard Moty, Chair
Shasta Regional Transportation Agency

Attachment C

APPORTIONMENTS AND TRANSIT OBLIGATIONS FOR 2016/17

	(SRTA Policy)		Anderson	Redding	Shasta Lake	County	SRTA	CTSA	2% Bike & Ped
1	**Local Transportation Fund**	**Totals**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**
2	Local Transportation Fund- FY 2016/17	7,200,400							
3	Local Transportation Fund- True-up through 6/30/15	265,153					(20,390)		3,830
4	Less: Local Transportation Fund (LTF) for SRTA Administration (1305.3)	(284,710)					284,710		
5	Less: Article 3 Allocation- Bicycle and Pedestrian (2%) (1307.1)	(138,314)							138,314
6	Less: Article 4.5- LTF to fund CTSA (5%) (1309.3)	(279,549)						279,549	
7	**Total LTF Available**	**6,762,980**	**359,571**	**3,520,902**	**368,601**	**2,513,906**			
8									
9	**State Transit Assistance**	**Totals**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**
10	State Transit Assistance- FY 2016/17 (Population Formula) (1306.1)	805,564	45,811	410,904	20,896	327,952			
11	**Total STA Available**	**805,564**	**45,811**	**410,904**	**20,896**	**327,952**	**0**	**0**	**0**
12									
13	**Federal Transit Administration Formula Funds and LCTOP Funds**	**Totals**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**
14	LCTOP	111,610					111,610		
15	FTA 5307 Operating Apportionment (Cities only) (Maximum of $1,000,000)	1,000,000	89,262	818,264	92,474				
16	FTA 5311 (f) Operating Apportionment (County only) (1313.2)	206,780				206,780			
17	FTA 5311 Operating Apportionment (County only) (1313.2) Carryover	128,486				128,486			
18	FTA 5311 Operating Apportionment (County only) (1313.2) FY 16-17	213,778				213,778			
19	**Total FTA and LCTOP Available**	**1,660,654**	**89,262**	**818,264**	**92,474**	**549,044**	**111,610**		
20									
21	**Total Revenue Available**	**9,229,198**	**494,644**	**4,750,070**	**481,971**	**3,390,902**	**111,610**		

	(SRTA Policy)		Anderson	Redding	Shasta Lake	County	SRTA	CTSA	2% Bike & Ped
1	**Transit Funding Requirements**	**Totals**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**	**Budget**
2	Redding Area Bus Authority-Operating	3,946,760							
3	Redding Area Bus Authority-Administration	580,000							
4	Required FY 2016/17 RABA Funding Requirement (1313.2)	4,526,760	236,750	3,747,252	210,494	332,264			
5	Transit Assistance Spillover to Cities	0	29,274	268,352	30,327	(327,952)			
6	From Cities for Blast in Exchange for Spillover	275,000	24,547	225,023	25,430				
7	Other Transit Obligations:								
8	Cottonwood Express (LCTOP)	62,319				10,000	52,319		
9	Beach Bus (LCTOP Portion)	2,290					2,290		
10	RABA Service Expansion (LCTOP)	57,001					57,001		
11	Burney Express for Operating	206,780				206,780			
12	**Total Transit Obligations Filed Under Article 4 and 8**	**5,130,150**	**290,571**	**4,240,627**	**266,251**	**221,092**	**111,610**		

1	**Total Available for Streets & Roads**	**4,099,048**	**204,073**	**509,443**	**215,720**	**3,169,810**	**-**	**-**	**-**

Attachment D

Shasta Regional Transportation Agency
2016/17 Amended TDA Payment Instructions

LTF	July	August	Sept	October	November	December	January	February	March	April	May	June	Totals
Beginning of Month Balance	356,630	370,673	384,716	294,473	308,516	322,559	232,316	246,359	260,402	170,159	184,202	198,245	356,630
Deposit-State	600,034	600,034	600,034	600,034	600,034	600,034	600,034	600,034	600,034	600,034	600,034	600,026	7,200,400
City of Redding - RABA JPA-Article 4	187,478	187,478	187,478	187,478	187,478	187,478	187,478	187,478	187,478	187,478	187,478	187,474	2,249,732
City of Anderson - RABA JPA-Article 4	6,034	6,034	6,034	6,034	6,034	6,034	6,034	6,034	6,034	6,034	6,034	6,029	72,403
City of Shasta Lake - RABA JPA-Article 4	5,567	5,567	5,567	5,567	5,567	5,567	5,567	5,567	5,567	5,567	5,567	5,559	66,796
BLAST- Article 8 to SRTA			68,750			68,750			68,750			68,750	275,000
SRTA for CTSA	23,296	23,296	23,296	23,296	23,296	23,296	23,296	23,296	23,296	23,296	23,296	23,293	279,549
RTPA Administration	22,027	22,027	22,027	22,027	22,027	22,027	22,027	22,027	22,027	22,027	22,027	22,023	264,320
RTPA- Bicycle and Pedestrian			35,536			35,536			35,536			35,536	142,144
Anderson- Article 8	21,885	21,885	21,885	21,885	21,885	21,885	21,885	21,885	21,885	21,885	21,885	21,886	262,621
Redding- Article 8	87,179	87,179	87,179	87,179	87,179	87,179	87,179	87,179	87,179	87,179	87,179	87,178	1,046,147
Shasta Lake- Article 8	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,023	276,375
County of Shasta- Article 8	209,493	209,493	209,493	209,493	209,493	209,493	209,493	209,493	209,493	209,493	209,493	209,483	2,513,906
End of Month Balance	370,673	384,716	294,473	308,516	322,559	232,316	246,359	260,402	170,159	184,202	198,245	108,037	108,037

STA	July	August	Sept	October	November	December	January	February	March	April	May	June	Totals
Beginning of Month Balance	5,568	5,568	5,568	4,176	4,176	4,176	2,784	2,784	2,784	1,392	1,392	1,392	5,568
Deposit- State	0	0	200,000	0	0	200,000	0	0	200,000	0	0	200,000	800,000
Transfer County STA for BLAST						0							0
City of Anderson - RABA JPA	0	0	18,772	0	0	18,772	0	0	18,772	0	0	18,772	75,088
City of Redding - RABA JPA	0	0	169,814	0	0	169,814	0	0	169,814	0	0	169,814	679,256
City of Shasta Lake - RABA JPA	0	0	12,806	0	0	12,806	0	0	12,806	0	0	12,806	51,224
Non-Motorized Projects (SRTA)	0	0	0	0	0	0	0	0	0	0	0	0	0
End of Month Balance	5,568	5,568	4,176	4,176	4,176	2,784	2,784	2,784	1,392	1,392	1,392	0	0

Attachment E

Summary of RABA Funding for FY 2016/17

TDA Total	**$**	**3,194,496**
LTF	$	2,388,932
STA	$	805,564
Grant Funds Total	**$**	**1,532,168**
5307	$	1,000,000
5311	$	213,778
5311f	$	206,780
LCTOP	$	111,610
Fares/Advertising	**$**	**1,039,658**
RABA Total	**$**	**5,766,322**