

REPORT TO SHASTA COUNTY RTPA

SUBJECT	MEETING DATE	ITEM NUMBER
Third Amendment to Personal Services Agreement (PSA) with Dowling Associates, Inc. for Travel Demand Model Support	7/27/10	4-6

RECOMMENDATION

It is recommended that the Board authorize the Chairman to sign a third amendment to the Agreement (PSA) with Dowling Associates, Inc., to extend the term for one year, for on-call services and increase compensation rates.

SUMMARY

An amendment to the PSA with Dowling Associates, Inc. is needed to extend the term to provide on-call support for the Shasta County Travel Demand Model. The Consultant compensation will increase to \$200 an hour from \$190 per hour.

DISCUSSION

On December 27, 2004, the Board entered into an agreement with Dowling Associates, Inc. to update the Shasta County Travel Demand Model. The original agreement with Dowling expired September 30, 2007.

An on-call support PSA was approved by the Board on October 23, 2007. The Board has extended the PSA in one year increments. The on-call agreement is needed to assist staff and agency partners with creating presentation materials, trouble-shooting modeling problems, reviewing modeling assumptions, model refinements, training, and Senate Bill 375 support. An extension to June 30, 2011, is recommended by staff.

The consultant rate of compensation has been increased to \$200 an hour from \$190 an hour. The consultant rate had not been changed since the original 2007 agreement. The total allowable compensation is unchanged and shall not exceed \$20,707 in 2010/11.

ALTERNATIVES

The Board could choose not to sign the amendment to the PSA. This is not recommended since funding is available and the work is needed to support core RTPA functions and local agency requests.

OTHER AGENCY INVOLVEMENT

The Technical Advisory Committee (TAC) concurs with the staff recommendation.

FINANCING

The 2010/2011 OWP has budgeted sufficient funding in the 701.02 element for this amendment.



Daniel S. Little, AICP, Executive Director

DSL/TLH/jac

Attachment: Third Amendment to Personal Services Agreement

**THIRD AMENDMENT TO AGREEMENT BETWEEN
SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY
AND DOWLING ASSOCIATES, INC.**

This Third Amendment is entered into between the Shasta County Regional Transportation Planning Agency ("RTPA") and Dowling Associates, Inc. ("Consultant").

The Personal Services Agreement between the RTPA and Consultant for the purpose of on-call support for the Travel Demand Model executed on November 13, 2007, is hereby amended in the following respects:

1. The Compensation for Mike Aronson, set forth in paragraph 3, is increased to \$200 per hour.
2. The Term of the Agreement, set forth in paragraph 5, is extended to, and shall terminate on, June 30, 2011.

All other terms of the Personal Services Agreement remain unchanged by this amendment.

(Signatures are on the next page)

IN WITNESS WHEREOF, the parties hereto have executed this Third Amendment to the Agreement.

**SHASTA COUNTY REGIONAL
TRANSPORTATION PLANNING AGENCY**

Date: _____

Dick Dickerson
Chair

DOWLING ASSOCIATES, INC.

Michael N. Aronson
Vice President

Kym Sterner
Vice President

Tax I.D.#: 94-3255191

Approved as to form:

John Kenny, Counsel
Shasta County Regional
Transportation Planning Agency

By: _____
Counsel