STAFF REPORT

MEETING DATE:	**October 13, 2015**
SUBJECT:	**Action Minutes of the June 30, 2015, SRTA Meeting**
AGENDA ITEM:	**5-1**
STAFF CONTACT:	**Janie Coffman, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the action minutes of the June 30, 2015, SRTA meeting.

Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the June 30, 2015, SRTA Meeting

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, June 30, 2015, 3:00 p.m.
City of Redding Council Chambers
777 Cypress Avenue, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members McArthur, Schreder, Moty, Baugh, Giacomini, Watkins and Kehoe were present.

1. **Call to Order**
   Chair McArthur called the meeting to order at 3:00 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**
   There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 **Action Minutes – April 28, 2015, SRTA Meeting**

5-2 **Future Meeting Schedule Through June 2016 – Information Only**

5-3 **Review and Approve Disbursements**

5-4 **Correspondence**

5-5 **Adopt Regional Surface Transportation Program (RSTP) 2014/15 Budget**

5-6 **Authorize Agreement for Services to Develop Grant Projects**

5-7 **Authorize Agreement for On-Call Geographic Information Systems (GIS) Services**

5-8 **Authorize Agreement for On-Call Information Technology Support Services**

5-9 **Authorize Agreement for On-Call Travel Demand Modeling Services**

5-10 **Approve Aerial Imagery Procurement**

5-11 **Approve Building Remodel Plans and Budget; and Authorize the Executive Director to Solicit Bids for Construction Services**

By motion made, seconded (Moty/Baugh) and unanimously carried, the consent calendar was approved.

Regular Calendar

7. Executive Director's Report
Informational item only.

8. Approve FY 2015-16 Unmet Transit Needs Findings, Budget, and TDA Claims
Staff Recommendations:
1. Consider Social Services Transportation Advisory Council's (SSTAC) recommendation;
2. Approve Resolution Number 15-11, finding that expanded transit service is reasonable to meet for FY 2015/16;
3. Approve the FY 2015/16 TDA Apportionments and Transit Obligations; and
4. Approve payment instructions.

By motion made and seconded (Moty/Baugh), the staff recommendation passed unanimously.

9. Certify the Final Environmental Impact Report (EIR) for the 2015 Regional Transportation Plan (RTP); Adopt the 2015 RTP; and Adopt the Updated ShastaSIM Travel Demand Model
Staff Recommendations:
1. Adopt Resolution 15-09, certifying the Final EIR for the 2015 RTP, adopting a mitigation monitoring and reporting program, and approving the 2015 Regional Transportation Plan and Sustainable Communities Strategy; and
2. Adopt Resolution 15-10, adopting the updated ShastaSIM regional activity-based travel demand model as the official model for Shasta County.

By motion made and seconded (Baugh/Schreder), the staff recommendation passed unanimously.

10. Authorize Agreement for Architectural Services for 1551 Market Street
Staff Recommendations:
1. Authorize the executive director to enter into a technical services agreement with Mogavero Notestine Associates for architectural services associated with the redevelopment of 1551 Market Street by K2, for a six-month term ending December 31, 2015, not to exceed $45,000; and
2. Authorize the executive director to amend the contract to add up to an additional $16,000, subject to the availability of remaining incentive funds previously awarded to K2.

Daniel Knott of K2 Development noted that he was on the review panel for the Request for Proposals and that K2 preferred Mogavero because they had experience with similar projects.

The staff recommendation passed with six board members in favor (Giacomini, McArthur, Moty, Schreder, Watkins and Baugh); and one board member opposed (Kehoe).

11. State and Federal Transportation Funding Update
Informational item only.

12. Caltrans Update on Regional Transportation Projects
Informational item only.

There being no other business to discuss, Chair McArthur adjourned the meeting at 4:30 p.m.

Respectfully submitted,

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Daniel S. Little, AICP, Executive Director

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