STAFF REPORT

MEETING DATE:	**10/14/14**
SUBJECT:	**Review and Approve Disbursements**
AGENDA ITEM:	**5-3**
STAFF CONTACT:	**Dave Wallace, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of June 1 to September 30, 2014.

Daniel S. Little, AICP, Executive Director

Attachment: SRTA Disbursements – June 1 to September 30, 2014

Shasta Regional Transportation Agency
Transactions by Account
As of September 30, 2014

Type	Date	Num	Name	Memo	Amount
General Journal	06/01/2014	417	Teamwork HR	PR Ending 6/1/2014	31,559.98
Bill Pmt -Check	06/09/2014	1615	Apex Technology Management	Monthly Computer	1,152.75
Bill Pmt -Check	06/09/2014	1616	AT Conference	Telephone	56.29
Bill Pmt -Check	06/09/2014	1617	Charter Business	Telephone	125.00
Bill Pmt -Check	06/09/2014	1618	City of Redding Utilities	Electric	530.35
Bill Pmt -Check	06/09/2014	1619	EAP Inc	May EAP Services	75.00
Bill Pmt -Check	06/09/2014	1620	Mountain Echo	Public Notice	94.80
Bill Pmt -Check	06/09/2014	1621	Office Depot	Office Supplies	274.88
Bill Pmt -Check	06/09/2014	1622	PG&E	Natural Gas	16.22
Bill Pmt -Check	06/09/2014	1623	Record Searchlight	Public Notices	425.40
General Journal	06/15/2014	394	Teamwork HR	P/R Ending 6/15/14	28,169.31
Bill Pmt -Check	06/17/2014	1624	CalPERS-Fiscal Services	2013-14 OPEB Payment	14,492.00
Bill Pmt -Check	06/19/2014	Payroll	Keith Williams	Keith Bike Adv Mtg	226.30
Bill Pmt -Check	06/19/2014	1625	Alliant Insurance Services, Inc	7/1/14-6/30/15 Premium	640.20
Bill Pmt -Check	06/19/2014	1626	Dan Little	I Pad Charger	42.98
Bill Pmt -Check	06/19/2014	1627	Office Depot	Office Supplies	73.73
Bill Pmt -Check	06/19/2014	1628	Pacific Benefit Consultants Inc	June EAP Services	75.00
Bill Pmt -Check	06/19/2014	1629	Ridge Rider News	Public Notices	30.00
Bill Pmt -Check	06/19/2014	1630	Vestra	May 2014 Consulting	1,627.57
Bill Pmt -Check	06/23/2014	Debit Card	Best Buy	Memory Card	17.19
Bill Pmt -Check	06/26/2014	1631	Apex Technology Management	Monthly Computer	187.73
Bill Pmt -Check	06/26/2014	1632	AT&T Mobility	Telephone	122.51
Bill Pmt -Check	06/26/2014	1633	FP Mailing Solutions	Postage	96.59
Bill Pmt -Check	06/26/2014	1634	Ideal Property Management	July Rent	3,056.00
Bill Pmt -Check	06/26/2014	1635	Kenny, Snowden & Norine	Legal	45.00
Bill Pmt -Check	06/26/2014	1636	Maui Bob's Office Cleaning	Office Cleaning	155.00
Bill Pmt -Check	06/26/2014	1637	Office Depot	Office Supplies	55.33
Bill Pmt -Check	06/26/2014	1638	Shasta County Health & Human Services	Jan Feb March Invoices	22,239.53
Bill Pmt -Check	06/26/2014	1639	Utility Telephone	Telephone	286.73
Bill Pmt -Check	06/26/2014	1640	Western Business Products	July 2014 Copier	262.94
Bill Pmt -Check	06/26/2014	1644	City of Shasta Lake	13-14 RSTP Exchange	129,380.00
Bill Pmt -Check	06/26/2014	1645	County of Shasta-Public Works	2013-14 RSTP Exchange	192,869.00
Bill Pmt -Check	06/26/2014	Payroll	Dan Little	Jan- June Mileage	101.92
Bill Pmt -Check	06/26/2014	Payroll	Dan Wayne	CA Trans Plan Mtg Travel	245.80
Bill Pmt -Check	06/26/2014	Payroll	Janie Coffman	Mileage	52.64
Bill Pmt -Check	06/26/2014	Payroll	Kathy Urlie	Local Mileage	14.56
Bill Pmt -Check	06/26/2014	Payroll	Keith Williams	Mileage	73.45
Bill Pmt -Check	06/27/2014	Debit Card	Assoc of Ped and Bicycle Professionals	Membership	100.00
General Journal	06/29/2014	395	Teamwork HR	PR Ending 6/29/2014	31,587.00
Bill Pmt -Check	06/30/2014	Debit Card	Assoc of Ped and Bicycle Professionals	Books	250.00
General Journal	06/30/2014	417		Balance Adjustment	0.03
Bill Pmt -Check	07/08/2014	Debit Card	AICPA	Annual Dues	235.00
Bill Pmt -Check	07/08/2014	Payroll	Teamwork HR	Worker's Comp Renewal	347.00
Bill Pmt -Check	07/08/2014	1646	APA	Dues	694.25
Bill Pmt -Check	07/08/2014	1647	AT Conference	Telephone	30.04
Bill Pmt -Check	07/08/2014	1648	Bay Alarm	Quarterly Security	115.77
Bill Pmt -Check	07/08/2014	1649	Charter Business	Telephone	125.00
Bill Pmt -Check	07/08/2014	1642	City of Anderson	RSTP 13-14 Exchange	132,357.00
Bill Pmt -Check	07/08/2014	1650	Civic Plus	Web Site Development	4,649.67
Bill Pmt -Check	07/08/2014	1651	DKS Associates	June 2014	30,240.00
Bill Pmt -Check	07/08/2014	1652	EAP Inc	July 2014	75.00
Bill Pmt -Check	07/08/2014	1657	Lodge at Blue lake	Super Region Meeting Room	300.00
Bill Pmt -Check	07/08/2014	1653	Office Depot	Office Supplies	208.09
Bill Pmt -Check	07/08/2014	1654	PG&E	June 2014	16.76
Bill Pmt -Check	07/08/2014	1655	Record Searchlight	Public Notices	77.20
Bill Pmt -Check	07/08/2014	1656	Rincon Consultants Inc	May, June 2014	14,003.75
Bill Pmt -Check	07/10/2014	Payroll	Jennifer Pollom	Adm Mileage	112.67
General Journal	07/13/2014	418	Teamwork HR	PR Ending 7/13/2014	27,318.16
Bill Pmt -Check	07/15/2014	Debit Card	Inns of Monterey	Hotel for CalAct Conference	742.26
Bill Pmt -Check	07/18/2014	1643	City of Redding- Public Works	13-14 RSTP Exchange	265,123.00
Bill Pmt -Check	07/18/2014	1669	Western Business Products	Copier Charges	647.53
Bill Pmt -Check	07/18/2014	1641	City of Redding- Public Works	13-14 RSTP Exchange	900,000.00
Bill Pmt -Check	07/18/2014	1658	Apex Technology Management	Monthly Computer	1,056.75
Bill Pmt -Check	07/18/2014	1659	Citilabs	ELA License	4,582.50
Bill Pmt -Check	07/18/2014	1660	City of Redding- Public Works	4th Quarter OWP	6,188.54

Bill Pmt -Check	07/18/2014	1661	City of Redding Utilities	Electric	700.19
Bill Pmt -Check	07/18/2014	1662	DKS Associates	Consulting	13,772.50
Bill Pmt -Check	07/18/2014	1663	Fred Wyckoff Training Center	1st Aid/CPR Training	210.00
Bill Pmt -Check	07/18/2014	1664	Kenny, Snowden & Norine	Legal	261.60
Bill Pmt -Check	07/18/2014	1665	Office Depot	Office Supplies	152.97
Bill Pmt -Check	07/18/2014	1666	RABA	4th Quarter OWP	1,023.27
Bill Pmt -Check	07/18/2014	1668	Utility Telephone	July 1, 2014 - July 31, 2014	289.21
Bill Pmt -Check	07/23/2014	1670	CAL ACT	Keith for Rural Public & Intercity Bus Confe	435.00
Bill Pmt -Check	07/24/2014	1671	Charter Business	8751 15 001 1557979	125.00
Bill Pmt -Check	07/24/2014	1672	City of Shasta Lake	Survey Work	11,645.00
Bill Pmt -Check	07/24/2014	1673	Ideal Property Management	August 2014	3,056.00
Bill Pmt -Check	07/24/2014	1674	Pacific Benefit Consultants Inc	July, Aug 2014	150.00
Bill Pmt -Check	07/24/2014	1675	Western Business Products	June 2014	292.08
General Journal	07/27/2014	419	Teamwork HR	PR Ending 4/27/2014	32,066.13
General Journal	07/31/2014	451	-MULTIPLE-	June 30 fees	25.67
General Journal	07/31/2014	452	APA	Duplicate Payment on Dues	663.00
Bill Pmt -Check	08/04/2014	Debit Card	Adobe Creative Cloud	Software	1,079.64
Bill Pmt -Check	08/08/2014	Debit Card	Varidesk	Desk Stand	381.68
General Journal	08/10/2014	461	Teamwork HR	PR Ending August 10, 2014	27,355.19
Bill Pmt -Check	08/11/2014	Payroll	Dan Wayne	CalCog and Intermodal Hub Mtg Travel	494.06
Bill Pmt -Check	08/11/2014	Payroll	Sean Tiedgen	2013-14 Mileage	74.07
Bill Pmt -Check	08/11/2014	1676	Apex Technology Management	Monthly Computer	343.12
Bill Pmt -Check	08/11/2014	1677	AT Conference	706736-0714	5.55
Bill Pmt -Check	08/11/2014	1678	AT&T Mobility	Cell Phone Service	123.03
Bill Pmt -Check	08/11/2014	1679	City of Redding	Electric	821.21
Bill Pmt -Check	08/11/2014	1680	EAP Inc	August EAP	75.00
Bill Pmt -Check	08/11/2014	1681	Maui Bob's Office Cleaning	Office Cleaning	155.00
Bill Pmt -Check	08/11/2014	1682	Office Depot	Office Supplies	140.60
Bill Pmt -Check	08/11/2014	1683	PG&E	Natural Gas	16.22
Bill Pmt -Check	08/11/2014	1684	Record Searchlight	Public Notices	56.20
Bill Pmt -Check	08/11/2014	1686	Utility Telephone	Telephone	282.25
Bill Pmt -Check	08/11/2014	1685	County of Shasta-Public Works	4th Quarter OWP	2,354.82
Bill Pmt -Check	08/11/2014	1687	Apex Technology Management	Monthly Computer	1,056.75
Bill Pmt -Check	08/11/2014	1688	City of Redding- Public Works	4th Quarter OWP	1,470.93
Bill Pmt -Check	08/11/2014	1689	Vestra	Consulting	617.23
Bill Pmt -Check	08/15/2014	1690	IBI Group	Transit Tech and CTSA Review	20,950.00
General Journal	08/20/2014	444	Teamwork HR	July 2014 PR Adjustment	665.00
General Journal	08/24/2014	462	Teamwork HR	PR Ending August 24, 2014	26,853.43
Bill Pmt -Check	08/25/2014	Debit Card	Apex Technology Management	Monthly Computer	1,319.18
Bill Pmt -Check	08/26/2014	1691	DH Scott & Company	Audit	4,500.00
Bill Pmt -Check	08/26/2014	1692	Ideal Property Management	Sept Rent	3,056.00
Bill Pmt -Check	08/26/2014	1693	Kenny, Snowden & Norine	Legal	255.90
Bill Pmt -Check	08/26/2014	1694	Maui Bob's Office Cleaning	Office Cleaning	155.00
Bill Pmt -Check	08/26/2014	1695	Vestra	Consulting	813.65
Bill Pmt -Check	08/27/2014	Payroll	Dan Little	CalCOG, CTC Travel	1,042.44
Bill Pmt -Check	08/27/2014	Payroll	Dan Wayne	CA Trans Plan Mtg Travel	376.57
General Journal	08/31/2014	466		Balance Adjustment	0.06
Bill Pmt -Check	09/02/2014	1696	AT&T Mobility	Cell Phone Service	124.94
Bill Pmt -Check	09/02/2014	1697	CALCOG	Annual Dues	2,950.00
Bill Pmt -Check	09/02/2014	1698	Charter Business	Telephone	125.00
Bill Pmt -Check	09/02/2014	1699	EAP Inc	Sept EAP	75.00
Bill Pmt -Check	09/02/2014	1700	Rincon Consultants Inc	EIR Consulting	1,730.00
Bill Pmt -Check	09/02/2014	1701	Western Business Products	Monthly Copier Maint.	262.94
General Journal	09/07/2014	463	Teamwork HR	Payroll Ending September 7, 2014	32,164.76
Bill Pmt -Check	09/08/2014	1702	Alliant Insurance Services, Inc	14-15 Policy	4,676.78
Bill Pmt -Check	09/08/2014	1703	Pacific Benefit Consultants Inc	Sept FSA	75.00
Bill Pmt -Check	09/12/2014	1704	Apex Technology Management	Monthly Computer	1,056.75
Bill Pmt -Check	09/12/2014	1705	City of Redding Utilities	Electricity	802.58
Bill Pmt -Check	09/12/2014	1706	Environmental Systems Research Institute	Software	621.93
Bill Pmt -Check	09/12/2014	1707	KIXE	Consulting	12,500.00
Bill Pmt -Check	09/12/2014	1708	Office Depot	Office Supplies	137.44
Bill Pmt -Check	09/12/2014	1709	PG&E	Natural Gas	16.22
Bill Pmt -Check	09/12/2014	1710	Utility Telephone	Telephone	282.25
Bill Pmt -Check	09/12/2014	1711	Vestra	Consulting	12,467.65
Bill Pmt -Check	09/18/2014	Debit Card	Amazon.com	Tapes	104.94
General Journal	09/21/2014	474	Teamwork HR	Payroll Ending September 21, 2014	27,110.68
Bill Pmt -Check	09/24/2014	1712	AT&T Mobility	Cell Phone Service	144.94
Bill Pmt -Check	09/24/2014	1713	Bay Alarm	Quarterly Alarm Service	115.77
Bill Pmt -Check	09/24/2014	1714	Civic Plus	Web Site Development	4,649.61
Bill Pmt -Check	09/24/2014	1715	DH Scott & Company	Audit	10,900.00
Bill Pmt -Check	09/24/2014	1716	FP Mailing Solutions	Postage	96.59

Bill Pmt -Check	09/24/2014	1717	Ideal Property Management	October 2014 Rent	3,056.00
Bill Pmt -Check	09/24/2014	1718	Kenny, Snowden & Norine	Legal	285.00
Bill Pmt -Check	09/24/2014	1719	Vestra	Consulting	3,836.22
Bill Pmt -Check	09/24/2014	1720	Western Business Products	Copier maintenance	262.94
Bill Pmt -Check	09/25/2014	Debit Card	Chic Le Chef	Lunch for North State Super Region Mtg	178.00
Bill Pmt -Check	09/26/2014	ETF	Intuit Software Sales	Annual QuickBooks License	950.00
					2,133,649.98