REPORT TO SHASTA COUNTY RTPA

SUBJECT		MEETING DATE	ITEM NUMBER
Consider 2001/2002 Transportation Development Act (TDA) True-Up Instructions and Amended Claims		10/21/03	3-4

RECOMMENDATION
It is recommended that the Agency:

1) Approve Resolution 03-04 reflecting revised 2001/2002 Transportation Development Act (TDA) allocation instructions; and
2) Approve revised 2001/2002 TDA claims as reflected on Exhibit B (attached).

SUMMARY
RTPA Policy 6-3 and TDA regulations provide for a reconciliation of claimants' transit obligations to RABA's actual costs on an annual basis. Revised allocation instructions and claims have been prepared for Agency approval. Exhibit A reflects the revised calculation of transit obligations based upon RABA's actual audited costs. Exhibit B represents the revised schedule of claims.

After funding RABA's actual transit costs (Operating Expenses plus Capital), additional amounts available for other uses are adjusted as follows:

Jurisdiction	Distribution Amount
City of Redding	$ 868,161
City of Anderson	$ 92,238
City of Shasta Lake	$ 49,454
County of Shasta	$ 258,553
Total Amount Available for Distribution	$1,268,406

DISCUSSION
In April 2002, the Agency approved TDA claims for 2001/2002. That approval was based on RABA's anticipated costs for the year. The actual costs of providing transit are now available in the 2001/2002 audited financial statements and RABA's annual report of transactions to the State Controller's office. This revision to the TDA claims is based on RABA's actual costs (operating and capital) of providing transit services. This true up also updates the population changes used in the apportionment and allocation process.

The result of increases in TDA revenue is as follows and demonstrated on Exhibit C:

1) TDA resources were increased by $683,149. This represents an increase of revenue in LTF and STA funds during the 2002/2003 fiscal year in the amount of $661,436. There was also a decrease in "off-the-top administration costs and core-planning functions in fiscal year 2001/2002 in fiscal year 2001/2002 resulting in an increase of $21,713 to claimants.

FINANCING
Approval of revised 2001/2002 claims will make claims consistent with the actual costs and revenues associated with transit service.

Daniel J. Kovacich, Executive Officer

/jac

Attachment: Resolution No. 03-04
Exhibit A - Calculation of Revised TDA Apportionments and Transit Obligations for 2001/2002
Page 1 Page 2
Exhibit B - Revised Schedule of Annual Claims/TDA Budget
Exhibit C - Calculation of Impacts on Claimants Transit Obligations (Available at RTPA office)
Exhibit D - RABA Acquisition Letter - Page 1 Page 2 Page 3 Page 4 Page 5 Page 6
Exhibit E - E 1 Population Estimate
Exhibit F - True Up of Trial Transit Services - Page 1 Page 2

2) RABA's actual TDA requirement (total expenses less revenues plus capital costs) incurred was $3,367,203 (Exhibit C). This compares with a TDA requirement of $4,236,170 when the original claims were approved. In addition to these costs, RABA has requested $300,000 for the acquisition of the El Rancho Motel property adjacent to the RABA maintenance center (Exhibit D). These components result in a net decrease in claimants' collective transit obligation of $568,967.

3) The original claims contemplated RABA utilizing $1,604,273 of FTA Section 5307 funding. RABA actually received $1,510,002 of FTA Section 5307 grant revenue. This results in an increase in the transit obligation assigned exclusively to Redding and Shasta Lake of $94,271. The reason that this applies exclusively to these agencies is that FTA Section 5307 is intended for urbanized areas. These revenue sources are credited exclusively to these two entities.

4) The original agency claims for expected FTA Section 5311 Grant funding was $92,904. Actual funding received increased to $99,376 resulting in an additional $6,472 available.

5) There was a decrease in Rural Transit costs due to the termination of the Shingletown vanpool in January 2001, and reduced cost per service hour for the Burney Express, resulting in a reduction of $ 48,542 for rural transit. Rural transit solely affects the County's TDA apportionment.

6) Trial service costs were decreased due to a reduction in the cost per service hour from $46.76 to $41.40 per service hour. The true-up of trial services was based on the percentage of stops in each jurisdiction (Exhibit F). This results in an overpayment of trial services to RABA for $55,548.

In summary, the additional resources in TDA funding for other uses are resulting from excess revenues received in funding during the 2001-2002 year, decreased Rural Transit costs, and a decrease in RABA's necessary funding requirements.

ALTERNATIVES
The Agency could modify any of the above proposed revisions recommended by Staff. This is not recommended because this reconciliation has been prepared in accordance with RTPA Policy 6-3 and TDA regulations.

OTHER AGENCY INVOLVEMENT
This reconciliation or "true-up" was developed in cooperation with RABA staff, who concur with the staff recommendation.

The staff recommendation and supporting schedules were shared with the staffs of Redding, Shasta County, and Anderson, who have indicated their concurrence with the staff recommendation. It was further discussed at the July 8, 2003 Technical Advisory Committee (TAC) meeting.

FINANCING
Approval of revised 2001/2002 claims will make claims consistent with the actual costs and revenues associated with transit service.

Daniel J. Kovacich

Daniel J. Kovacich, Executive Officer

/jac

Attachment: Resolution No. 03-04
Exhibit A - Calculation of Revised TDA Apportionments and Transit Obligations for 2001/2002
Exhibit B - Revised Schedule of Annual Claims/TDA Budget
Exhibit C - Calculation of Impacts on Claimants Transit Obligations.
Exhibit D - RABA Acquisition Letter
Exhibit E - E1 Population Estimate
Exhibit F - True Up of Trial Transit Services

RESOLUTION NO. 03-04
REVISED SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS AND CLAIMS FOR FY 2001/2002

WHEREAS, Section 99230 of the California Public Utilities Code (PUC) requires that each transportation planning agency shall annually determine the amount of LTF funds to be allocated to each claimant, from an analysis and evaluation of the total amount anticipated to be available in the Local Transportation Fund (LTF) and the relative needs of each claimant for the purposes for which the fund is intended, and consistent with the provisions of the law; and

WHEREAS, PUC Section 99231 and the California Code of Regulations, Section 6655 require that the transportation planning agency shall allocate to a claimant for a given area only such moneys as represent that area's apportionment; and

WHEREAS, the provisions of PUC Section 99401.5 require that the Regional Transportation Planning Agency (RTPA) annually review and make findings concerning "unmet transit needs" in each claimant jurisdiction and, prior to making any LTF allocations to claimants for street and road purposes, fund such unmet transit needs in each claimant jurisdiction as have been found "reasonable to meet"; and

WHEREAS, the RTPA made the required transit needs findings process for each claimant agency in Shasta County for 2001/02 at its April 24, 2001 meeting, as reflected in Resolution No. 01-05; and

WHEREAS, the resulting proposed LTF allocations to the claimant jurisdictions will fund all identified transit needs that can be reasonably funded, and only thereafter will LTF monies be made available for eligible streets and road purposes; and

WHEREAS, these revisions to the 2001/02 TDA allocations to the claimants maintain the existing level of transit service previously determined by the RTPA to be reasonable to meet; However, specified true-ups are proposed to more accurately reflect actual transit expenses incurred since the original claims were adopted. Actual expenses were agreed to audited financial statements and compared to the original filing. RABA costs were less than estimated by $868,967. TDA funds received were actually $6,004,260, which is $661,436 greater than estimated. There were decreases in "off-the-top" administration costs and core-planning functions resulting in an increase to claimants of $21,713. Additionally, funding for $300,000 of capital for the acquisition of the El Rancho Motel property is also a portion of this true-up of TDA allocations. Trial transit services were decreased by $55,548 termination of services due to failure to meet farebox, resulting in an overpayment to RABA. RABA's actual grant funding for 5307 was less than estimated by $94,271. The overall result is an overpayment to RABA of $830,242.

NOW, THEREFORE, BE IT RESOLVED that Shasta County Regional Transportation Planning Agency:

(1) Determines that the 80% service hours/20% population-based cost sharing formula represents the cost sharing alternative which reflects the most equitable distribution of RABA service area costs to the claimant agencies in light of the transit system benefits each will realize from the RABA provided services; and

(2) Approves the true-up to the 2001/02 claims as summarized in Schedule A and better reflect actual transit costs incurred to date.

(3) Approves allocations for each claimant jurisdiction that are consistent with and reflected in the 2001/02 TDA Budget attached as Schedule B; and

(4) Approves the claims for TDA funds as submitted by claimants for transit funds in the amounts not exceeding those shown on Schedule B for fiscal year 2001/02.

PASSED AND ADOPTED this 21st day of October 2003, by the Shasta County Regional Transportation Planning Agency.

Pat Kight, Chairman
Shasta County Regional
Transportation Planning Agency

SHASTA COUNTY RTPA
SCHEDULE OF ANNUAL CLAIMS /TDA BUDGET
FISCAL YEAR 2001-2002 TRUE UP OF CLAIMS

EXHIBIT B

CLAIMANT/PURPOSE		Funding Sources LTF	STA	FTA
Off-The-Top Apportionments				
Administrative	PUC 99233.1	161,714		
(includes Core Function Match)				
CTSA Funding for Elderly Population	PUC 99275	223,000		
CTSA RTSGP		20,458		
CTSA Funding for Administration by CTSA	PUC 99275	12,000		
Total Off The Top Apportionments		417,172		
Redding Area Bus Authority				
TDA funds required per RABA budget	3,667,203			
PUC 99400(c)				
Sources of Transit Funding:				
LTF - Redding	1,389,697	1,389,697		
STA - Redding	234,897		234,897	
FTA Section 5307	1,359,002			1,359,002
LTF - Shasta Lake	44,369	44,369		
STA - Shasta Lake	26,100		26,100	
FTA Section 5307	151,000			151,000
LTF - Anderson	103,976	103,976		
STA - Anderson	25,891		25,891	
FTA Section 5311	54,656			54,656
LTF - Shasta County	94,640	94,640		
STA - Shasta County	182,976		182,976	
Total Funds Provided RABA for Transist	3,667,203	1,632,681	469,864	1,564,658
Services Provided Under Contract to Shasta County				
Burney Express (FTA 5311)		140,979		44,720
Trial Services		18,810		
City of Redding				
LTF - Streets & Roads		1,156,994		
Trial Services		11,543		
City Of Anderson				
LTF Streets and Roads		124,829		
Trial Services		5,519		
City Of Shasta Lake				
LTF Streets and Roads		239,880		
Shasta County				
LTF - Streets and Roads (PUC 99400(a))		1,686,815		
LTF - Purchased Transportation - Rural Administration (PUC 99400(c)		21,517		
LTF - Purchased Transportation - Lifeline Services (PUC 99400(c))		30,000		
Total TDA Funds to be Distributed		5,486,739	469,864	1,609,378

SHASTA COUNTY RTPA
CALCULATION OF TDA APPORTIONMENT AND TRANSIT OBLIGATIONS
2001-2002 TRUE UP

EXHIBIT A 1 of 2

Population Factors (for Apportionment Only)					
Based on 2002 E-1 Population Report	Population				
	Based on 2002				
	1/1/2002	Percentage			
Redding	84,600	49.99%			
Anderson	9,325	5.51%			
Shasta Lake	9,400	5.55%			
Unincorporated County Area	65,900	38.94%			
Total Population in RTPA Area	169,225	100.00%			
Service Hour Factors					
Allocate Service Hours to Claimant Jurisdictions					
Service Hours from RABA					
Represents Daily Hours Allocated to each Jurisdiction					
	REDDING	ANDERSON	SHASTA LAKE	SHASTA COUNTY	DAILY TOTAL
Hours by Jurisdiction	120.05	0	8.45	9.00	137.50
Hours on Route 9	9.00	6.50	0	4.00	19.50
	129.05	6.50	8.45	13.00	157.00
	82.20%	4.14%	5.38%	8.28%	100.00%

Claimant Populations Within Urban Fixed Route Area		Population in	Population Split	Service Hour Split	Weighted
based on 2002 State Department of Finance E-1 report		Service Area	20%	80%	Average
					Share
Redding		84,600	78.00%	82.20%	81.36%
Anderson		9,325	8.60%	4.14%	5.03%
Shasta Lake		9,400	8.67%	5.38%	6.04%
Unincorporated County Area		5,130	4.73%	8.28%	7.57%
Total Population in RTPA Area		108,455	100.00%	100.00%	100.00%
LTF Received 2001/2002 Per WTB	5,534,396				
STA received PUC 99313	469,864				
Subtotal	6,004,260				
" Off - The - Top " Allocations					
Administration PUC 99233.1 LTF	(160,282)	(Per WTB)			
CTSA PUC 99275 LTF	(255,458)				
RTPA Core Planning Functions Match	(1,432)	PER OWP RDG,SL			
Total "Off-the-Top"	(417,172)				
Amount Available for Distribution	5,587,088				

TDA TRUE UP 2001-2002.changes.XLS01_02
Save: TDA

Prepared by Sue Crowe

10/15/2003

SHASTA COUNTY RTPA
CALCULATION OF TDA APPORTIONMENT AND TRANSIT OBLIGATIONS
2001-2002 TRUE UP

EXHIBIT A 2 of 2

Amount Required by RABA - Urban Fixed Route & DR	3,667,203	Includes $300,000 El Rancho Property Acquisition
RABA % Funded Based Upon Service Hours	80.00%	
RABA % Funded Based Upon Population	20.00%	

Calculation of transit obligation based on 80% Service Hours/20% Population

Trial services true-up workpapers separate from TDA true-up

	Amount to be Distributed	FTA Section 5307	Core Planning Match	5311 Grant FTA Section	Total Resources Available	To Fund RABA	To Fund Trial Services 2001-2002	To Fund Burney Express Rural Transit	To Fund Rural Admin & Vanpool	Anderson Note	TDA Apportion Available for Other Uses	Actual TDA Claimed	Change
Amount to be Apportioned to Claimants	5,587,088												
Redding	2,793,131	1,359,002			4,152,133	(2,983,596)	(11,543)				1,156,994	288,833	868,161
Redding Core Match	292		(292)		0						0		-
Anderson	307,872			54,656	362,528	(184,523)	(5,519)			(47,657)	124,829	32,591	92,238
Anderson Core Match	754		(754)		0						0		-
Shasta Lake	310,348	151,000			461,348	(221,469)	0				239,880	190,424	49,456
Shasta Lake Core Match	248		(248)		0						0		-
Unincorporated County Area	2,175,737			44,720	2,220,457	(277,615)	(18,810)	(185,699)	(51,517)		1,686,815	1,428,262	258,553
Shasta County Core Match	0				0						0		-
Administration	160,282				160,282						160,282	200,955	(40,673)
CTSA	255,458				255,458						255,458	235,000	20,458
RABA	138		(138)		0	3,667,203					3,667,203	4,236,170	(568,967)
County Admin/Vanpool Subsidy/Admin Dues	0				0			185,699	51,517		237,216	285,758	(48,542)
Trial Transit Services	0				0		35,872	0			35,872	91,420	(55,548)
Anderson Note Repayment	0				0					47,657	47,657	47,657	-
TOTAL TO DISTRIBUTE	6,004,260	1,510,002	(1,432)	99,376	7,612,206	0	0	0	0	0	7,612,206	7,037,070	575,136

SHASTA COUNTY RTPA

IMPACT OF 2001-2002 TDA TRUE UP ON LOCAL AGENCIES

EXHIBIT C

	Actual Required or Received	Original Claim	Result of True UP		Increase (Decrease) in Amount Available for Other Uses						
RESOURCES					TOTAL Increase/Decrease in Resources	Impact on Agencies				Due To/Due From	
						Redding	Anderson	Shasta Lake	County	RABA	RTPA
Increase in Resources from 2002/2003 Revenues				Due to agencies from RTPA	683,150	456,035	49,500	33,625	143,990		(683,150)
Increase in LTF	5,534,396	5,080,694	453,702	Increase in sales tax revenue received by State							
Increase in STA	469,864	262,130	207,734	Prior year revenue received in 01/02, adt'l allocation							
Decrease in "off the top"	(160,282)	(200,955)	40,673	Decrease in admin costs							
CTSA True UP	(255,458)	(235,000)	(20,458)	Original Claim plus 00/01 True Up							
Decrease in Core Match	(1,432)	(2,930)	1,498	Decrease in core costs							
			683,149								
Increase (Decrease) in Amount Necessary to Fund RABA on "80/20" allocation	3,367,203	4,236,170	(868,967)	RABA TDA Requirement based on 80/20- note due to change in population from original TDA claim, there is an adjustment to the agencies in the amount of $11,689. This amounts is due from Redding, and is disbursed to the other agencies based on 80/20.	868,965	692,523	45,347	59,128	71,966	(868,965)	
El Rancho Purchase				RABA El Rancho Property Purchase - Agency allocation Based on 80/20 Split	(300,000)	(243,121)	(15,202)	(18,557)	(23,120)	300,000	-
Overpayment for Trial Services	35,872	91,420	(55,548)	Trial Services only operated for 9 months of 01/02. Estimated based on 12 months of operation. Calculated from actual claim and amount required by each agency	55,548	32,252	9,035	-	14,261	(55,548)	.
Difference in 5307 Received vs. Budgeted (to be backfilled by TDA	1,510,002	1,604,273	(94,271)	Actual received by RABA less than estimate	(94,271)	(69,529)		(24,742)		94,271	
Change in 5311 Grant Revenue	99,376	92,904	6,472	Actual amount received increased from estimate	6,472		3,559		2,913		(6,472)
Burney Express (from revised claim 4/23/02)	185,699	207,457	(21,758)	Expenses for Burney Express less than estimated	21,758				21,758		(21,758)
Rural Admin	51,517	78,301	(26,784)	Actual administrative labor less than estimated	26,784				26,784		(26,784)
				Result of True Up (Other Uses)		868,161	92,238	49,454	258,553	(530,242)	(738,164)
				Original Claim		288,833	32,591	190,424	1,428,262		1,940,110
				Total Amount Available for Other Uses after True UP		1,156,994	124,829	239,878	1,686,815		3,208,516

Summary	
Increase in resources	683,150
Decrease in 5307	(94,271)
Increase in 5311	6,472
Decrease in Rural Transit	48,542
Decrease in Trial Services	55,548
El Rancho	(300,000)
Change in 80/20	868,967
	1,268,408

Exhibit D

RABA

June 9, 2003
R-010-280-625

Daniel J. Kovacich, Executive Officer
Shasta County Regional Transportation Planning Agency
1855 Placer Street
Redding, California 96001

SUBJECT: Acquisition of the El Rancho Motel Property

Dear Dan:

As a follow-up to my letter of April 28, 2003, and our recent voice mail exchanges, I wanted to further clarify RABA's process in the acquisition of the El Rancho property.

As you may recall, RABA had earmarked $350,000 of federal funds to acquire the property. To minimize the federal red tape, the acquisition funds were shifted to pay for general system operating accounts, and a like amount of TDA funds were shifted from operating to the capital acquisition to pay for the property. Funds were expended from this amount to pay for appraisals, from February 2002 through recent appraisals in the spring of 2003. The acquisition funds were received from the Federal Transit Administration (FTA) in FY 2002-03 under the FY 2001-02 grant application, and were shifted into the current budget year to continue discussions regarding the acquisition.

As RABA came to an agreement with the property seller on the purchase price, it was noted that the price exceeded our funds allocated. It was at that time that we spoke of utilizing a portion of RABA's unexpended operating funds from the 2001-02 fiscal year to complete the acquisition. The amount of the unexpended operating funds is $300,000. The RABA Board approved this expenditure amount at its May 19, 2003 meeting. A copy of that staff report is attached.

My letter of April 28, 2003, spoke of the concept and outlined the operational flow between budget years that RABA follows since we have been adopting a two-year budget document. What we did not indicate in the April 28, 2003 letter, was the amount of funds that would be utilized in the acquisition. I had indicated that a final amount would be sent to you following the end of the fiscal year by our Finance Department. We will, of course, do that, but I wanted to acknowledge that the RABA Board, at its May 19, 2003 meeting, had approved the use of $300,000 of the unexpended 2001-02 funds, along with $300,000 that was already earmarked, for property acquisition to proceed with the acquisition of the property as we have discussed.

REDDING AREA BUS AUTHORITY
777 CYPRESS AVENUE,REDDING, CALIFORNIA 96001-3396 • (530) 225-4171 • FAX (530) 245-7024

If there is anything else that you should require regarding the use of the funds from FY 2001-02, please let me know. Otherwise, we will be sending a final expenditure statement following the close of escrow and the end of the fiscal year.

Sincerely,

Randy Bachman
Executive Director

RB:ky
Enc.

c RABA Chair Kehoe
City Manager Warren
Finance Officer Strong
Municipal Utilities Manager Duryee
Accountant Haddad

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ITEM NO.	2-5
MEETING DATE	May 19, 2003
APPROVED BY	
STAFF AUTHOR	Ray Duryee
DEPARTMENT DIRECTOR	Randy Bachman

REDDING AREA BUS AUTHORITY

REPORT TO BOARD OF DIRECTORS

DATE: May 13, 2003

CODE: R-010-650

FROM: Department of Municipal Utilities

SUBJECT: Approve the Acquisition of the El Rancho Motel Property and Adopt Budget Resolution Transferring Budget Savings to Property Acquisition

Recommendation

It is staff's recommendation that the Board of Directors of the Redding Area Bus Authority (RABA) approve Alternative 1. This alternative authorizes the acquisition of the property known as the El Rancho Motel and adopts the Budget Resolution transferring prior year budget savings to property acquisition. It also authorizes the Chair to execute the escrow instructions on behalf of the Board and staff to proceed with removal of the structures and to grade the site, place base rock, and install security fencing, at a price not to exceed $600,000.

Background

Staff has been in discussions with Mr. Matt Sadati for several months regarding the acquisition of real property known as the El Rancho Motel. The property would be used to expand the RABA Maintenance Facility. A fair-market appraisal was received from Shaw & Associates, as well as an update to a 2002 appraisal from Ryan & Associates, both MAI appraisers in Redding. Both appraisals indicated similar land values. The difference in value was the building appraisal; the Shaw appraisal placed some value on the existing structures and the Ryan appraisal did not.

Mr. Sadati had listed the property for $550,000. Staff submitted an offer based on the Shaw appraisal which Mr. Sadati rejected. After further discussions with Mr. Sadati, staff submitted a counteroffer which Mr. Sadati accepted. The main points of the counteroffer are as follows:

- Purchase price is $420,000.
- Brokerage is 8 percent of the purchase price, split 50/50 between buyer and seller.
- Liability insurance costs for the property from May 1, 2003, through the close of escrow will be split 50/50 between the buyer and seller. Insurance is to be for basic structures and property, not as a motel.
- RABA acknowledges that the seller will be entering into a 1031 exchange through escrow.
- It is mutually understood that RABA is a government agency which will abide by the State relocation regulations. As such, RABA will be entering into discussions with the caretaker currently living at the property relating to relocation.
- Close of escrow will be as soon as possible, but no sooner than the relocation of the caretaker and any personnel property.
- Escrow will be processed through First American Title.

In addition to the actual acquisition price of the property, there will be costs associated with the demolition of the structures, grading the site, placing base rock to allow parking/storage, fencing the site, and relocating the caretaker living at the property. Staff estimates that the total cost with a contingency would be approximately $600,000. There is currently $300,000 for property acquisition carried over from the prior budget year. There is also a prior year savings in excess of $300,000 which staff recommends be allocated to complete the acquisition and associated costs.

Issue

Should staff be authorized to proceed with the acquisition of the El Rancho Motel property and associated costs in an amount not to exceed $600,000?

Alternatives

The Board of Directors has the following alternatives to consider:

1. Proceed with the acquisition, as outlined, and approve the Budget Resolution transferring prior year budget savings to property acquisition. Under this alternative, the Chair would be authorized to execute the escrow instructions on behalf of the Board and staff would be authorized to proceed with the removal of the structures, grading the site, placing base rock, and installing security fencing.

2. Do not proceed with the acquisition of the El Rancho Motel property and provide staff with direction on changes to the counteroffer outlined above.

3. Do not proceed with the acquisition of the property at this time.

Financial Implications

There is currently $300,000 for property acquisition carried over from the 2001-2002 budget. Additionally, there have been savings within the various line items within the 2001-2002 budget that could be utilized for the associated acquisition costs. This concept has been discussed with the Executive Officer of the Shasta County Regional Transportation Planning Agency, who has concurred with the use of the funds. No line items within the 2002-2003 budget will be impacted by this acquisition.

Conclusion

The existing Maintenance Facility Master Plan outlined the need for additional property for the facility to expand. The acquisition of the El Rancho Motel property will meet a portion of that overall need. Mr. Sadati has accepted a price within the value suggested in the Shaw appraisal. Funding is currently available, which does not impact any existing program of RABA or its member agencies. Staff believe that the Board should proceed with authorization of the acquisition.

Attachment
Budget Resolution
Vicinity Map

rd/bt/r161

Resolution RABA No. 148

A RESOLUTION OF THE REDDING AREA BUS AUTHORITY APPROVING AND ADOPTING THE FIRST AMENDMENT TO 2002-03 REDDING AREA BUS AUTHORITY BUDGET APPROPRIATING $300,000 FOR THE ACQUISITION OF THE EL RANCHO MOTEL PROPERTY, DEMOLITION OF EXISTING STRUCTURES, AND SITE IMPROVEMENTS FOR FISCAL YEAR 2002-03

BE IT RESOLVED BY TH4E BOARD OF DIRECTORS OF THE REDDING AREA BUS AUTHORITY:

THAT at the 2002-03 Redding Area Bus Authority Budget account titles and numbers requiring adjustments by this Resolution are amended as follows:

		USE OF FUNDS	SOURCE OF FUNDS
INCREASE FUND BALANCE			
200-989-06-9901-01	TDA Capital		$300,000
INCREASE APPROPRIATIONS			
200-989-4532-01	Parking Lot Improvements	$300,000	
		$300,000	$300,000

THAT the purpose is to appropriate $300,000 for the acquisition of the El Rancho Motel Property, demolish existing structures, and site improvements for fiscal year 2002-03.

I HEREBY CERTIFY that the foregoing Resolution was introduced and read at a regular meeting of the Board of Directors of the Redding Area Bus Authority on the 19th day of May, 2003, and was duly adopted at said meeting by the following vote:

AYES: RABA Members:
NOES: RABA Members:
ABSENT: RABA Members:
ABSTAIN: RABA Members:

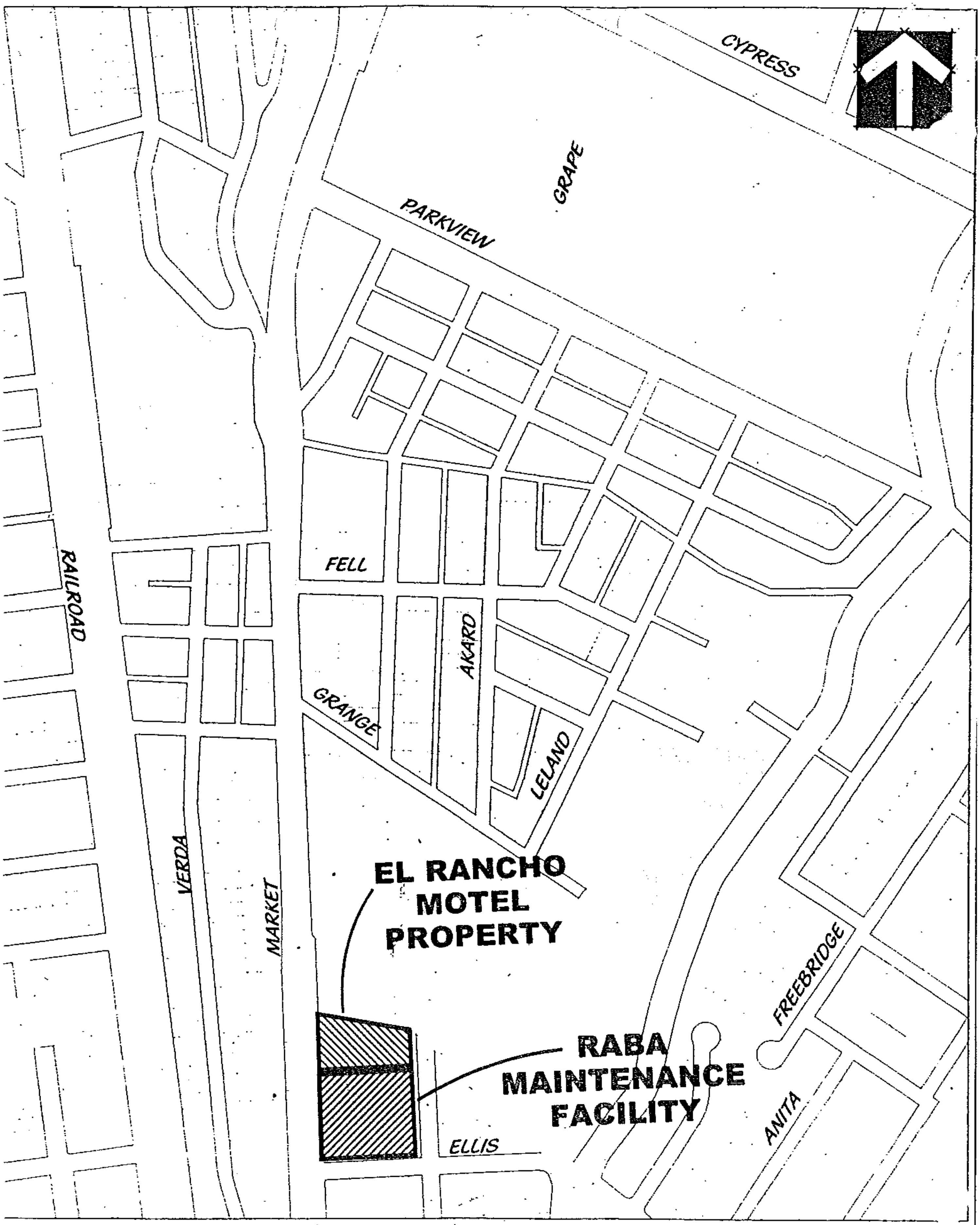
David Kehoe, Chair

ATTEST:

Connie Strohmayer, Secretary

FORM APPROVED:

Brad L. Fuller, City Attorney



RABA MAINTENANCE FACILITY EXPANSION

Exhibit E

COUNTY OF SHASTA

DEPARTMENT OF PUBLIC WORKS

DATE January 27, 2003 RAF 010005

TO Dan Kovacich, Executive Officer of the RTPA

FROM Sue Crowe, Accountant Auditor II

SUBJECT 2002 Population Estimate

The RTPA population estimate for the cities, unincorporated area and the RABA service area within Shasta County is based on the 2002 California Department of Finance E-1 population estimate. An estimate of the population served by rural transit is also included for calculating the FTA Section 5311 funding allocation based on 2000 census data. Where an area does not directly correspond to the area reported in the E-1 report, the rate of change from a comparable area listed in the E-1 is used to adjust the 2000 U.S. Census estimate.

2002 POPULATION ESTIMATE

Jurisdiction	Population	Percent of Total	Percent Change from 2001RTPA Estimate
2002 E-1 Estimate			
These figures are used for TDA apportionment and represent the total population of Shasta County			
Anderson	9,325	5.51%	1.014%
Redding	84,600	50.0%	1.018%
Shasta Lake	9,400	5.55%	1.019%
Unincorporated County	65,900	38.94%	1.011%
Total County Population	169,225	100.00%	1.015%
RABA Service Area			
These figures represent the claimant populations within the Urban Fixed Route Area of Shasta County used for 80/20 Service hour and population split			
Anderson	9,325	8.6%	
Redding	84,600	78.0%	
Shasta Lake	9,400	8.7%	
Unincorporated County	5,130	4.7%	
Total RABA	108,455	100.00%	
Rural Population (FTA 5311)			
These figures represent the County non-urbanized population of Shasta County			
Anderson	9,325	49.58%	
Unincorporated RABA Area	5,130	27.28%	
Intermountain Express	4,352	23.14%	
TOTAL FTA 5311	18,807	100.00%	

SLC

True Up of Trial Transit Services

Summary of Trial Services Costs November 1, 2001 - June 30, 2002

Exhibit F

To Fund Rural Transit	Airport Rd	Cottonwood	McArthur	Labor	Burney Only	Total Express Services
Start Of Service						
Nov	$ 6,214.55	$ 4,182.80	$ 2,518.20	$ 2,565.15	$ 4,182.71	
Dec	$ 5,669.60	$ 4,378.00	$ 2,355.00	$ 2,542.75	$ 3,607.06	
Jan	$ 7,200.40	$ 4,786.90	$ 2,878.20	$ 616.75	$ 4,160.46	
Feb	$ 6,784.20	$ 4,432.00	$ 2,643.54	$ 3,181.12	$ 4,150.42	
Mar	$ 6,766.95	$ 4,663.70	$ 2,757.16	$ 1,611.85	$ 4,340.65	
Apr	$ 7,100.40	$ 4,865.40	$ 2,850.20	$ 857.77	$ 4,380.46	
May	$ 7,111.65	$ 4,843.90	$ 2,910.20	$ 3,001.55	$ 4,480.46	
June	$ 6,510.25	$ 4,384.50	$ 2,650.54	$ 3,263.94	$ 3,783.42	
	$ 53,358.00	$ 36,537.20	$ 21,563.04	$ 17,640.88	$ 33,085.64	
Advertising Costs-Trial Services	$ 3,287.69	$ 3,755.69	$ 3,491.94	$ -	$ -	
	$ -	$ -	$ -			
Total Express Services	$ 56,645.69	$ 40,292.89	$ 25,054.98	$ 17,640.88	$ 33,085.64	$ 172,720.08
New buses (Burney Only)					$ 126,712.98	

1. To calculate the trial services true up, the percentage of each service from the total for all services was calculated by dividing the total cost of services by individual route. Admin labor was then distributed to each route based on the same percentage. 2. Social Services provided $150,000 in grant money towards implementation of trial services. This amount was calculated by the same percentage and applied to the total cost of each route. The total cost of RABA, Admin Labor are added less social services equals the amount due from the agencies for trial services. Intermountain express does not receive social services revenue - only McArthur extension

Total RABA Costs	RABA	% of Services	Admin Labor	Total Trial Service Cost	Social Services	Owed by Agency		
Airport	$ 95,718.80	47.01%	$ 9,766.40	$ 105,485.20	$ (70,514.29)	$ 34,970.91		
Cottonwood	$ 66,900.23	32.86%	$ 6,825.98	$ 73,726.21	$ (49,284.18)	$ 24,442.03		
Intermountain-McArthur Portion	$ 40,996.72	20.13%	$ 4,182.99	$ 45,179.71	$ (30,201.53)	$ 14,978.17		
Total Trial Services Costs	$ 203,615.75	100.00%	$ 20,775.37	$ 224,391.12	$ (150,000.00)	$ 74,391.12		
Intermountain (Burney only)	$ 58,002.43		$ 5,918.12					
Total RABA Express Costs	$ 261,618.18		$ 26,693.49			By Stops	Airport	Cottonwood
Admin Labor	$ 26,693.49					Redding 69.3%	$ 24,234.84	0
Total Express Costs	$ 288,311.67					Anderson 15.35%	$ 5,368.04	$ 6,110.51
						County 15.35%	$ 5,368.04	$ 18,331.53

Social Services		$150K x percent of costs		% of Labor Costs
Airport		$ 70,514.29	Airport	36.59%
Cottonwood		$ 49,284.18	Cottonwood	25.57%
McArthur		$ 30,201.53	McArthur	15.67%
Soc Serv Revenue	G2	$ 150,000.00	Intermountain	22.17%
			Total % of Labor	100.00%

The June 2001 staff report included the agencies percentage of costs for the trial services deemed responable to meet. The Net amount for trial services after the social service payment is the total amount due for each service. The costs were then calculated using the June 2001 Percents by each route. The 2001/2002 and 2002/2003 were then applied to the amounts due from each agency, resulting in overpayments from the agencies.

				Claims		Claims			
Agency Percentage of Costs Based on Stops in Jurisdiction				2001/2002		2002/2003	Due to Agencies	01/02 True Up	02/03 True Up
Anderson-Cott	D		$ 11,478.54	B1	$ 14,544.00	C1	$ 4,880.00	$ (7,945.46)	$ (5,296.97)	$ (2,648.49)
County	D		$ 23,699.56	B1	$ 33,071.00	C1	$ 19,465.00	$ (13,858.27)	$ (9,238.84)	$ (4,619.42)
County -McArthur	E		$ 14,978.17		Included in above County total					$ -
Redding-Airport	F		$ 24,234.84	B1	$ 43,795.00	C1	$ 20,503.00	$ (40,063.16)	$ (26,708.77)	$ (13,354.39)
Total Agency Costs			$ 74,391.12		$ 91,410.00		$ 44,848.00	$ (61,866.88)	$ (41,244.59)	$ (20,622.29)

Total Agency Costs		$ 74,391.12
Less Claims		$ (136,258.00)
Due to Agency		$ (61,866.88)
	01/02	$ (41,244.59)
	02/03	$ (20,622.29)