

STAFF REPORT



MEETING DATE:	10/22/13
SUBJECT:	Review and Approve Disbursements
AGENDA ITEM:	5-7
STAFF CONTACT:	Dave Wallace, Chief Fiscal Officer

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of May 1, 2013, to September 30, 2013.

A handwritten signature in blue ink, appearing to read "D. Little", is written over a horizontal line.

Daniel S. Little, AICP, Executive Director

Attachments: SRTA Disbursements – May 1, 2013, to September 30, 2013

Shasta Regional Transportation Agency
Transactions by Account
May 1 to September 30, 2013

Type	Date	Num	Name	Memo	Credit
10001 - North Valley Bank Checking #131					
Bill Pmt -Check	05/02/2013	Payroll	Dan Little	Freight Advisory	211.95
Bill Pmt -Check	05/02/2013	Payroll	Dan Wayne	CTP 2040	361.04
Bill Pmt -Check	05/02/2013	Payroll	Ellen Talbo	Trans Academy	118.90
Bill Pmt -Check	05/02/2013	1289	AT&T Mobility	4162013	1,018.07
Bill Pmt -Check	05/02/2013	1290	Charter Business	8751 15 001 1557979	135.99
Bill Pmt -Check	05/02/2013	1291	EAP Inc	42695	75.00
Bill Pmt -Check	05/02/2013	1292	Maui Bob's Office Cleaning	10171	150.00
Bill Pmt -Check	05/02/2013	1293	Shasta College	7158	2,000.00
Bill Pmt -Check	05/02/2013	1294	Utility Telephone	126271	560.88
Bill Pmt -Check	05/02/2013	1295	Western Business Products	CNIN037915	209.61
Bill Pmt -Check	05/02/2013	Debit Card	Fed Ex	801034153595	29.62
Bill Pmt -Check	05/13/2013	1296	Apex Technology Management	Shasta County RTPA	1,056.75
Bill Pmt -Check	05/13/2013	1297	AT Conference	555607-0413	23.69
Bill Pmt -Check	05/13/2013	1298	Barnes & Noble	2555139	17.71
Bill Pmt -Check	05/13/2013	1299	CALCOG	Coalition	750.00
Bill Pmt -Check	05/13/2013	1300	City of Redding Utilities	0216105-7	380.16
Bill Pmt -Check	05/13/2013	1301	Office Depot	59088894	130.62
Bill Pmt -Check	05/13/2013	1302	Pacific Benefit Consultants Inc	58495	75.00
Bill Pmt -Check	05/13/2013	1303	PG&E	6621859972-9	22.28
Bill Pmt -Check	05/17/2013	1304	Apex Technology Management	Shasta County RTPA	95.00
Bill Pmt -Check	05/17/2013	1305	City of Redding	041213Q3OWPCOR	21,008.97
Bill Pmt -Check	05/17/2013	1306	Janie Coffman	May Petty Cash	76.97
Bill Pmt -Check	05/17/2013	1307	Kenny, Snowden & Norine	86798	555.00
Bill Pmt -Check	05/17/2013	1308	RABA	041213Q3OWPRABA	40,794.89
Bill Pmt -Check	05/20/2013	Debit Card	Solutions	Domain Renewal	17.00
Bill Pmt -Check	05/28/2013	Payroll	Dan Little	SR Mtg	14.00
Bill Pmt -Check	05/28/2013	Payroll	Janie Coffman	Thru April Mileage	23.73
Bill Pmt -Check	05/28/2013	Payroll	Sean Tiedgen	SR Mtg	14.00
Bill Pmt -Check	06/04/2013	1309	Alliant Insurance Services, Inc	120896	950.00
Bill Pmt -Check	06/04/2013	1310	AT&T Mobility	287252631487X05162013	119.47
Bill Pmt -Check	06/04/2013	1311	City of Anderson	OWP Plan	47,568.30
Bill Pmt -Check	06/04/2013	1312	EAP Inc	42719	75.00
Bill Pmt -Check	06/04/2013	1313	Ideal Property Management	June Rent	3,056.00
Bill Pmt -Check	06/04/2013	1314	Maui Bob's Office Cleaning	10287	150.00
Bill Pmt -Check	06/04/2013	1315	Office Depot	59088894	132.95
Bill Pmt -Check	06/04/2013	1316	Utility Telephone	126271	278.35
Bill Pmt -Check	06/04/2013	1317	Vestra	15796	8,309.68
Bill Pmt -Check	06/04/2013	1318	Western Business Products	CNIN038297	234.77
Bill Pmt -Check	06/06/2013	Payroll	Dan Little	Cal Cog Mtg	214.45
Bill Pmt -Check	06/06/2013	Payroll	Ellen Talbo	CALact	1,091.83
Bill Pmt -Check	06/07/2013	Payroll	Dan Little	June CTC	328.36
Bill Pmt -Check	06/10/2013	1319	Apex Technology Management	Shasta County RTPA	1,152.75
Bill Pmt -Check	06/10/2013	1320	City of Redding Utilities	0216105-7	485.94
Bill Pmt -Check	06/10/2013	1321	Pacific Benefit Consultants Inc	58746	75.00

Bill Pmt -Check	06/10/2013 1322	PG&E	6621859972-9	16.22
Bill Pmt -Check	06/10/2013 1323	Record Searchlight	00607708	187.00
Bill Pmt -Check	06/10/2013 1324	System Metrics Group Inc	VOID: B-SCRTA-EconDev-4	
Bill Pmt -Check	06/24/2013 1325	DH Scott & Company	236843	5,000.00
Bill Pmt -Check	06/24/2013 1326	DKS Associates	0052313	21,917.50
Bill Pmt -Check	06/24/2013 1327	Kenny, Snowden & Norine	87004.	1,170.30
Bill Pmt -Check	06/24/2013 1328	Office Depot	59088894	87.75
Bill Pmt -Check	06/24/2013 1329	Shasta County Health & Human Services	Jan, Feb, March, June	27,933.02
Bill Pmt -Check	06/24/2013 1330	Vestra	15870	9,116.45
Bill Pmt -Check	06/24/2013 1331	Western Business Products	CNIN038381	124.97
Bill Pmt -Check	06/24/2013 Payroll	Dan Little	CTC Mtg	113.59
Bill Pmt -Check	06/24/2013 Payroll	Dan Wayne	Travel	472.98
Bill Pmt -Check	06/24/2013 Payroll	Sean Tiedgen	Travel	146.32
Bill Pmt -Check	06/30/2013 Payroll	Teamwork HR	39356	351.00
Bill Pmt -Check	07/02/2013 1332	Alliant Insurance Services, Inc	1019278	640.20
Bill Pmt -Check	07/02/2013 1333	AT&T Mobility	287252631487	123.60
Bill Pmt -Check	07/02/2013 1334	Bay Alarm	511266	110.25
Bill Pmt -Check	07/02/2013 1335	Charter Business	8751 15 001 1557979	274.01
Bill Pmt -Check	07/02/2013 1336	City of Anderson	Urban Forestry Grant	8,582.39
Bill Pmt -Check	07/02/2013 1337	City of Redding	Urban Forestry Grant	20,000.00
Bill Pmt -Check	07/02/2013 1338	EAP Inc	42744	75.00
Bill Pmt -Check	07/02/2013 1339	FP Mailing Solutions	RI101590049	96.59
Bill Pmt -Check	07/02/2013 1340	Ideal Property Management	July 2013	3,056.00
Bill Pmt -Check	07/02/2013 1341	Modoc County Transportation	Google3	1,000.00
Bill Pmt -Check	07/02/2013 1342	Pacific Benefit Consultants Inc	59126	75.00
Bill Pmt -Check	07/02/2013 1343	Utility Telephone	126271	278.24
Bill Pmt -Check	07/02/2013 1344	Western Business Products	CNIN038662	234.77
Bill Pmt -Check	07/08/2013 1345	City of Redding Utilities	0216105-7	623.94
Bill Pmt -Check	07/08/2013 1346	Maui Bob's Office Cleaning	10403	155.00
Bill Pmt -Check	07/08/2013 1347	Office Depot	59088894	55.77
Bill Pmt -Check	07/08/2013 1348	PG&E	VOID: 6621859972-9	
Bill Pmt -Check	07/08/2013 Debit Card	AT&T Retail	46542	180.92
Bill Pmt -Check	07/10/2013 Debit Card	American Planning Association	152580	250.00
Bill Pmt -Check	07/11/2013 Debit Card	Planetizen Orders	5378823805	99.95
Bill Pmt -Check	07/17/2013 Payroll	Dan Little	June 2013 Mileage	157.07
Bill Pmt -Check	07/17/2013 Payroll	Ellen Talbo	June 2013 Mileage	64.86
Bill Pmt -Check	07/17/2013 Payroll	Janie Coffman	June 2013 Mileage	42.94
Bill Pmt -Check	07/22/2013 Debit Card	AICPA	01145987	225.00
Bill Pmt -Check	07/23/2013 1359	Apex Technology Management	Shasta County RTPA	6,109.80
Bill Pmt -Check	07/23/2013 1349	Apex Technology Management	Shasta County RTPA	1,137.88
Bill Pmt -Check	07/23/2013 1350	AT&T Mobility	287252631487	242.07
Bill Pmt -Check	07/23/2013 1351	DH Scott & Company	236935	4,000.00
Bill Pmt -Check	07/23/2013 1352	DKS Associates	52388	1,200.00
Bill Pmt -Check	07/23/2013 1353	Jobs Available Inc	1315032A	315.00
Bill Pmt -Check	07/23/2013 1354	Kenny, Snowden & Norine	87267	1,040.70
Bill Pmt -Check	07/23/2013 1355	Office Depot	59088894	96.01
Bill Pmt -Check	07/23/2013 1356	Record Searchlight	00607708	57.60
Bill Pmt -Check	07/23/2013 1357	System Metrics Group Inc	B-SCRTA-ECONDEV-5	23,263.05
Bill Pmt -Check	07/23/2013 1358	Western Business Products	CNIN038910	147.05

Bill Pmt -Check	07/23/2013 Payroll	Ellen Talbo	Ellen-STIP Travel	14.00
Bill Pmt -Check	07/23/2013 Payroll	Kathy Uribe	Kathy- STIP	209.20
Check	07/25/2013 1362	CalPERS	Pay off Side Fund	18,855.00
Bill Pmt -Check	07/29/2013 Payroll	Dan Little	Dan San Diego CTC	1,260.85
Bill Pmt -Check	07/30/2013 Debit Card	APA California	1122	150.00
Bill Pmt -Check	07/31/2013 Payroll	Dan Little	Dan July 2013 Calcog	212.45
Bill Pmt -Check	08/01/2013 1363	Apex Technology Management	Shasta County RTPA	20.00
Bill Pmt -Check	08/01/2013 1364	Charter Business	8751 15 001 1557979	113.55
Bill Pmt -Check	08/01/2013 1365	DKS Associates	52658	8,830.00
Bill Pmt -Check	08/01/2013 1366	Ideal Property Management	Aug 2013	3,056.00
Bill Pmt -Check	08/01/2013 1367	Maul Bob's Office Cleaning	10516	155.00
Bill Pmt -Check	08/01/2013 1368	Pacific Benefit Consultants Inc	59426	75.00
Bill Pmt -Check	08/01/2013 1369	System Metrics Group Inc	B-SCRTA-EconDev-4	36,096.35
Bill Pmt -Check	08/01/2013 1370	Utility Telephone	126271	280.44
Bill Pmt -Check	08/01/2013 1371	Vestra	16017	4,621.48
Bill Pmt -Check	08/01/2013 1372	Western Business Products	CNIN039149	234.77
Bill Pmt -Check	08/14/2013 Debit Card	UC Davis Extension	484215	330.00
Bill Pmt -Check	08/15/2013 1373	American Planning Association	152580	653.00
Bill Pmt -Check	08/15/2013 1374	Apex Technology Management	Shasta County RTPA	1,056.75
Bill Pmt -Check	08/15/2013 1375	CALCOG	Meetings	60.00
Bill Pmt -Check	08/15/2013 1376	City of Redding Utilities	0216105-7	780.61
Bill Pmt -Check	08/15/2013 1377	DH Scott & Company	237021	2,500.00
Bill Pmt -Check	08/15/2013 1378	PG&E	6621859972-9	17.30
Bill Pmt -Check	08/15/2013 1379	Record Searchlight	00607708	39.40
Bill Pmt -Check	08/16/2013 Payroll	Dan Little	San Diego CTC	468.35
Bill Pmt -Check	08/16/2013 Payroll	Dan Wayne	June Travel	22.04
Bill Pmt -Check	08/16/2013 Debit Card	Survey Monkey	August 2013	24.00
Bill Pmt -Check	08/21/2013 Payroll	Ellen Talbo	Writing Class	247.45
Bill Pmt -Check	08/21/2013 1380	AT&T Mobility	287252631487	122.37
Bill Pmt -Check	08/21/2013 1381	City of Redding	June 2013	19,673.89
Bill Pmt -Check	08/21/2013 1382	EAP Inc	42762	75.00
Bill Pmt -Check	08/21/2013 1383	James Marta & Company	6952	950.00
Bill Pmt -Check	08/21/2013 1384	Office Depot	59088894	92.71
Bill Pmt -Check	08/21/2013 1385	Office Max	732903	23.89
Bill Pmt -Check	08/21/2013 1386	RABA	June 2013	20,115.98
Bill Pmt -Check	08/26/2013 1387	Bonjour Window Cleaning	Window Cleaning	70.00
Bill Pmt -Check	08/26/2013 1388	CALCOG	121347	2,331.00
Bill Pmt -Check	08/26/2013 1389	Ideal Property Management	Sept Rent	3,056.00
Bill Pmt -Check	08/26/2013 1390	Maui Bob's Office Cleaning	10628	155.00
Bill Pmt -Check	08/26/2013 1391	Office Depot	59088894	53.88
Bill Pmt -Check	08/26/2013 1392	Vestra	16074	4,442.91
Bill Pmt -Check	08/27/2013 Debit Card	CPE Depot	320276	198.00
Bill Pmt -Check	09/06/2013 1393	Apex Technology Management	Shasta County RTPA	422.05
Bill Pmt -Check	09/06/2013 1394	Charter Business	8751 15 001 1557979	125.00
Bill Pmt -Check	09/06/2013 1395	City of Redding Utilities	0216105-7	601.43
Bill Pmt -Check	09/06/2013 1396	EAP Inc	42782	75.00
Bill Pmt -Check	09/06/2013 1397	Pacific Benefit Consultants Inc	59878	75.00
Bill Pmt -Check	09/06/2013 1398	PG&E	6621859972-9	15.68
Bill Pmt -Check	09/06/2013 1399	Utility Telephone	126271	280.44

Bill Pmt -Check	09/06/2013 1400	Western Business Products	CNIN039475	234.77
Bill Pmt -Check	09/06/2013 Payroll	Sean Tiedgen	Sean Travel	250.45
Bill Pmt -Check	09/10/2013 1401	Department of Consumer Affairs	License 47698	120.00
Bill Pmt -Check	09/24/2013 Debit Card	Southwest Airlines	AD2SNS	708.60
Bill Pmt -Check	09/24/2013 1402	Alliant Insurance Services, Inc	8515	4,689.96
Bill Pmt -Check	09/24/2013 1403	Apex Technology Management	Shasta County RTPA	1,056.75
Bill Pmt -Check	09/24/2013 1404	AT&T Mobility	287252631487X09162013	122.37
Bill Pmt -Check	09/24/2013 1405	Bay Alarm	511266	110.25
Bill Pmt -Check	09/24/2013 1406	DH Scott & Company	237210	8,000.00
Bill Pmt -Check	09/24/2013 1407	Ideal Property Management	Oct 2013	3,056.00
Bill Pmt -Check	09/24/2013 1408	Kenny, Snowden & Norine	87578	330.00
Bill Pmt -Check	09/24/2013 1409	Office Depot	59088894	112.32
Bill Pmt -Check	09/24/2013 1411	Public Retirement Journal	5141	190.00
Bill Pmt -Check	09/24/2013 1410	Shasta County Health & Human Services	Apr, May, June, July	26,116.39
Bill Pmt -Check	09/24/2013 1412	Trillium Solutions Inc	1239,1240	5,003.70
Bill Pmt -Check	09/24/2013 1413	Western Business Products	CNIN039816	234.77
Bill Pmt -Check	09/24/2013 Payroll	Ellen Talbo	SCS Workshop	8.00
Bill Pmt -Check	09/24/2013 Payroll	Sean Tiedgen	SCS Workshop	209.45