REPORT TO SHASTA COUNTY RTPA

SUBJECT	MEETING DATE	ITEM NUMBER
RABA Request for Funds from LTF Reserve Account	10/26/04	7

RECOMMENDATION

It is recommended that the Agency approve the Redding Area Bus Authority (RABA) request for funds from the Local Transportation Fund (LTF) Reserve Account.

SUMMARY

The 2004-2005 Transportation Development Act (TDA) claims allocation estimate for Federal Transit Assistance (FTA) Capital Purchase and Revenue was incorrect. This resulted in an overall funding shortage to RABA. RABA has requested a draw on the reserve account to meet their monthly accounts payable obligations.

DISCUSSION

The FTA Capital Purchase Estimate was incorrectly stated on the 2004-2005 annual TDA claims allocation worksheet, resulting in a monthly cash flow shortfall to RABA.

Policy 6-3 is used to calculate annual TDA apportionment required by RABA. Through data compilation, Policy 6-3 calculates the operating costs for RABA subject to the 80/20 Allocation method. Capital purchase estimates are added to the 80/20 operating costs, and FTA revenue deducted, arriving at the estimated TDA funding requirement from both TDA and FTA sources.

Due to an incorrect FTA amount stated, the 2004-2005 funding requirement will create an annual funding shortage for RABA of $455,800. RABA requests to use $455,000 from the RABA LTF Reserve Account in order to meet their monthly accounts payable obligations. The first available funding from claimants will be the 2003-2004 True Up process, or the 2005-2006 TDA claims. The RABA Reserve Account will be restored when this funding becomes available.

ALTERNATIVES

The Agency could choose not to release reserve funds to RABA. This is not recommended because it would require revisions to the agencies 2004-2005 TDA claims.

OTHER AGENCY INVOLVEMENT

This item was discussed with RABA but not presented in time for TAC consideration.

FINANCING

The balance in the RABA Capital Reserve Account at June 30, 2004 was $609,579. There are sufficient funds to allow this request.

Daniel J. Kovacich

Daniel J. Kovacich, Executive Officer

SLC/jac

Attachment: RABA Letter 10-20-04
2005 Policy 6-3
2004-2005 TDA Exhibit B (Revised)
2004-2005 Payment Schedule

RABA

October 20, 2004
R-010-750-000

Dan Kovacich
Shasta County Regional Transportation
Planning Agency
1855 Placer Street
Redding CA 96001

Dear Dan:

Subject: Redding Area Bus Authority (RABA)
Request for Funds from the Reserve Account

In a review of RABA's cash flow for TDA funds, it has come to our attention that there was a discrepancy in the RTPA worksheet estimating the annual funds to be allocated to RABA. This discrepancy has created an operating cash flow shortfall. RABA respectfully requests that the amount of $455,000 be forwarded to RABA from the reserves on deposit with the RTPA to meet monthly accounts payable obligations. In discussions with your staff, the funds to replenish the reserves can be restored at the true-up for fiscal year 2004-05.

Should you have questions or comments, please feel free to call Mark Haddad at 225-4377, myself at 245-7114, or Sue Hanson at 245-7116.

Sincerely,

Ray E. Duryee

Ray E. Duryee
Transportation Manager

c: Executive Officer
Finance Manager
Transportation Planner
Accountant Haddad

REDDING AREA BUS AUTHORITY
777 CYPRESS AVENUE,REDDING, CALIFORNIA 96001-3396 • (530) 225-4171 • FAX (530) 245-7024

REDDING AREA BUS AUTHORITY
SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY

Calculation of TDA Apportionment for FYE 2005
(Per SCRTPA Policy 6 - 3)

STEP 1		Calculate the Cost per Service Hour		SCO	CAFR	difference
	$ 3,369,797	Total Expenses for Fixed Route - per SCO Report for Year Ended 6/30/2003.		$ 3,369,797	$ 3,369,797	$ -
	$ (187,256)	Less Pilot Programs (SCO REPORT - CAFR)		$ (187,256)	$ (157,571)	$ (29,685)
	$ (903,921)	Less: Depreciation on Grant-funded assets		$ (903,921)	$ (903,921)	$ -
	$ 1,052,980	Total Expenses for Demand Response System		$ 1,052,980	$ 1,052,980	$ -
	$ (42,341)	Less Demand Response Exclusions		$ (42,341)	$ -	$ (42,341)
						$ -
	$ 3,289,259	Total Expenses for 2002-2003 = CAFR		$ 3,289,259	$ 3,361,285	$ (72,026)
		Service Hours From SCO Report				
	47,847	Fixed Route				
	23,156	Demand Response				
	71,003	Total Service Hours				
	$ 46.33	Cost per Service Hour - 2002-2003				
STEP 2	$ -	Known Increase/Decrease to CPSH - need to discuss with RABA		There are no known increases or decreases - Per Sue Hanson		
STEP 3	2.20%	Apply (%) Change in CPI (Dec02 - Dec03)				
	$ 72,364	CPI Increase applied to base expenses				
	$ -	Known cost increases				
	$ 72,364	Total Cost increases from CPI and Specifically Identified costs				
	$ 1.02	Increase in cost per service hour				
	$ 47.34	Total cost per service hour before Contingency				
STEP 4	3.00%	Apply 3% Contingency				
	$ 1.42	Amount Calculated for Contingency				
	$ 48.77	Adjusted CPSH including Contingency				
STEP 5	71,000	Expected Service Hours from RABA				
	$ 3,462,325	Gross TDA Allocation (Hrs * ADJ CPSH)				
STEP 6		Less Expected Revenues per RABA 2004-2005 requested budget				
	$ 640,800	Fare Revenues				
	$ 64,962	Other Revenues-Overall Work Program	From actual 04/05 OWP Request			
	$ 20,590	Other Revenue-STA Direct to RABA	Allocation estimate rec'd 1/23/04			
	$ 60,000	Other Revenue -Burney Express	Budgeted at 12 months @ 5000.00/per month			
	$ 40,000	Other Revenue-Advertising/Interest				
	$ 826,352	Total Budgeted Revenues				

	$ 2,635,973	Operating Costs Subject to "80/20" Allocation				
STEP 7						
D-1	$ 1,879,000	Add Capital Purchase Estimate from RABA Budget 2004/2005				
	$ 4,514,973	Total Operating and Capital Costs Subject to "80/20" Allocation				
		This will be the amount provided to				
		RABA for 2004/2005 claims from TDA & FTA sources				
		Less Other Operating Sources paid direct to RABA				
D-1	$ 400,000	- Section 5307 FTA Operating Assistance Allocated on FTA Basis				
		Less Other Capital Sources paid direct to RABA				
D-1	$ 1,423,200	- Section 5307 FTA Capital Assistance Allocated on FTA basis				
	$ 1,823,200					
	$ 2,691,773	RABA's Net TDA Funding Requirement from TDA and FTA Sources				
	$ 5,341,325					

SHASTA COUNTY RTPA
SCHEDULE OF ANNUAL CLAIMS /TDA BUDGET
FISCAL YEAR 2004/2005 CLAIMS

EXHIBIT B

CLAIMANT/PURPOSE		Funding Sources LTF	STA	FTA
Off-The-Top Apportionments				
Administrative	PUC 99233.1	210,967		
(includes Core Function Match)				
CTSA Funding for Elderly Population	PUC 99275	302,762		
CTSA Funding for Administration by CTSA	PUC 99275	12,000		
Carryover CTSA Funding for Senior Training Pr	PUC 99275	-		

Total Off The Top Apportionments		525,729		
		==========		
Redding Area Bus Authority				
TDA funds required per RABA budget	4,514,973			
PUC 99400(c)				
Sources of Transit Funding:				
LTF - Redding	2,060,467	2,060,467		
STA - Redding	121,921		121,921	
FTA Section 5307	1,489,142			1,489,142
LTF - Shasta Lake	91,310	91,310		
STA - Shasta Lake	13,835		13,835	
FTA Section 5307	168,984			168,984
LTF - Anderson	48,833	48,833		
STA - Anderson	13,515		13,515	
FTA Section 5307	165,074			165,074
LTF - Shasta County	222,253	222,253		
STA - Shasta County	95,460		95,460	
FTA Sec 5311	24,179			24,179
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Total Funds Provided RABA for Transist	4,514,973	2,422,863	244,731	1,847,379
	==========	==========	==========	==========
Services Provided Under Contract to Shasta County				
Burney Express-Voluntary Program				60,000
City of Redding				
LTF - Streets and Roads		813,807		
City Of Anderson				
LTF Streets and Roads		269,786		
City Of Shasta Lake				
LTF Streets and Roads		234,855		
Shasta County				
LTF - Streets and Roads (PUC 99400(a))		2,007,926		
LTF - Purchased Transportation - Rural Administration (Voluntary Program)		6,250		
LTF - Purchased Transportation - Lifeline Services (PUC 99400(c))		14,024		15,976
		--------------------	--------------------	--------------------
Total Revenues by Funding Source		5,769,510	244,731	1,923,355
		==========	==========	==========
PROOF		-1	0	0
TOTAL REVENUES TO BE DISTRIBUTED=		7,937,596		
Off-the Top Apportionment		525,729		
Less Core Planning Match		3,133		
Equal Totals Resources Available for Distribution (Exhibit A)		8,466,458		

Shasta County Regional Transportation Planning Agency
2004/2005 Payment Schedule

Payment for RABA Services from Agencies based upon 4/27/04 Claims Staff Report						
				-Funding Sources-		
		Payment Schedule	Total	LTF	STA	FTA
		Monthly	(LTF/STA/FTA/TRIAL	Annual	Annual	5311/5307
Redding		$ 150,927.14	$ 1,811,126	$ 1,689,205	$ 121,921	
Shasta Lake		$ 6,002.09	$ 72,025	$ 58,190	$ 13,835	
Anderson (Total LTF & STA)		$ 2,712.19	$ 32,546	$ 19,031	$ 13,515	
Shasta County		$ 26,689.67	$ 320,276	$ 200,637	$ 95,460	24,179
Due to RABA =		$ 186,331.09	$ 2,235,973	$ 1,967,063	$ 244,731	$ 24,179
		(Includes Trial Svc)	raba + trial serv	=schedule B	=schedule B	=schedule B
		C/12 = D	A + A1+ B = C	A	B	
		E	F	5307 Funds are paid direct to RABA from FTA		
Payment for Streets and Roads from LTF						
Amount per Exhibit B (4/27/04)						
			LTF			
		Net Monthly Payment	Annual	True-up Affect		
	Account	J = (H - I)/12	H	I		
Redding	051312	$ 98,755.78	$ 1,185,069			
Shasta Lake	051317	$ 22,331.24	$ 267,975			
Anderson	051313	$ 24,965.64	$ 299,588			
Shasta County	051311	$ 169,128.41	$ 2,029,541			
		$ 315,181.08	$ 3,782,173	$ -		
				LTF		FTA
Payment for other Transit			TOTAL RESOURCES	Annual Budget		Other Costs
Administration (paid when caused)			210,967	210,967		
SSNP (Paid In Advance)			314,762	314,762		
FTA 5307			1,993,550			1,993,550
Core planning match			3,133	3,133		
Rural Admin/Vanpool			6,250	6,250		
Burney Express			60,000			60,000
Lifeline Services (Paid on Demand)			30,000	14,024		15,976
			$ 2,618,662	$ 549,136		$ 2,069,526
			TOTAL FUNDING	LTF	STA	FTA
Total Funding Resources by Type			$ 8,636,808	$ 6,298,372	$ 244,731	$ 2,093,705

Prepared by Sue Crowe

JE SUPPORT 2004-2005 XLS
2004-2005 TDA
Save: TDA

10/20/2004

Shasta County Regional Transportation Planning Agency						
2004/2005 Payment Schedule						
Payment for RABA Services from Agencies based upon 4/27/04 Claims Staff Report						
				-Funding Sources-		
		Payment Schedule	Total	LTF	STA	FTA
		Monthly	(LTF/STA/FTA/TRIAL	Annual	Annual	5311/5307
Redding		$ 181,865.66	$ 2,182,388	$ 2,060,467	$ 121,921	
Shasta Lake		$ 8,762.10	$ 105,145	$ 91,310	$ 13,835	
Anderson (Total LTF & STA)		$ 5,195.68	$ 62,348	$ 48,833	$ 13,515	
Shasta County		$ 28,490.97	$ 341,892	$ 222,253	$ 95,460	24,179
Due to RABA =		$ 224,314.42	$ 2,691,773	$ 2,422,863	$ 244,731	$ 24,179
		(Includes Trial Svc)	raba + trial serv	=schedule B	=schedule B	=schedule B
		C/12 = D	A + A1+ B = C	A	B	
		E	F	5307 Funds are paid direct to RABA from FTA		
Payment for Streets and Roads from LTF						
Amount per Exhibit B (4/27/04)						
			LTF			
		Net Monthly Payment	Annual	True-up Affect		
	Account	J = (H - I)/12	H	I		
Redding	051312	$ 67,817.25	$ 813,807			
Shasta Lake	051317	$ 19,571.25	$ 234,855			
Anderson	051313	$ 22,482.17	$ 269,786			
Shasta County	051311	$ 169,016.67	$ 2,028,200			
		$ 278,887.33	$ 3,346,648	$ -		
				LTF		FTA
Payment for other Transit			TOTAL RESOURCES	Annual Budget		Other Costs
Administration (paid when caused)			210,967	210,967		
SSNP (Paid In Advance)			314,762	314,762		
FTA 5307			1,993,550			1,993,550
Core planning match			3,133	3,133		
Rural Admin/Vanpool			6,250	6,250		
Burney Express			60,000			60,000
Lifeline Services (Paid on Demand)			30,000	14,024		15,976
			$ 2,618,662	$ 549,136		$ 2,069,526
			TOTAL FUNDING	LTF	STA	FTA
Total Funding Resources by Type			$ 8,657,083	$ 6,318,647	$ 244,731	$ 2,093,705