

STAFF REPORT



MEETING DATE:	June 22, 2023
SUBJECT:	Discuss and Approve Holding Future Board Meetings at SRTA's Office
AGENDA ITEM:	10
STAFF CONTACT:	Sean Tiedgen, AICP, Executive Director

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the Fiscal & Policy Committee's recommendation to continue SRTA Board of Director meetings at SRTA's office (1255 East Street) until further notice.

DISCUSSION:

From 2018 to early 2020 SRTA held meetings at the Shasta County Board of Supervisors Chambers. During the COVID-19 pandemic, SRTA held meetings at SRTA's office by teleconference and then via hybrid format (in person and remote) as allowed under Governor Newsom's Executive Orders. At the June 2022 meeting, the board of directors chose to continue meetings at SRTA's office and requested this item be brought back for discussion in one year's time. In early 2023, the COVID public health emergency ended and SRTA board meetings reverted to all Brown Act requirements, including remote attendance requirements.

Since early 2020, SRTA has utilized Zoom software to conduct its board of directors (and other) meetings. This has allowed board members to participate remotely when they could not make it in-person, expanded meeting accessibility to the public by allowing remote viewing and participation, and allowed SRTA to record and upload meetings for viewing at a later time. This was not possible prior to 2020 due to technical challenges at meeting locations and software availability.

Several board members indicated a desire to continue SRTA meetings utilizing the existing technology capabilities. Staff inquired if previously used city and county meeting chambers can accommodate SRTA's meeting needs. At this time, city/county chamber locations cannot accommodate the use of Zoom or other software. Recordings could be provided at the County location but would require significant staff assistance, including help transferring video files. This could change in the next 1-2 years as the city of Redding indicated they are currently undergoing a technology update to their chambers and Shasta County has just started a technology update effort. It is recommended that board of directors' meetings continue at SRTA's office as it is publicly accessible and centrally located in the region, the technology is in place, and meeting space is adequate.

FISCAL AND POLICY COMMITTEE:

The SRTA Fiscal & Policy Committee met on June 13, 2023, to discuss this item and recommends that SRTA board of directors' meetings continue to take place at SRTA's office until such time that capacity or other needs warrant a change in meeting location.

A handwritten signature in blue ink, appearing to read "J. Carlson", is written over a horizontal line.

Jessica Carlson, Chief Fiscal Officer