

STAFF REPORT



MEETING DATE:	December 10, 2019
SUBJECT:	Authorize Technical Services Agreement to Prepare Long-Range Transit Plan
AGENDA ITEM:	11
STAFF CONTACT:	Daniel Wayne, Senior Transportation Planner

STAFF RECOMMENDATION:

It is recommended that the board of directors authorize the executive director to execute a technical services agreement with Nelson/Nygaard to complete a long-range transit plan, for a term ending December 31, 2022, not to exceed \$186,345.

DISCUSSION:

SRTA is carrying out the region's first long-range transit plan. It will be comprehensive and build upon recent public transportation plans and studies completed by SRTA and the Redding Areas Bus Authority (RABA). Content will include funding strategies; equipment needs; rider programs; opportunities for coordination and streamlining among service providers; potential new service delivery strategies; the impacts of new and emerging technologies; measures of efficiency and effectiveness; and other relevant subjects. Findings and recommendations shall inform development of the 2022 Regional Transportation Plan and Sustainable Communities Strategy planning process.

In June 2019, the board of directors authorized the executive director to circulate a request for proposals for consultant services to develop the long-range transit plan. Two proposals were received and evaluated by representatives from SRTA and Dignity Health Connected Living. Total cost ranged from \$167,735 to \$186,345. The proposal evaluation panel's consensus score for Nelson/Nygaard was 96 out of 100 points. The second proposal, submitted by VRPA Technologies, scored 86 points. Nelson/Nygaard demonstrated a better understanding of the project and local context; more directly relevant experience; and, although not the low bidder, offered greater value for the proposed fee in the form of additional staff hours and innovative public outreach strategies.

ALTERNATIVES:

The board of directors may direct staff to recirculate the request for proposals.

OTHER AGENCY INVOLVEMENT:

SRTA's Technical Advisory Committee was consulted during the development of the project scope of work. Local agency partners, including RABA, were invited to evaluate proposals. SRTA staff and Dignity Health Connected Living participated in the evaluation of proposals.

FISCAL IMPACT:

The recommended award amount is \$3,156 less than the amount budgeted for consultant services in the FY 2019/20 Overall Work Program under Work Element 701.12.

A blue ink signature of Daniel S. Little, written in a cursive style.

Daniel S. Little, AICP, Executive Director

Attachments: Long-Range Transit Plan Project Scope and Schedule

LONG-RANGE TRANSIT PLAN PROJECT SCOPE AND SCHEDULE

