STAFF REPORT

MEETING DATE:	**12/9/14**
SUBJECT:	**Action Minutes of the October 14, 2014, SRTA Meeting**
AGENDA ITEM:	**5-1**
STAFF CONTACT:	**Janie Coffman, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the action minutes of the October 14, 2014, SRTA meeting.

Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the October 14, 2014, SRTA Meeting

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, October 14, 2014, 3:00 p.m.
City of Shasta Lake Council Chambers
4488 Red Bluff Avenue, Shasta Lake, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members McArthur, Jones, Moty, Baugh, Giacomini, Watkins and Kehoe were present.

1. **Call to Order**
   Chair Baugh called the meeting to order at 3:02 p.m. There was a moment of silence in recognition of past board member Dick Dickerson's passing away.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**
   There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 **Action Minutes – June 24, 2014, SRTA Meeting**

5-2 **Future Meeting Schedule Through October 2015 – Information Only**

5-3 **Review and Approve Disbursements**

5-4 **Correspondence**

5-5 **Approve FY 2014/15 TDA Claims Technical Corrections**

5-6 **Accept Fiscal Year 2013/14 Fiscal and Compliance Audit**

5-7 **Review and Approve SRTA Financial Statements**

5-8 **Authorize Request for Proposals (RFP) for Audit Services**

5-9 **Authorize Applications for FY 2015/16 Sustainable Transportation Planning Grant Program**

5-10 **Accept the Transit Technology Plan**

By motion made, seconded (Moty/Giacomini) and unanimously carried, the consent calendar was approved with board member Kehoe requesting removal of item 5-6 for discussion.

By motion made, seconded (Giacomini/Moty) and unanimously carried, item 5-6 was approved.

Regular Calendar

6. Executive Director's Report
Informational item only.

7. Board Direction Regarding the Draft 2015 Regional Transportation Plan (RTP) and Environmental Impact Report (EIR)
Staff Recommendation: board of directors receive a progress report on the 2015 RTP and EIR, and provide direction to staff in advance of releasing the final draft.

The board agreed unanimously that SRTA staff give presentations of the RTP and EIR to the city councils and the board of supervisors after receiving public input.

8. Presentation on Status of Federal and State Transportation Funding
Information item only regarding:

1. The condition of federal and state transportation funding;
2. How emerging state grant programs are replacing regional formula-share programs; and
3. State and federal exploration of alternative revenue programs to the gasoline excise tax.

9. Appoint Delegate to California Association of Councils of Government
Staff Recommendation: board of directors select a delegate to the California Association of Councils of Government (CalCOG).

By motion made and seconded (Moty/Kehoe), Missy McArthur was voted as delegate with Susie Baugh as alternate.

10. Caltrans District 2 Director Update
Informational item only.

Closed Session

At 4:30 PM Chair Baugh recessed the board to a Closed Session to perform/discuss the following:

11. Executive Director's Evaluation

12. Conference with Real Property Negotiators
Real Property: APN 101-430-040-000
Agency Negotiator: Dan Little, SRTA Executive Director
Negotiating Parties: Ideal Property Management, LLC
Under Discussion: Price, Terms and Related Issues

Open Session

At 6:03 PM Chair Baugh reconvened the Regular Meeting to Open Session.

SRTA counsel John Kenny reported that the executive director evaluation was completed.

SRTA counsel John Kenny reported that instructions were given to the negotiating committee with a vote of:

Ayes:	Five – Moty, Giacomini, Baugh, Watkins, Jones
Noes:	One – Kehoe
Absent:	One – McArthur

There being no other business to discuss, Chair Baugh adjourned the meeting at 6:04 p.m.

Respectfully submitted,

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Daniel S. Little, AICP, Executive Director

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