STAFF REPORT

MEETING DATE:	**12/9/14**
SUBJECT:	**Review and Approve Disbursements**
AGENDA ITEM:	**5-3**
STAFF CONTACT:	**Dave Wallace, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of October 1 to November 30, 2014.

Daniel S. Little, AICP, Executive Director

Attachment: SRTA Disbursements – October 1 to November 30, 2014

Shasta Regional Transportation Agency
Disbursements
October 1, 2014 to November 30, 2014

	Type	Date	Num	Name	Memo	Credit
10001 · NVB #131						
	Bill Pmt -Check	10/02/2014	1721	AT Conference	726219-0914	67.39
	Bill Pmt -Check	10/02/2014	1722	Charter Business	8751 15 001 1557979	125.00
	Bill Pmt -Check	10/02/2014	1723	EAP Inc	43055	75.00
	Bill Pmt -Check	10/02/2014	1724	Maui Bob's Office Cleaning	12199	155.00
	Bill Pmt -Check	10/02/2014	1725	Office Depot	59088894	56.59
	Bill Pmt -Check	10/02/2014	1726	Pacific Benefit Consultants Inc	64438	75.00
	Bill Pmt -Check	10/02/2014	1727	Rincon Consultants Inc	RTP EIR	7,597.50
	Bill Pmt -Check	10/03/2014	Payroll	Dan Little	NSSR Mtg	140.00
	Bill Pmt -Check	10/03/2014	Payroll	Jennifer Pollom	NSSR Mtg	198.40
	General Journal	10/05/2014	486	Teamwork HR	Pay Period Ending October 5, 2014	31,955.64
	Bill Pmt -Check	10/07/2014	1728	City of Redding Utilities	0216105-7	605.33
	Bill Pmt -Check	10/07/2014	1729	DKS Associates	Model Consulting	7,010.00
	Bill Pmt -Check	10/07/2014	1730	Mountain Echo	Public Notice	36.60
	Bill Pmt -Check	10/07/2014	1731	PG&E	Natural Gas	17.30
	Bill Pmt -Check	10/07/2014	1732	Record Searchlight	00607708-Public Notice	125.00
	Bill Pmt -Check	10/07/2014	1733	The Public Retirement Journal	Subscription	195.00
	Bill Pmt -Check	10/07/2014	1734	Utility Telephone	Telephone	282.93
	Bill Pmt -Check	10/07/2014	1735	Western Business Products	Monthly Copier	16.92
	Bill Pmt -Check	10/08/2014	Payroll	Keith Williams	Travel to Bike Adv Mtg	226.30
	General Journal	10/08/2014	494	Teamwork HR	CalPERS/ Guardian Fees	25.67
	Bill Pmt -Check	10/13/2014	1736	Apex Technology Management	Monthly Computer	1,056.75
	Bill Pmt -Check	10/13/2014	1737	Kenny, Snowden & Norine	Legal	267.30
	Bill Pmt -Check	10/13/2014	1738	Office Depot	59088894	80.99
	Bill Pmt -Check	10/13/2014	1739	Shasta County Health & Human Services	4th Quarter Safe Routes	33,213.88
	General Journal	10/14/2014	496	Survey Monkey	Burney Express Survey	26.00
	General Journal	10/19/2014	492	Teamwork HR	Payroll Ending October 19, 2014	27,291.63
	Bill Pmt -Check	10/21/2014	1741	Ryan Real Estate Appraisers	Building Appraisal	3,250.00
	Bill Pmt -Check	10/21/2014	1740	Rincon Consultants Inc	RTP EIR	8,913.75
	General Journal	10/22/2014	491	Transfer to 2% Bike & Ped	Transfer to Bike and Ped	33,305.00
	Bill Pmt -Check	10/23/2014	Debit Card	Varidesk	Sean's Desk	408.02
	Bill Pmt -Check	10/23/2014	1742	APA	Sean's Dues	450.00
	Bill Pmt -Check	10/23/2014	1743	AT&T Mobility	287252631487	126.68
	Bill Pmt -Check	10/23/2014	1744	Ideal Property Management	November Rent	3,056.00
	Bill Pmt -Check	10/23/2014	1745	Maui Bob's Office Cleaning	12318	155.00
	Bill Pmt -Check	10/23/2014	1746	Vestra	Sept 2014 Consulting	9,348.12
	Bill Pmt -Check	10/23/2014	1747	Western Business Products	CNIN045262-Copier	262.94
	Bill Pmt -Check	10/24/2014	1748	Fidelity National Title Company	Escrow Deposit	5,000.00
	General Journal	10/31/2014	495	Best Western	CalACT Conference Lodging	55.98
	General Journal	11/02/2014	503	Teamwork HR	P/R Ending 11/2/2014	31,978.60
	Bill Pmt -Check	11/07/2014	1749	Alternative Business Concepts	27452	24.56
	Bill Pmt -Check	11/07/2014	1750	Apex Technology Management	Monthly Computer	1,383.75
	Bill Pmt -Check	11/07/2014	1751	AT Conference	Conference Calls	44.21
	Bill Pmt -Check	11/07/2014	1752	Charter Business	8751 15 001 1557979	125.00
	Bill Pmt -Check	11/07/2014	1753	City of Redding- Public Works	OWP Consulting	9,855.33
	Bill Pmt -Check	11/07/2014	1754	City of Redding Utilities	0216105-7	458.48
	Bill Pmt -Check	11/07/2014	1755	DKS Associates	Travel Model Consulting	2,700.00
	Bill Pmt -Check	11/07/2014	1756	EAP Inc	43076	75.00
	Bill Pmt -Check	11/07/2014	1758	Pacific Benefit Consultants Inc	64640	75.00
	Bill Pmt -Check	11/07/2014	1759	PG&E	6621859972-9	18.52
	Bill Pmt -Check	11/07/2014	1760	Record Searchlight	00607708	83.50
	Bill Pmt -Check	11/07/2014	1761	Shasta County Dept of Public Works	Burney project	22,740.89
	Bill Pmt -Check	11/07/2014	1762	Utility Telephone	126271	282.93
	Bill Pmt -Check	11/07/2014	1757	Office Depot	59088894	163.72
	Bill Pmt -Check	11/12/2014	Debit Card	Amazon.com	105-0397537-4087431	10.25
	Bill Pmt -Check	11/14/2014	Debit Card	Survey Monkey	Burney Express	26.00
	General Journal	11/16/2014	502	Teamwork HR	P/R Ending 11/16/2014	26,770.81
	Bill Pmt -Check	11/20/2014	1763	ADA Consultants	695- ADA Inspection on Building	1,975.00
	Bill Pmt -Check	11/20/2014	Debit Card	APBP	Webinar Training	500.00
	Bill Pmt -Check	11/21/2014	Payroll	Dave Wallace	TDA Working Group Travel	217.44
	Bill Pmt -Check	11/25/2014	1764	Apex Technology Management	Monthly Computer	1,239.75

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	11/25/2014	1765	AT&T Mobility	28725631487X11162014	125.05
Bill Pmt -Check	11/25/2014	1766	DH Scott & Company	239319.-Audit	6,600.00
Bill Pmt -Check	11/25/2014	1767	Fernandp Gomez	Translation	250.00
Bill Pmt -Check	11/25/2014	1768	Ideal Property Management	December 2014	3,056.00
Bill Pmt -Check	11/25/2014	1769	Intermountain News	12557	59.50
Bill Pmt -Check	11/25/2014	1770	Kenny, Snowden & Norine	Legal	862.80
Bill Pmt -Check	11/25/2014	1771	McLaughlin Property Inspections	November, 2014	450.00
Bill Pmt -Check	11/25/2014	1772	Office Max	732903	14.49
Bill Pmt -Check	11/25/2014	1773	Rincon Consultants Inc	RTP EIR Document	10,383.75
Bill Pmt -Check	11/25/2014	1774	Vestra	17709- Consulting	306.04
Bill Pmt -Check	11/25/2014	1775	Western Business Products	Copier Charges	444.11
Total 10001 · North Valley Bank Checking #131					298,555.09