# STAFF REPORT

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|---|---|
| **MEETING DATE:** | **12/10/13** |
| **SUBJECT:** | **Review and Approve Disbursements** |
| **AGENDA ITEM:** | **5-5** |
| **STAFF CONTACT:** | **Dave Wallace, Chief Fiscal Officer** |

**STAFF RECOMMENDATION:**
It is recommended that the board of directors review and approve disbursements for the period of October 1, 2013, to November 30, 2013.

**Daniel S. Little, AICP, Executive Director**

Attachments: SRTA Disbursements – October 1, 2013, to November 30, 2013

# Shasta Regional Transportation Agency
## Disbursements
### October 1 to November 30, 2013

| Type | Date | Num | Name | Memo | Credit |
|---|---|---|---|---|---|
| Bill Pmt -Check | 10/02/2013 | Debit Card | Apex Technology Management | Shasta County RTPA | 1,515.00 |
| Bill Pmt -Check | 10/03/2013 | Payroll | Dave Wallace | PERS Seminar | 222.45 |
| General Journal | 10/06/2013 | 294 | Teamwork HR | PR Ending 10/6/13 | 25,391.82 |
| Bill Pmt -Check | 10/07/2013 | 1414 | Alternative Business Concepts | 27452 | 24.56 |
| Bill Pmt -Check | 10/07/2013 | 1415 | Apex Technology Management | Shasta County RTPA | 1,056.75 |
| Bill Pmt -Check | 10/07/2013 | 1416 | Charter Business | 8751 15 001 1557979 | 125.00 |
| Bill Pmt -Check | 10/07/2013 | 1417 | City of Redding Utilities | 0216105-7 | 520.86 |
| Bill Pmt -Check | 10/07/2013 | 1418 | EAP Inc | 42805 | 75.00 |
| Bill Pmt -Check | 10/07/2013 | 1419 | FP Mailing Solutions | RI101694707 | 96.59 |
| Bill Pmt -Check | 10/07/2013 | 1420 | Maui Bob's Office Cleaning | 10746 | 185.05 |
| Bill Pmt -Check | 10/07/2013 | 1421 | Office Depot | 59088894 | 154.57 |
| Bill Pmt -Check | 10/07/2013 | 1422 | Pacific Benefit Consultants Inc | #60236 | 75.00 |
| Bill Pmt -Check | 10/07/2013 | 1423 | PG&E | 6621859972-9 | 31.90 |
| Bill Pmt -Check | 10/07/2013 | 1424 | Record Searchlight | 00607708 | 39.40 |
| Bill Pmt -Check | 10/07/2013 | 1425 | Utility Telephone | 126271 | 280.19 |
| Bill Pmt -Check | 10/10/2013 | Payroll | Dan Wayne | Dan CTP | 323.90 |
| Bill Pmt -Check | 10/10/2013 | Payroll | Janie Coffman | Janie Mileage | 23.17 |
| Bill Pmt -Check | 10/10/2013 | Payroll | Sean Tiedgen | FUTURA Conf | 1,602.17 |
| Bill Pmt -Check | 10/15/2013 | Debit Card | Nicholet Glass | WOO151284 | 372.56 |
| Bill Pmt -Check | 10/15/2013 | Debit Card | Survey Monkey | Oct 2013 | 24.00 |
| Bill Pmt -Check | 10/16/2013 | Payroll | Teamwork HR | Jenn | 55.00 |
| Bill Pmt -Check | 10/20/2013 | Payroll | Teamwork HR | 41256 | 15.00 |
| General Journal | 10/20/2013 | 303 | Teamwork HR | PR Ending 10/20/13 | 23,839.21 |
| Bill Pmt -Check | 10/25/2013 | Payroll | Dan Wayne | CTP Travel | 41.83 |
| Bill Pmt -Check | 10/25/2013 | Payroll | Ellen Talbo | Mileage | 147.35 |
| Bill Pmt -Check | 10/25/2013 | 1426 | CalPERS | Side Fund | 130.65 |
| Bill Pmt -Check | 10/25/2013 | 1427 | City of Anderson | 2012-13 OWP | 18,137.44 |
| Bill Pmt -Check | 10/25/2013 | 1428 | Kenny, Snowden & Norine | 87751 | 165.00 |
| Bill Pmt -Check | 10/25/2013 | 1429 | Office Depot | 59088894 | 58.56 |
| Bill Pmt -Check | 10/25/2013 | 1430 | Office Max | 732903 | 454.76 |
| Bill Pmt -Check | 10/25/2013 | 1431 | Vestra | #16220 | 2,481.41 |
| Bill Pmt -Check | 10/28/2013 | Payroll | Ellen Talbo | ATP Conference | 227.45 |
| Bill Pmt -Check | 10/29/2013 | 1432 | AT&T Mobility | Telephone | 122.34 |
| Bill Pmt -Check | 10/29/2013 | 1433 | Charter Business | 8751 15 001 1557979 | 125.00 |
| Bill Pmt -Check | 10/29/2013 | 1434 | Ideal Property Management | November Rent | 3,056.00 |
| Bill Pmt -Check | 10/29/2013 | 1435 | LyRo Printing | 9167 | 42.90 |
| Bill Pmt -Check | 10/29/2013 | 1436 | Maui Bob's Office Cleaning | 10860 | 155.00 |
| Bill Pmt -Check | 10/29/2013 | 1437 | Office Depot | 59088894 | 63.35 |
| Bill Pmt -Check | 10/29/2013 | 1438 | Office Max | 732903 | 139.74 |
| Bill Pmt -Check | 10/29/2013 | 1439 | Shasta County Health & Human Services | June 2013 | 8,646.41 |
| Bill Pmt -Check | 10/29/2013 | 1440 | Western Business Products | CNIN040288 | 234.77 |
| Bill Pmt -Check | 10/29/2013 | 00000 | PG&E | 6621859972-9 | 15.68 |
| Bill Pmt -Check | 10/29/2013 | Debit Card | Amazon.com | 105-4822609-8710608 | 16.89 |
| Bill Pmt -Check | 10/31/2013 | 1441 | City of Anderson | 2013 Exchange | 145,497.00 |

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|---|---|---|---|---|---|
| Bill Pmt -Check | 10/31/2013 | 1442 | City of Redding- Public Works | 2013-14 Exchange | 900,000.00 |
| Bill Pmt -Check | 10/31/2013 | 1443 | City of Shasta Lake | 2013 Exchange | 143,815.00 |
| Bill Pmt -Check | 10/31/2013 | 1444 | County of Shasta-Public Works | 2013 Exchange | 288,962.00 |
| Bill Pmt -Check | 10/31/2013 | 1445 | Apex Technology Management | Shasta County RTPA | 460.00 |
| Bill Pmt -Check | 10/31/2013 | 1446 | City of Redding- Public Works | 2013 Exchange | 387,158.00 |
| Bill Pmt -Check | 10/31/2013 | 1447 | Redding Printing Co | 5871 | 1,871.58 |
| Bill Pmt -Check | 11/13/2013 | 1448 | AT Conference | 615714-1013 | 21.80 |
| Bill Pmt -Check | 11/13/2013 | 1449 | City of Redding Utilities | 0216105-7 | 330.70 |
| Bill Pmt -Check | 11/13/2013 | 1450 | DH Scott & Company | 237362 | 6,000.00 |
| Bill Pmt -Check | 11/13/2013 | 1451 | EAP Inc | 42823 | 75.00 |
| Bill Pmt -Check | 11/13/2013 | 1452 | Office Depot | 59088894 | 121.07 |
| Bill Pmt -Check | 11/13/2013 | 1453 | Pacific Benefit Consultants Inc | 60523 | 75.00 |
| Bill Pmt -Check | 11/13/2013 | 1454 | PG&E | 6621859972-9 | 17.52 |
| Bill Pmt -Check | 11/13/2013 | 1455 | Record Searchlight | 00607708 | 56.20 |
| Bill Pmt -Check | 11/13/2013 | 1456 | Western Business Products | CNIN040441 | 415.13 |
| Bill Pmt -Check | 11/14/2013 | Payroll | Dan Little | Travel | 420.30 |
| Bill Pmt -Check | 11/14/2013 | Payroll | Dan Wayne | Dan Travel | 46.90 |
| Bill Pmt -Check | 11/14/2013 | Payroll | Jennifer Pollom | NSSR Mtg | 38.00 |
| Bill Pmt -Check | 11/14/2013 | Payroll | Keith Williams | ATP Meeting | 351.50 |
| Bill Pmt -Check | 11/14/2013 | Payroll | Sean Tiedgen | Travel | 606.59 |
| Bill Pmt -Check | 11/21/2013 | Debit Card | Doubletree | 81110750 | 116.89 |
| Bill Pmt -Check | 11/22/2013 | Debit Card | Survey Monkey | November | 24.00 |
| Bill Pmt -Check | 11/22/2013 | Payroll | Jennifer Pollom | RCTF Mtg | 214.20 |
| Bill Pmt -Check | 11/22/2013 | 1457 | Apex Technology Management | Shasta County RTPA | 1,056.75 |
| Bill Pmt -Check | 11/22/2013 | 1458 | AT&T Mobility | 11162013 | 122.34 |
| Bill Pmt -Check | 11/22/2013 | 1459 | Kenny, Snowden & Norine | 87945 | 1,302.60 |
| Bill Pmt -Check | 11/22/2013 | 1460 | Office Depot | 59088894 | 16.11 |
| Bill Pmt -Check | 11/22/2013 | 1461 | Vestra | 16382 | 1,577.55 |
| Bill Pmt -Check | 11/22/2013 | 1462 | World Telecom | 11945 | 50.50 |
| Bill Pmt -Check | 11/27/2013 | 1463 | Apex Technology Management | Shasta County RTPA | 166.25 |
| Bill Pmt -Check | 11/27/2013 | 1464 | Ideal Property Management | December 2013 | 3,056.00 |
| Bill Pmt -Check | 11/27/2013 | 1465 | LyRo Printing | 9225 | 42.90 |
| Bill Pmt -Check | 11/27/2013 | 1466 | Maui Bob's Office Cleaning | 10980 | 155.00 |
| Bill Pmt -Check | 11/27/2013 | 1467 | Office Depot | 59088894 | 72.75 |
| Bill Pmt -Check | 11/27/2013 | 1468 | Western Business Products | CNIN040646 | 234.77 |
| | | | | | 1,975,059.58 |
| | | | | TOTAL | 1,975,059.58 |