

REPORT TO SHASTA COUNTY RTPA

SUBJECT	MEETING DATE	ITEM NUMBER
Amendment #1 of the FY 2006/2007 Overall Work Program to include the Shasta Area Regional Blueprint Plan	12/12/06	6

RECOMMENDATION

It is recommended that the Agency add the Shasta Area Regional Blueprint Plan to the Overall Work Program (OWP) by approving Amendment #1 to the FY 2006/2007 Overall Work Program (OWP).

SUMMARY

Amendment #1 will add those tasks and corresponding funds necessary to complete the FY 2006/2007 portion of the Shasta Area Regional Blueprint Plan. The balance of the \$375,000 grant award will be reserved in our fund balance and recorded on our financial statements.

DISCUSSION

The California Regional Blueprint Planning Program is sponsored by the California Business, Transportation and Housing Agency (BTH). The purpose of the grant program is to encourage a comprehensive planning process that will: 1) allow more informed regional and local decision-making; 2) proactively engage all segments of the population; and 3) foster consensus on a regional vision and preferred growth scenario.

As per Agency Resolution No. 06-12 dated October 24, 2006, the Shasta Area Regional Blueprint Plan grant application was submitted. In the attached letter from BTH dated November 30, 2006, it was announced that Shasta County RTPA was awarded \$375,000.

All grant recipients must have their projects programmed in an approved Overall Work Program, have their Overall Work Program Agreement encumbered by March 1, 2007, and complete their project by no later than December 31, 2008.

In order to satisfy grant program conditions and maximize the time available to complete the project, it is recommended that the Agency approve Amendment #1 to the FY 2006/2007 OWP. As amended, the OWP would include Blueprint related tasks to be completed during FY 2006/2007 and corresponding funds required to complete such tasks. Based on the attached Scope & Schedule of Work, it is anticipated that \$83,000 will be expended in FY 2006/2007.

ALTERNATIVES

The Agency may choose not to approve Amendment #1. This is not recommended because grant funds could not be encumbered and the Shasta Area Regional Blueprint Plan would not be funded.

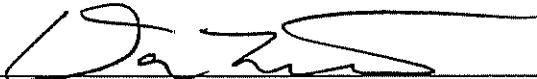
OTHER AGENCY INVOLVEMENT

Blueprint planning is, by design and intent, a regional process requiring extensive involvement with a variety of agencies and entities representing local, county, state, and federal interests. Letters indicating support for and

a willingness to participate in the Blueprint planning process have been received from City of Redding, City of Anderson, City of Shasta Lake, City of Red Bluff, City of Corning, Shasta County, Tehama County, the Tehama County Transportation Commission, and the McConnell Foundation. In addition, state and federal agencies with intersecting interests and a stewardship in Shasta County will be asked to provide input, data, and other resources as needed.

FINANCING

A 20% local match is required, which will consist of in-kind services funded with state planning (PPM) funds.



Daniel S. Little, AICP, Executive Officer

DTW/jac

Attachment: Resolution 06-15
 Blueprint Plan Scope and Schedule
 Letter of Award from Business, Transportation, & Housing Agency
 OWP Work Element

RESOLUTION 06-15
AMENDMENT #1 OF THE FY 2006/07 OVERALL WORK PROGRAM
TO INCLUDE THE SHASTA AREA REGIONAL BLUEPRINT PLAN

WHEREAS, the Business, Transportation, and Housing Agency (BTH) made Blueprint Planning Grant Program funds available to Metropolitan Planning Organizations (MPO) in fiscal year 2006/2007 to better guide transportation investment decisions through enhanced agency and public collaboration; and

WHEREAS, in a letter from BTH dated November 30, 2006, Shasta County RTPA was awarded \$375,000 to complete the Shasta Area Regional Blueprint Plan; and

WHEREAS, Shasta Area Regional Blueprint Plan work tasks to be completed in FY 2006/07 necessitate funding for consultant services; and

WHEREAS, a formal Overall Work Program (OWP) amendment is required if there are substantive changes to the OWP that impact regional transportation planning activities; and

WHEREAS, an amendment to the OWP requires an authorization of the governing board of the Shasta County RTPA; and

WHEREAS, work elements cannot be added/deleted/changed and funds cannot be added/deleted/redirected until the local Caltrans District Office approves the OWP amendment; and

WHEREAS, the Overall Work Program Agreement (OWPA) must be amended with the amended OWP.

NOW, THEREFORE, BE IT RESOLVED that the Shasta County Regional Transportation Planning Agency hereby appends Amendment #1 to the FY 2006/2007 Overall Work Program, thereby adding the Shasta Area Regional Blueprint Plan and corresponding grant funds.

BE IT FURTHER RESOLVED, that Amendment #1 shall be considered final and in full force and effect upon Caltran's acceptance and approval of the OWP and execution of the OWP Agreement.

PASSED AND ADOPTED this 12th day of December, 2006, by the Shasta County Regional Transportation Planning Agency.

Glenn Hawes, Chairman
Shasta County Regional
Transportation Planning Agency

Project Title:		Shasta Area Regional Blueprint Plan																																	
Task		Fund Source							Calendar Year 2007													Calendar Year 2008													
		Responsible Party	Cost Total	Grant (%)	Local (%)	In-kind (%)	Other \$ (%)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Deliverables			
Preliminary Work																																			
1.1	Solicit stakeholder support, preliminary meetings and trainings, and regional communications	Shasta RTPA	\$20,000				\$20,000																												
Administration																																			
2.1	Amend OWP and execute agreement with Caltrans	Shasta RTPA	\$2,500				\$2,500																												
2.2	Develop RFP and PSA, select consultant/service provider, execute and maintain contracts	Shasta RTPA	\$10,000	\$7,000			\$3,000																												
2.3	Complete pre-award audit	Caltrans or independent auditing firm	\$2,500	\$2,000			\$500																												
2.4	Prepare and submit quarterly and annual progress reports	Shasta RTPA	\$5,000	\$4,000			\$1,000																												
2.4	Travel, Blueprint training, and general administrative resources	Shasta RTPA	\$10,000	\$8,000			\$2,000																												
Build Project Foundation																																			
3.1	Collect and compile regional data and review of planning documents	Shasta RTPA, Consultant, various regional partners	\$8,000	\$5,600			\$2,400																												
3.2	Develop and administer stakeholder interviews	Consultant, Shasta RTPA	\$10,000	\$7,000			\$3,000																												
3.3	Develop performance measures and establish baseline performance data	Shasta RTPA, Consultant	\$15,000	\$10,500			\$4,500																												
3.4	Validate output of Shasta County traffic model and associate with other GIS map layers	Professional services agreement	\$10,000	\$7,000			\$3,000																												
3.5	Generate countywide General Plan GIS layer and associate other data/layers	Professional services agreement	\$40,000	\$24,000	\$8,000		\$8,000																												
3.6	Develop relationship matrix and nexus analysis	Consultant, Shasta RTPA	\$15,000	\$10,500			\$4,500																												
Public Information & Awareness Campaign																																			
4.1	Develop marketing plan, schedule, and collateral materials	Consultant, Shasta RTPA	\$10,000	\$8,000			\$2,000																												
4.2	Mass media purchase and ongoing communication with news media	Consultant, Shasta RTPA	\$50,000	\$40,000			\$10,000																												
4.3	Prepare and distribute newsletters	Shasta RTPA	\$10,000	\$8,000			\$2,000																												
4.4	Develop and maintain Blueprint project website	Shasta RTPA	\$20,000	\$14,000			\$6,000																												

Task		Fund Source					Calendar Year 2007												Calendar Year 2008												Deliverables	
	Responsible Party	Cost Total	Grant (%)	Local (%)	In-kind (%)	Other % (%)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		
Scenario Development																																
S.1	Software training (UPlan)		\$15,000	\$5,000		\$10,000																									Agenda, training materials	
	Consultant, Shasta RTPA																															
	Construct GIS-based scenario planning tool, including selection and input of encouragers and discouragers	\$80,000	\$80,000	\$56,000		\$24,000																										Scenario models, user guides, technical memos
	Consultant, Shasta RTPA																															
S.3	Purchase two year Arcview GIS license	\$7,000	\$7,000	\$5,600	\$1,400																											Arcview license
	Shasta RTPA																															
S.4	Develop cumulative development impact and suitability assessment program guidelines	\$40,000	\$40,000	\$32,000		\$8,000																										Cumulative development impact and suitability report
	Shasta RTPA																															
Stakeholder & Public Engagement																																
6.1	Organize and conduct regular technical advisory and workgroup meetings	\$30,000	\$30,000	\$21,000		\$9,000																										Agendas, stakeholder lists, minutes
	Shasta RTPA																															
6.2	Organize and conduct community engagement program	\$50,000	\$50,000	\$35,000		\$15,000																										Public notices, agendas, minutes, responses to comments
	Consultant, Shasta RTPA																															
6.3	Develop and administer pre/post outreach public opinion assessment tool	\$16,000	\$16,000	\$10,000		\$6,000																										Summary report of pre/post public opinion
	Consultant, Shasta RTPA																															
Project Documentation and Execution																																
7.1	Develop 'Preferred Growth Scenario Incentive Program'	\$15,000	\$15,000	\$12,000		\$3,000																										Preferred Growth Scenario Incentive Plan
	Consultant, Shasta RTPA																															
7.2	Production and design of 'DRAFT' Final Summary and Implementation Plan'	\$20,000	\$20,000	\$16,000		\$4,000																										Draft report
	Shasta RTPA																															
7.3	Revise, print, and distribute Shasta Area Regional Blueprint Plan: Final Summary and Implementation Plan' booklet	\$20,000	\$20,000	\$16,000		\$4,000																										Shasta Area Regional Blueprint Plan: Final Summary and Implementation report
	Shasta RTPA																															
7.4	Prepare Blueprint developed datasets for incorporation into local and regional planning processes	\$25,000	\$25,000	\$20,000		\$5,000																										Data on disk with documentation
	Consultant, Shasta RTPA, vendor																															
Project Implementation and Maintenance																																
8.1	Assist and support incorporation of Blueprint data sets into local planning documents and efforts	\$15,000	\$15,000			\$15,000																										Agendas, correspondence
	Shasta RTPA																															
8.2	Refine, update, and revisit plan as necessary	\$15,000	\$15,000			\$15,000																										Plan updates
	Shasta RTPA																															
8.3	Administration of 'Preferred Growth Incentive Plan'	\$170,000	\$170,000			\$170,000																										Individual project studies, Blueprint incentives, assistance with individual project implementation
	Shasta RTPA																															
TOTALS		\$756,000	\$756,000	\$514,000	\$9,400	\$146,600																										

STATE OF CALIFORNIA

ARNOLD SCHWARZENEGGER
Governor

Department of Alcoholic Beverage Control
Department of Corporations
Department of Financial Institutions
California Highway Patrol
California Housing Finance Agency
Department of Housing & Community Development
Department of Managed Health Care



SUNNE WRIGHT MCPEAK
Secretary

Department of Motor Vehicles
Office of the Patient Advocate
Department of Real Estate
Office of Real Estate Appraisers
Office of Traffic Safety
Department of Transportation

BUSINESS, TRANSPORTATION AND HOUSING AGENCY

November 30, 2006

Mr. Dan Little, Executive Director
Shasta County Regional Transportation Planning Agency
1855 Placer Street
Redding, CA 96001

Dear Mr. Little:

We are pleased to inform you that the grant application submitted by the Shasta County Regional Transportation Planning Agency (SCRTPA) has been selected for the California Regional Blueprint Planning Program for Fiscal Year (FY) 2006-07.

The California Regional Blueprint Planning Program is a complement to the Governor's Strategic Growth Plan to significantly improve the transportation system throughout California. Regional Blueprint Planning should advance regional collaboration and comprehensive planning in the State's high-growth areas; foster a more efficient land use pattern that supports improved mobility and accommodates an adequate supply of housing for all incomes; and reduce impacts on valuable habitat and farmland while creating vibrant, healthy neighborhoods.

In accepting this grant, the SCRTPA agrees to partner with the State to achieve our common goals to improve mobility and quality of life in California by both successfully completing your Regional Blueprint Plan, and helping to advance the practice of blueprint planning in California. The approval of the SCRTPA is conditioned upon the following:

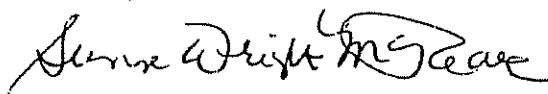
1. The SCRTPA effort will have a Regional Blueprint Plan as the end product after two years. The SCRTPA will demonstrate how the Regional Blueprint Planning Grant will be used to plan for the region's 20-year housing (consistent with Government Code Section 65584 et seq.) and employment needs as they relate to

the regional transportation plan and improving mobility. The completed Regional Blueprint Plan shall include the following components:

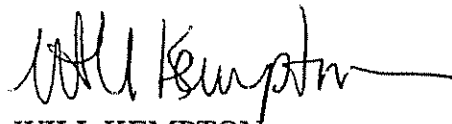
- Vision for the region developed through public consensus including a public involvement plan and a list of community meetings.
 - Graphic display and map of the preferred growth scenario or blueprint for the future.
 - Major policies and strategies for meeting the region's vision in the areas of transportation, land use, housing, environmental protection, and economic development.
 - Performance measures.
2. Revised project scope and funding identified in the Regional Blueprint Planning Program Work Element (Work Element) will be amended into the SCRTPA FY 2006-07 Overall Work Program. An Interagency Review Committee, representing eight State agencies and the Federal Highway Administration (FHWA), identified areas of the grant applications that need strengthening to better address the grant criteria. Funding is contingent upon an approved Work Element that more fully addresses all grant criteria. In addition, all tasks in the Work Element shall be subject to a determination of eligibility for Federal State Planning and Research funds by FHWA. Applicants will receive help with Work Element revisions during December 2006.
 3. This grant approval is for the first year of the SCRTPA Regional Blueprint Planning Program. The total funding level is \$375,000 in grant funds for FY 2006-07.

Staff from the California Department of Transportation will continue to provide more details to help the SCRTPA sharpen the focus of its scope of work and answer any questions you may have concerning this grant. If you have any immediate questions, please contact Gregg Albright, Deputy Director for Planning and Modal Programs, at (916) 654-5368.

Sincerely,



SUNNE WRIGHT McPEAK
Secretary



WILL KEMPTON
Director
Department of Transportation

- c: Gregg Albright, Deputy Director, Planning and Modal Programs
Joan Sollenberger, Chief, Division of Transportation Planning

**Regional Blueprint Planning Program
FY 2006/2007 Grant Awards**

No.	Agency	Grant Amount Awarded
1	Association of Monterey Bay Area Governments	\$325,000
2	Butte County Association of Governments	\$180,000
3	Kern Council of Governments	\$0
4	Merced County Association of Governments (on behalf of the 8 MPOs in the San Joaquin Valley consortium)	\$1,950,000
5	Metropolitan Transportation Commission / Association of Bay Area Governments	\$320,000
6	Sacramento Area Council of Governments	\$350,000
7	San Diego Association of Governments	\$200,000
8	San Luis Obispo Council of Governments	\$325,000
9	Shasta County Regional Transportation Planning Agency	\$375,000
10	Southern California Association of Governments	\$975,000
11	Tahoe Metropolitan Planning Organization	\$0
TOTAL		\$5,000,000

AVAILABLE REVENUES BY SOURCE

SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY
2006 - 2007 OVERALL WORK PROGRAM
Available Revenue by Source
Includes Amendment 1 and 2

Sources of Revenue:	Amount
Federal Highway Administration (FHWA) PL Funds 2006/2007 Allocation	594,568
Federal Highway Administration (FHWA) PL Funds - Carryover from Prior Years	285,470
Federal Transit Administration (FTA) Planning (Section 5303) Funds 2006/2007 Allocation	57,697
Federal Transit Administration (FTA) Section 5303 - Carryover from Prior Years	18,325
Transportation Development Act Funds (TDA)	283,079
Local In-Kind Match (Inkind)	32,222
State Planning Partnership (SPR) <i>Amendment 1 - Blueprint</i>	66,400
State Planning Partnership (SPR) <i>Amendment 2 - Fix 5</i>	100,000
Programming, Planning and Monitoring (PPM) 2006/07 Allocation	16,600
Total Resources:	1,454,361
Total Expenses in OWP:	1,454,361
Difference between Revenues and Expenses	0

SECTION III
FINANCIAL SUMMARIES

SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY FINANCIAL SUMMARY FOR 2006 - 2007 BY FUNDING SOURCE AND LOCAL AGENCY 2006 - 2007 OVERALL WORK PROGRAM Revised - Includes Amendment #1 and #2							
		A G E N C I E S					
Work Element and Description	Funding Sources	SHASTA CO	REDDING	SHASTA LAKE	ANDERSON	RABA	TOTAL
701 Preparation and Administration of the Regional Transportation Plan	FHWA PL	135,732	0		1,884		137,617
	FTA 5303						0
	INKIND		0		0		0
	TDA	17,586	0		244		17,830
	STATE						0
701 Subtotal:		153,318	0		2,129		155,446
702 Traffic Circulation Systems	FHWA PL	48,549	85,325	0	4,829		138,703
	FTA 5303						0
	INKIND	1,639	6,653	0	186		8,477
	TDA	4,651	4,402		440		9,493
	STATE						0
702 Subtotal:		54,838	96,380	0	5,455		156,673
703 Public Transportation	FHWA PL					44,265	44,265
	FTA 5303					76,022	76,022
	INKIND					9,849	9,849
	TDA	0				5,735	5,735
	STATE						0
703 Subtotal:		0	0	0	0	135,871	135,871
704 Non-motorized	FHWA PL	11,006	12,536	5,387	1,564		30,493
	FTA 5303						0
	INKIND		1,624	698	203		2,525
	TDA	1,426					1,426
	STATE						0
704 Subtotal:		12,432	14,160	6,085	1,766	0	34,443
705 Aviation	FHWA PL	4,856					4,856
	FTA 5303						0
	INKIND						0
	TDA	629					629
	FAA	0	0				0
705 Subtotal:		5,485	0	0	0	0	5,485
706 Preparation and Administration of the Regional Transportation Improvement Plan	FHWA PL	82,255	4,143	1,094	2,209		89,701
	FTA 5303						0
	INKIND						0
	TDA	10,657	537	142	286		11,622
	STATE						0
706 Subtotal:		92,912	4,680	1,236	2,495	0	101,323
707 Administration of the Transportation Development Act	FHWA PL	7,592		0			7,592
	FTA 5303						0
	INKIND						0
	TDA	195,656		0			195,656
	STATE						0
707 Subtotal:		203,248	0	0	0	0	203,248
709 Interagency Coordination and Development of the Overall Work Program	FHWA PL	67,012	3,081	1,094	2,200		73,387
	FTA 5303						0
	INKIND	0		0			0
	TDA	8,682	399	142	285		9,508
	STATE						0
709 Subtotal:		75,694	3,480	1,236	2,485	0	82,895
710 Special Studies	FHWA PL	240,663	68,943	18,819	0		328,425
	FTA 5303						0
	INKIND	0	8,932	2,438	0		11,370
	TDA	31,180					31,180
710 Subtotal:		271,843	77,875	21,257	0	0	370,975
720 Regional Growth Strategies	SPR	166,400					166,400
	FHWA PL	25,000					25,000
	PPM	16,600					16,600
720 Subtotal:		208,000					208,000
OWP Work Element Totals:	FHWA PL	622,664	174,028	26,395	12,686	44,265	880,038
	FTA 5303	0	0	0	0	76,022	76,022
	INKIND	1,639	17,209	3,136	388	9,849	32,222
	TDA	270,467	5,338	284	1,255	5,735	283,079
	SPR	166,400					166,400
	PPM	16,600					16,600
	OWP Work Element Totals:	1,077,770	196,575	29,814	14,330	135,871	1,454,361

SECTION III
FINANCIAL SUMMARIES

SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY FINANCIAL SUMMARY FOR 2006 - 2007 BY FUNDING SOURCE AND LOCAL AGENCY 2006 - 2007 OVERALL WORK PROGRAM Revised - Includes Amendment #1 and #2							
FUNDING SOURCES							
	FHWA	FTA SEC 5303	IN KIND	TDA	SPR	PPM	ELEMENT SUB TOTALS
701 Preparation and Administration of the Regional Transportation Plan	137,617	0	0	17,830			
701 Subtotal:	137,617	0	0	17,830			155,446
702 Traffic Circulation Systems	138,703	0	8,477	9,493			
702 Subtotal:	138,703	0	8,477	9,493			156,673
703 Public Transportation	44,265	76,022	9,849	5,735			
703 Subtotal:	44,265	76,022	9,849	5,735			135,871
704 Non-motorized	30,493	0	2,525	1,426			
704 Subtotal:	30,493	0	2,525	1,426			34,443
705 Aviation	4,856	0	0	629			
705 Subtotal:	4,856	0	0	629			5,485
706 Preparation and Administration of the Regional Transportation Improvement Plan	89,701	0	0	11,622			
706 Subtotal:	89,701	0	0	11,622			101,323
707 Administration of the Transportation Development Act	7,592	0	0	195,656			
707 Subtotal:	7,592	0	0	195,656			203,248
709 Interagency Coordination and Development of the Overall Work Program	73,387	0	0	9,508			
709 Subtotal:	73,387	0	0	9,508			82,895
710 Special Studies	328,425	0	11,370	31,180			
710 Subtotal:	328,425	0	11,370	31,180			370,975
720 Regional Growth Strategies	25,000				166,400		
720 Subtotal:	25,000				166,400	16,600	208,000
	880,038	76,022	32,222	283,079	166,400	16,600	
	880,038	76,022	32,222	283,079	166,400	16,600	1,454,361

720.00 REGIONAL GROWTH STRATEGY

Purpose

Project 1 (720.01): To develop a digital map-based forecasting technology that will help generate a regional growth strategy.

- Prepare blueprint grant application.
- Develop RFP and PSA for consultant services.
- Attend Blueprint training workshops.
- Collect and compile regional data and review planning documents.
- Begin public participation process.
- Develop performance measures and baseline performance data.
- Develop Blueprint website.

Project 2 (720.02): The Fix 5 Partnership has been formed to determine necessary capacity improvements along I-5 and to develop a fair-share revenue program in response to emerging and forecasted traffic demand attributed to new development. The SCRTPA has agreed to be the lead agency on this project.

- Prepare and present interim I-5 impact fee program
- Administration including travel and meetings
- Public engagement related activities

Task

Description/Estimated Completion

720.01	83,000	Begin Blueprint planning process and public involvement process /Continuous.
720.02	<u>125,000</u>	Begin I-5 Impact fee program/Continuous.
	\$208,000	

**DRAFT FUNDING SOURCES 2006/07 Amendment #1 and #2
WORK ELEMENT #720**

RESPONSIBLE AGENCY	NOTES	SPR	PPM	FHWA	TDA	STATE	TOTAL
Shasta County	1		8,300	25,000			33,300
Consultant	1	166,400	8,300				174,700
Redding		0		0			
Consultant		0		0			
Shasta Lake		0		0			
Consultant							
Anderson		0		0			
Consultant							
RABA							
Caltrans							
TOTALS:		166,400	16,600	25,000	0		208,000

NOTE:

1) Includes Amendments 1 (\$83,000) & 2 (\$125,000)

Staff Costs	33,300	Staff Cost Summary	
Consultant Costs	174,700	RTPA	33,300
Fixed Assets		Less Fixed Assets and Training Costs	
Training Costs		Redding	0
Other Costs		Anderson	0
Total Costs	208,000	Equals Total Staff Costs	33,300
PL CARRYOVER FUNDING IN ABOVE :	25,000		