

REPORT TO SHASTA COUNTY RTPA

SUBJECT	MEETING DATE	ITEM NUMBER
Amend Personal Services Agreement with Dowling Associates, Inc.	12/18/07	4-5

RECOMMENDATION

It is recommended that the Board authorize the Executive Director to amend the Personal Services Agreement (PSA) with Dowling Associates, Inc. for an additional \$10,000.

SUMMARY

The attached PSA amendment will allow Dowling Associates, Inc. to provide additional support to RTPA staff. This amendment will add an additional \$10,000 to the existing PSA to coordinate 'UPlan' regional growth modeling with the Shasta County Travel Demand Model.

DISCUSSION

On October 23, 2007, the Board approved a PSA with Dowling Associates, Inc. for on-call services related to the Travel Demand Model. Additional funds were made available through a FY 06/07 Regional Blueprint Grant to merge the output of 'UPlan' regional growth modeling with the Travel Demand Model. The coordination of these two models will provide data needed to evaluate the performance of alternative growth scenarios developed for the ShastaFORWARD>> Regional Blueprint.

Dowling Associates, Inc. developed the Shasta County Travel Demand Model and is experienced in merging UPlan output with traffic models in other California regions.

ALTERNATIVES

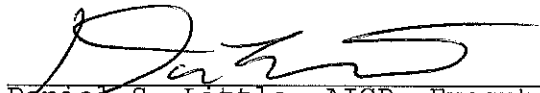
The Board may choose not to execute the attached PSA. This is not recommended as the deliverables specified therein are required to proceed with the ShastaFORWARD>> Regional Blueprint.

OTHER AGENCY INVOLVEMENT

The ShastaFORWARD>> Regional Blueprint project area includes Shasta County and all incorporated cities. This item was not prepared in time for TAC review.

FINANCING

Funding is provided through FY 2006/07 Regional Blueprint grant funds (80%) plus state match funds (20%) programmed in the OWP.


Daniel S. Little, AICP, Executive Director

DSL/DTW/jac

Attachments: Amendment to Personal Services Agreement with Dowling Associates, Inc.

**FIRST AMENDMENT TO AGREEMENT BETWEEN
SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY AND
DOWLING ASSOCIATES, INC. TO INCREASE ON-CALL SERVICES BUDGET**

This first amendment is entered into between the Shasta County Regional Transportation Planning Agency ("RTPA") and Dowling Associates, Inc., ("Consultant").

RECITALS

WHEREAS, the RTPA and Consultant have previously entered into an agreement on November 11, 2007, for on-call support of the Shasta County Traffic Model; and

WHEREAS, the RTPA and Consultant desire to amend the Agreement to increase the budget by an additional \$10,000 to support RTPA staff in model coordination.

NOW, THEREFORE, the Agreement is amended as follows:

- I. Section 3, Compensation, shall be amended to replace \$10,000 with \$20,000, to read as follows:

Consultant shall be paid up to \$20,000.00 on a time and expense basis for services described in this Agreement.

IV. **REAFFIRMATION.**

In all other respects, the Agreement, as amended, remains in full force and effect.

V. **ENTIRE AGREEMENT**

This Agreement, as amended, and any attachments hereto, constitute the entire understanding between County and Contractor concerning the subject matter contained herein.

VI. **EFFECTIVE DATE.**

This First Amendment shall be deemed effective as of the date it is signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to the Agreement.

**SHASTA COUNTY REGIONAL
TRANSPORTATION PLANNING AGENCY**

Date: _____

Norma Comnick
Chair

DOWLING ASSOCIATES, INC.

Michael V. Aronson
Vice President

Kym Sterner
Vice President

Tax I.D.#: 94-3255191

Approved as to form:

Liz Johnson
SCRTPA Counsel

By: _____
Counsel