



STAFF REPORT

MEETING DATE:	February 26, 2025
SUBJECT:	Adopt Resolution 25-01 Transferring Four State of Good Repair (SGR) Projects to Make Redding Area Bus Authority (RABA) the Implementing Agency, Totaling \$352,713.13
AGENDA ITEM:	17
STAFF CONTACT:	Jennifer Pollom, AICP, Senior Transportation Planner

STAFF RECOMMENDATION:

It is recommended that the board of directors:

1. Adopt Resolution 25-01 transferring four State of Good Repair (SGR) projects to make the Redding Area Bus Authority (RABA) the implementing agency, totaling \$352,713.13 (Attachment A); and
2. Authorize the executive director to submit necessary documents to Caltrans and take necessary administrative actions to transfer funds, as appropriate, and as directed by Caltrans.

DISCUSSION:

The SGR program is administered by Caltrans and provides discretionary funding for transit-related capital, rehabilitation, and maintenance projects. Regional funds are provided to SRTA for oversight, and the board of directors allocates funds towards eligible projects. If regional priorities change, a modified project list can be submitted to Caltrans if the SRTA Board of Directors approves. A history of related SRTA Board of Directors agenda items is shown in Attachment B.

As part of the effort to consolidate regional transit, staff are working with RABA, Caltrans, and Dignity Health Connected Living (DHCL) to transfer approved grant-funded projects – such as SGR – to RABA for implementation. Staff recommend making RABA the implementing agency for four previously approved vehicle-related SGR projects from Fiscal Years (FY) 2018/19, 2019/20, 2020/21, and 2022/23, totaling \$352,713.13 and shown in the table below. RABA and DHCL have an MOU that includes shared use of vehicles. RABA intends to use the SGR funds to purchase vehicle(s) for DHCL operations.

Fiscal Year	Project	Transfer Amount
2018/19	SRTA Vehicles for CTSA	\$75,013.13
2019/20	CTSA Vehicles (SRTA)	\$140,000.00
2020/21	CTSA Vehicles (SRTA)	\$100,000.00
2022/23	CTSA Vehicle Wash Machine	\$37,700.00
Total		\$352,713.13

ALTERNATIVES:

The board of directors may deny the proposed transfer of SGR funds, leaving the funds with SRTA to administer.

OTHER AGENCY INVOLVEMENT:

SRTA, DHCL, and RABA staff are coordinating on regional transit consolidation based on recommendations in SRTA's 2024 Shasta Coordinated Transportation Plan and 2040 Long-Range Transit Plan. The Technical Advisory Committee (TAC) met on February 11, 2025, and received a verbal update from staff.

FISCAL IMPACT:

Adoption of the resolution transfers administrative and reporting duties to RABA and reduces those duties for SRTA.

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director

Attachment:

- A:** Resolution 25-01 – Transferring Four State of Good Repair (SGR) Projects to Make Redding Area Bus Authority (RABA) the Implementing Agency, Totaling \$352,713.13
- B:** History of Related SRTA Board of Directors Agenda Items

RESOLUTION 25-01

A RESOLUTION OF THE SHASTA REGIONAL TRANSPORTATION AGENCY TRANSFERRING FOUR STATE OF GOOD REPAIR (SGR) PROJECTS TO MAKE REDDING AREA BUS AUTHORITY (RABA) THE IMPLEMENTING AGENCY, TOTALING \$352,713.13



WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017, established the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair; and

WHEREAS, the Shasta Regional Transportation Agency (SRTA) is an eligible project sponsor and may receive and distribute State Transit Assistance – State of Good Repair (SGR) funds to eligible project sponsors (local agencies) for eligible transit capital projects; and

WHEREAS, SB1 named the California Department of Transportation (Caltrans) as the administrative agency for the SGR program; and

WHEREAS, the Redding Area Bus Authority (RABA) is an eligible project sponsor; and

WHEREAS, SRTA and RABA are working together to consolidate regional transit including transferring approved grant-funded projects to RABA for implementation; and

NOW, THEREFORE, BE IT RESOLVED by the Board of the Directors of the Shasta Regional Transportation Agency that the following approved SGR-funded projects listed in the table below are to be transferred to RABA as the implementing agency:

Fiscal Year	Project	Transfer Amount
2018/19	SRTA Vehicles for CTSA	\$75,013.13
2019/20	CTSA Vehicles (SRTA)	\$140,000.00
2020/21	CTSA Vehicles (SRTA)	\$100,000.00
2022/23	CTSA Vehicle Wash Machine	\$37,700.00
Total		\$352,713.13

PASSED AND ADOPTED this 26th day of February 2025, by the Board of Directors of the Shasta Regional Transportation Agency.

_____, Chair
Shasta Regional Transportation Agency

ATTEST:

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency

STATE OF GOOD REPAIR (SGR)

HISTORY OF RELATED SRТА BOARD OF DIRECTORS AGENDA ITEMS

Full staff reports are provided via hyperlink.

2018

MEETING ON FEBRUARY 27, 2018, [AGENDA ITEM #8-7](#)

DELEGATE AUTHORITY TO EXECUTIVE DIRECTOR FOR SUBMISSION OF CALIFORNIA STATE OF GOOD REPAIR PROGRAM DOCUMENTS

It is recommended that the board of directors:

1. Adopt Resolution 18-02 delegating authority to the executive director to execute certifications and assurances for the California State of Good Repair (SGR) program and all other required SGR program documents, including possible future amendments with Caltrans and future allocations of SGR funds; and
2. Authorize the executive director to perform all actions necessary to obtain regional allocations in future SGR cycles.

For FY 2017/18, the Shasta Region was allocated \$251,044. After consulting with the Redding Area Bus Authority (RABA), Dignity Health Connected Living, and the county of Shasta, SRТА submitted the following projects for funding by the deadline on January 31, 2018:

- Replacement of two Burney Express vehicles (\$200,000); and
- Accrual of balance (\$51,044) for replacement of one Coordinated Transportation Services Agency vehicle with a low or no emission vehicle for use by Dignity Health Connected Living.

By motion made and seconded (Kehoe/Watkins), and unanimously carried, the consent calendar was approved.

MEETING ON OCTOBER 9, 2018, [AGENDA ITEM #11](#)

APPROVE PROJECT LIST FOR FISCAL YEAR 2018/19 CALIFORNIA STATE OF GOOD REPAIR PROGRAM

It is recommended that the board of directors adopt Resolution 18-15 approving the FY 2018/19 SGR project list for improving existing CTSA services in the Shasta Region by purchasing new low- or no-emission vehicles.

SRTA submitted a project, using the \$235,099 allocation, to acquire new low- or no-emission vehicles that will improve existing transit services. The cost of each vehicle could range from \$70,000 to \$200,000, depending on the type of vehicle chosen.

By motion made and seconded (Kehoe/Moty), the staff recommendation passed unanimously.

2019

MEETING ON APRIL 23, 2019, [AGENDA ITEM #10](#)

APPROVE VEHICLE PROCUREMENT WITH STATE OF GOOD REPAIR FUNDS

It is recommended that the Board of Directors authorize the executive director to complete required California Association for Coordinated Transportation/Morongo Basin Transit Authority (CalACT/MBTA) 15-03 Vehicle Purchasing Cooperative documentation, as well as any necessary amendments or other documentation, in support of the procurement of three vehicles and XL Fleet Hybrid kits using SGR funds.

By motion made and seconded (Winter/Rickert), the staff recommendation passed unanimously.

MEETING ON JUNE 25, 2019, [AGENDA ITEM #12](#)

APPROVE STATE OF GOOD REPAIR (SGR) PROGRAM POLICY

It is recommended that the board of directors approve the attached State of Good Repair (SGR) Program policy to establish guidelines in selecting and prioritizing projects for funding.

By motion made and seconded (Moty/Rickert), the staff recommendation passed unanimously.

MEETING ON OCTOBER 22, 2019, CONSENT CALENDAR AGENDA ITEMS [#5-6](#) & [#5-7](#)

APPROVE MINOR TECHNICAL CHANGES TO SRTA STATE OF GOOD REPAIR PROGRAM POLICY FOR TRANSIT PROJECTS

It is recommended that the board of directors:

1. Approve minor technical changes to the SRTA State of Good Repair (SGR) Program Policy to be consistent with SGR Guidelines developed by Caltrans; and
2. Authorize the executive director to make administrative amendments as appropriate.

ADOPT RESOLUTION 19-14 APPROVING TRANSIT-RELATED PROJECT LIST FOR FISCAL YEAR
2019/20 CALIFORNIA STATE OF GOOD REPAIR PROGRAM

It is recommended that the board of directors adopt Resolution 19-14 approving the FY 2019/20 SGR Project List for new CTSA vehicles and improvements to RABA maintenance and transit facilities.

For FY 2019/20, SRTA was allocated \$240,943. SRTA and RABA submitted the following Project List:

Project	Lead Agency	Allocation Amount
Improve existing CTSA service by purchasing two low-emission vehicles, featuring 8-12-person seating capacity, wheelchair lift, and wheelchair tiedowns	SRTA	\$140,000
Security cameras at the RABA Dispatch/Maintenance Facility and Downtown Transit Center	RABA	\$40,000
Computers for RABA Dispatch/Maintenance Facility	RABA	\$15,000
Downtown Transit Center Rehabilitation and Upgrades	RABA	\$45,943
Total		\$240,943

By motion made and seconded (Browning/Moty), and unanimously carried by roll call vote, the consent calendar was approved.

2020

MEETING ON JUNE 23, 2020, [AGENDA ITEM #5-7](#)

APPROVE PROJECT LIST FOR FISCAL YEAR 2020/21 CALIFORNIA STATE OF GOOD REPAIR PROGRAM
FOR PUBLIC TRANSIT CAPITAL IMPROVEMENTS

It is recommended that the board of directors adopt Resolution 20-09 approving the FY 2020/21 SGR Project List for a new CTSA vehicle and improvements to RABA transit facilities and services.

Project	Lead Agency	Allocation Amount
Downtown Transit Center Rehab and Upgrades (fully funded)	RABA	\$ 50,000.00
RABA Maintenance Facility Storm Drainage Revisions	RABA	\$ 50,000.00
Electronic farebox systems (2) for Burney Express	RABA	\$ 30,000.00
Real-time bus arrival clock system	RABA	\$ 17,930.00
Improve existing CTSA service by purchasing one vehicle, featuring 8 to 12-person seating capacity, wheelchair lift, and wheelchair tiedowns	SRTA	\$ 100,000.00
Total		\$ 247,930.00

By motion made, seconded (Rickert/Schreder), and unanimously carried by roll call vote, the consent calendar was approved.

2021

MEETING ON OCTOBER 21, 2021, [AGENDA ITEM #5-11](#)

APPROVE PROJECT LIST FOR FISCAL YEAR 2021/22 CALIFORNIA STATE OF GOOD REPAIR PROGRAM FOR PUBLIC TRANSIT CAPITAL IMPROVEMENTS

It is recommended that the board of directors adopt Resolution 21-15 approving the FY 2021/22 SGR project list for a total of \$264,642.

Recommended FY 2021/22 SGR Project List

Project Title	Lead Agency	Allocation Amount
RABA Electric Chargers	RABA	\$115,000
RABA Canby Transfer Center Passenger Station Rehabilitation Project	RABA	\$7,000
Security Equipment at CTSA Fleet Maintenance/Storage Yard	SRTA	\$40,000
Regional Zero-Emission Infrastructure Project	SRTA	\$102,642
Total:		\$264,642

By motion made, seconded (Mezzano/Rickert), and unanimously carried by roll call vote, the consent calendar was approved.

2022

MEETING ON SEPTEMBER 22, 2022, [AGENDA ITEM #9](#)

APPROVE PROJECT LIST FOR FISCAL YEAR 2022/23 CALIFORNIA STATE OF GOOD REPAIR PROGRAM FOR PUBLIC TRANSIT CAPITAL IMPROVEMENTS

It is recommended that the board of directors adopt Resolution 22-10 approving the FY 2022/23 SGR project list for a total of \$278,758.

Table 1 – Recommended FY 2022/23 SGR Project List

Project Title	Lead Agency	Allocation Amount
RABA Van Replacement	RABA	\$29,025
RABA Zero Emission Bus Replacement and Add a New Charger	RABA	\$128,325
CTSA Vehicle Wash Machine	SRTA	\$37,700
Regional Zero Emission Infrastructure Project	SRTA	\$83,708
Total:		\$278,758

By motion made and seconded by roll call vote (Rickert/Schreder), the staff recommendation passed unanimously.

MEETING ON OCTOBER 27, 2022, [AGENDA ITEM #10](#)

CONSIDER AND APPROVE REALLOCATION OF UNUSED FISCAL YEAR 2019/20 AND 2020/21 STATE OF GOOD REPAIR FUNDS TO NEW PROJECTS

It is recommended that the board of directors adopt Resolution 22-11 to approve the reallocation of FY 2019/20 and FY 2020/21 SGR funds totaling \$127,277.62 to new FY 2022/23 projects.

Table 3 – Proposed FY 2022/23 Projects for Reallocation

Project Title	Project Description	Proposed Reallocation Amount
RABA Bus Stop Signs	Replace 375 bus stop signs for fixed route service.	\$25,000.00
RABA Equipment for Buses and Maintenance Facility	Upgrade security camera systems at transit maintenance facility and downtown transfer center.	\$96,277.62
Total:		\$121,277.62

By motion made and seconded by roll call vote (Schreder/Mezzano), the staff recommendation passed unanimously.

2023

MEETING OF AUGUST 31, 2023, [AGENDA ITEM #7-5](#)

APPROVE PROJECT LIST FOR FISCAL YEAR 2023/24 CALIFORNIA STATE OF GOOD REPAIR (SGR) PROGRAM FOR PUBLIC TRANSIT CAPITAL IMPROVEMENTS

It is recommended that the board of directors adopt Resolution 23-08 (attached) approving the FY 2023/24 SGR project list for a total of \$289,425.

Table 1 – Recommended FY 2023/24 SGR Project List

Project Title	Lead Agency	SRTA Policy Priority	Requested Amount	Allocation Amount
Equipment for Bus Shelters RABA plans to add customized doors for 3 shelters located at Walmart, Safeway and Lowes to prevent vandalism and improve service and public safety.	RABA	1.d.	\$ 40,000	\$ 40,000
Security Equipment Fleet Maintenance/Storage Yard DHCL's is requesting funding toward an outdoor video surveillance system at the fleet maintenance and storage yard to help ensure staff safety and deter or identify instances of theft or vandalism, reducing costs overall.	SRTA	1.d.	\$ 30,000	\$ 30,000
Maintenance and Supplies RABA budgeted \$413,700 for fleet maintenance, repair and its supplies for FY 2023/24. The budget includes but is not limited to; oil pumps, gaskets, belts, bulbs, sensors, switches, filters, cables, and tires.	RABA	2	\$ 249,425	\$ 219,425
Total:			\$ 319,425	\$ 289,425
Unfunded:			\$ 30,000	

By motion made, seconded (Kelstrom/Watkins), and unanimously carried, Consent Calendar Items 7-2, 7-3, 7-4, and 7-5 were approved.

**Items 7-1 and 7-6 were requested to be pulled by Board Member Gallagher for further discussion.

2024

MEETING OF JUNE 20, 2024, [AGENDA ITEM #7-7](#)

APPROVE PROJECT LIST FOR FISCAL YEAR 2024/25 CALIFORNIA STATE OF GOOD REPAIR (SGR) PROGRAM FOR PUBLIC TRANSIT CAPITAL IMPROVEMENTS

It is recommended that the board of directors adopt Resolution 24-07 (attached) approving the FY 2024/25 SGR project list for a total of \$298,109.

Table 1 – Recommended FY 2024/25 SGR Project List

Project Title	Lead Agency	SRTA Policy Priority	Allocation Amount
CTSA and RABA Maintenance and Supplies *Amount could increase or decrease based on final allocation	RABA	2	\$ 268,109
CTSA Security Equipment Outdoor video surveillance system	RABA	1.d.	\$ 30,000
Total:			\$ 298,109

By motion made, seconded (Kelstrom/Eisenbeisz) and unanimously carried, the Consent Calendar was approved.

2025

MEETING OF FEBRUARY 26, 2025, AGENDA ITEM #17

ADOPT RESOLUTION 25-01 TRANSFERRING FOUR STATE OF GOOD REPAIR (SGR) PROJECTS TO MAKE REDDING AREA BUS AUTHORITY (RABA) THE IMPLEMENTING AGENCY, TOTALING \$352,713.13

It is recommended that the board of directors:

1. Adopt Resolution 25-01 transferring four State of Good Repair (SGR) projects to make the Redding Area Bus Authority (RABA) the implementing agency, totaling \$352,713.13 (Attachment A); and
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2019/20	CTSA Vehicles (SRTA)	\$140,000.00
2020/21	CTSA Vehicles (SRTA)	\$100,000.00
2022/23	CTSA Vehicle Wash Machine	\$37,700.00
Total		\$352,713.13

Pending board determination at February 26, 2025 meeting

PAST PROJECT APPROVAL HISTORY

FY	Approval Date
2017/18	February 27, 2018
2018/19	October 9, 2018
2019/20	October 22, 2019
2020/21	June 23, 2020
2021/22	October 21, 2021
2022/23	September 22, 2022
2023/24	August 31, 2023
2024/25	June 20, 2024