

DRAFT GoShasta Citizen Advisory Committee Charter

Background

The Shasta Regional Transportation Agency (SRTA) is preparing a GoShasta Active Transportation Plan (ATP) to guide the future development of non-motorized infrastructure and programs in the Shasta Region. A citizen advisory committee is desired to advise the project team and endorse the final product.

Committee membership will be comprised of non-agency private citizens. Individuals representing community organizations that are interested in, and advocate for, active transportation are strongly encouraged. The committee is a volunteer group, but is intended to represent a wide range of active transportation users and potential users.

Toole Design Group, the project consultant, will lead the preparation of committee meeting materials and agendas; serve as a neutral, independent facilitator at each committee meeting; and document the committee's input. SRTA and local agency representatives will serve as technical support.

Committee Purpose and Role

The purpose of the GoShasta Citizen Advisory Committee is to support two-way communication between the GoShasta project team and the community. More specifically, the committee will serve the following two roles:

1. **'Information Gatekeepers'** – Committee members will convey GoShasta activities to the larger community and bring information from the community to the attention of the project team.
2. **'Informed Advisors'** – Committee members will be provided opportunities to learn about best practices in active transportation, then help the GoShasta project team identify those strategies that best fit the Shasta Region.

At the close of the GoShasta planning process, the committee should be able to certify that the community's voice has been heard and that the final plan effectively balances the community's diverse mobility needs and reflects the overall good of the Shasta Region.

Committee Member Responsibilities

Committee members are asked to commit to the following:

1. Attend four to five committee meetings, 60-90 minutes in duration;
2. Review materials provided prior to each meeting; and
3. Provide input within defined review periods.