

Shasta Regional Transportation Agency
Addendum #1 for
Request for Qualifications (RFQ) for On-Call GIS Support Services
September 6, 2018

The Vendor Selection Process, Procurement Schedule, and Submittal of Qualifications sections of the Request for Qualifications (RFQ) for On-Call GIS Support Services dated August 22, 2018, have been modified. The Vendor Selection Process section has been modified to include selecting a vendor and establishing a vendor list. The Procurement Schedule section has been modified to allow for a later submittal deadline. The Submittal of Qualifications section has been modified to reflect a change in SRTA contact. Modified RFQ sections are as follows:

Vendor Selection Process

A selection committee will select a vendor or vendors and establish a vendor list by the following process:

1. Based on the evaluation criteria scoring and information received from references, the committee will select one vendor for on-call GIS support services. Furthermore, said committee will place qualified vendors on an on-call GIS support services list—to be valid for three years.
2. The highest ranked vendor(s) may be invited to participate in a phone or in-person interview.
3. As additional project needs arise, SRTA will interview the best qualified vendors from the vendor list for applicable project(s) and select the top-ranked vendor with whom to proceed with contract negotiations. As noted above, SRTA expects to engage with at least one firm immediately regarding on-call GIS support services for up to \$50,000.
4. Selected vendor(s) will be provided a copy of SRTA's technical services agreement to review and proceed with contract negotiations. The technical services agreement will also include the rates provided in the submitted SOQ.
5. If agreement on a fair and reasonable price:
 - A. cannot be reached, negotiations will be terminated and SRTA will proceed to negotiate with the next most qualified vendor, etc.
 - B. is reached, SRTA and the vendor will enter into a technical services agreement.

Procurement Schedule

Release RFQ	August 22, 2018
Deadline to Submit Questions	5:00 PM PDT, August 29, 2018
Response to Written Questions Posted Online	August 31, 2018
Release RFQ Addendum #1	September 6, 2018
Submittal Deadline (postmarks not accepted)	5:00 PM PDT, September 19, 2018
Evaluation and Ranking of Qualifications	September 20 - 27, 2018
Interviews (if needed)	September 25 – 27, 2018
Fully Executed Technical Services Agreement	October 4, 2018 (anticipated)

Submittal of Qualifications

Please submit requested qualifications to:

Shasta Regional Transportation Agency
Attn: Michael Kuker, Assistant Transportation Planner
1255 East Street, Suite 202
Redding, CA 96001
srta@srta.ca.gov

Submittals must be received electronically or at the SRTA office no later than **5:00 PM PDT on September 19, 2018.** No submittals will be accepted after this time. **Postmarks are not acceptable.**