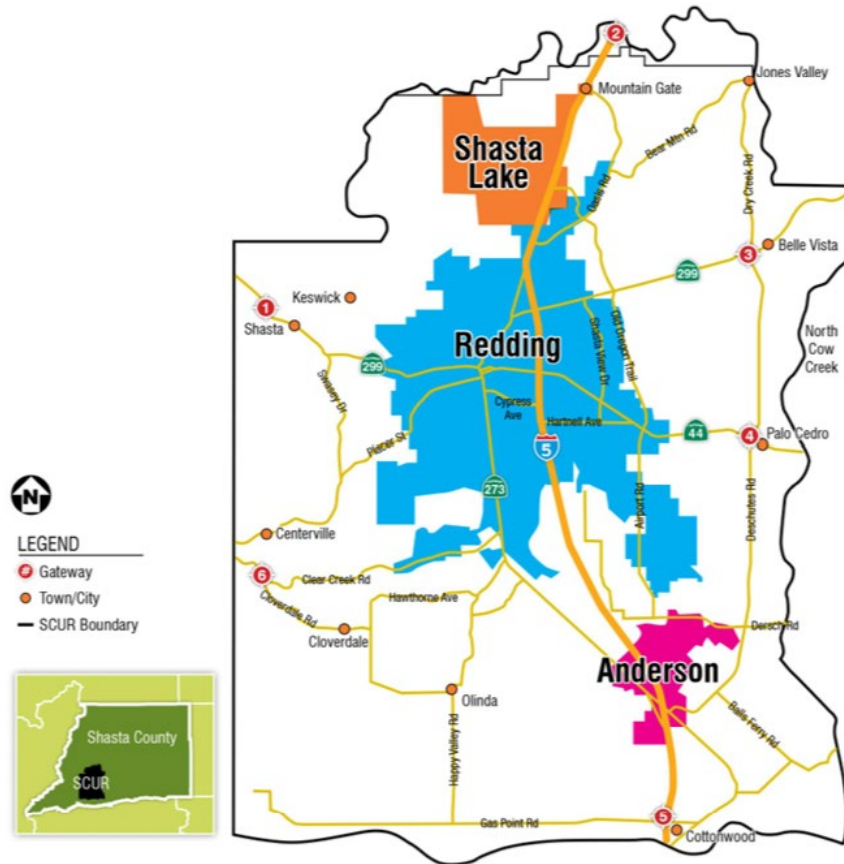


**SRTA's 2023 Coordinated Transportation Plan
Consultant Questions and SRTA Responses
April 4, 2023**

1. Are Social Service Transportation Advisory Council (SSTAC) meetings held in person?
 - SSTAC meetings are held in a hybrid format with opportunities for both in-person and virtual attendance. Per the Brown Act, SSTAC members must attend in-person unless they publicly provide their location of virtual attendance at least 72 hours before the SSTAC meeting. For SRTA administrative purposes, SSTAC members who wish to attend virtually must disclose their location to SRTA staff at least 5 days before the meeting to adequately issue legal public notice.
 - Members of the public may participate both in-person and virtually without notice.
2. Should consultants attend SSTAC meeting in person as well?
 - Consultants attendance at SSTAC meetings may comprise a combination of in-person and virtual participation.
3. Are SSTAC meetings open to the public?
 - Yes, all SSTAC meetings are open to the public.
4. Can stakeholder interviews be held virtually?
 - Stakeholder interviews may be held virtually. However, interviews with SSTAC members representing seniors, individuals with limited means, or individuals with disabilities may need to be held in-person upon request of the interviewee.
5. May there be additional opportunities for public outreach?
 - Yes, SRTA and the consultant may explore additional opportunities for public outreach beyond the minimum number of stakeholder interviews and workshops outlined in the RFP.
6. Will workshops be held in Redding only?

- Any in-person stakeholder workshops should focus on the South Central Urban Region (SCUR, see image below) which includes the cities of Redding, Shasta Lake, and Anderson. A Zoom option must be provided for all in-person workshops.



Source: [SRTA Integrated Traffic Data Collection and Management Plan](#)

- When is the draft plan due?
 - The Draft Plan is due to SRTA staff three weeks prior to the SSTAC meeting in mid-September of 2023 and is due to SRTA staff three weeks prior to the SRTA BOD in October 2023.
 - The Draft Final Plan is due to SRTA staff three weeks prior to the SSTAC in mid-March of 2024 and the Final Plan is due to SRTA staff three weeks prior to the SRTA BOD by April 2024.
- Is it SRTA's intent that all consultant meetings and workshops be conducted in-person?
 - Meetings and workshops should comprise a combination of in-person and virtual consultant participation.
- What is the primary objective of the October 26, 2023 presentation to the SRTA Board? (Given the project will still be underway.)

- Solicit feedback from the public and the SRTA Board of Directors on the Draft Shasta Coordinated Transportation Plan.
10. What format does SRTA expect regarding SRTA staff and Board presentations? In other words, should prospective bidders plan to attend each meeting/workshop in-person? Or will SRTA allow some of the meetings and/or workshops to be virtual?
- According to current practice for SRTA board meetings, virtual attendance is acceptable.
 - Consultants should allow for a combination of some meeting/workshop participation in-person and some virtually.
11. The RFP states bidder interviews will occur April 11 – 17, 2023. Please confirm the accuracy of these dates. Given the relatively short timeline, will said interviews be conducted virtually or in-person?
- The timeframe is accurate, and interviews (if needed) will likely occur toward the end of that timeframe. Any bidder interviews will be conducted virtually.
12. Regarding DBE participation: What will be SRTA's basis for evaluation? Will it be "pass or fail" (for a "good faith" effort)? Further, the RFP appears to indicate the DBE participation for this project is 22.2 percent. Does this mean a DBE participation of less than 22.2 percent will not be awarded the five scoring points?
- There appears to be some confusion on this point. SRTA's overall DBE agency goal is 22.2%. Regarding this project, SRTA will confirm whether the lead consultant of a proposal or one of its sub-consultants (sub) is DBE. If the consultant lead or sub is DBE, then the five DBE points will be awarded in full. If the consultant (team) is not DBE, no points will be awarded on this evaluation criterion.