

RECORD OF NEGOTIATION

Contract Number _____

Task Order Number _____

Consultant _____

Functional/Project Manager (Print Name)

Task Order Manager (Print Name)

Description _____

DATE	DESCRIPTION OF ACTION	OUTCOME - CHANGES MADE

I have explained any variance of 10% or more from the original ICE and in my opinion the price negotiated remains fair and reasonable as described above.

Signature

Title

SRTA or other Agency Name

Note: It is the intent that the record of negotiation covers the period from the development of the first draft of the task order through the submittal of the final draft of the task order.