

SRTA
 Micropurchase Justification Form
 (Micropurchases are only valid when funds are directly
 subvented from a federal agency)

Cost of Procurement:	\$
Description of Services, Equipment or Supplies being procured	
Sophisticated or unique terms and conditions (Y/N):	
Explain determination of fair and reasonable price:	
If unable to determine fair and reasonable price, document at least three bids and how they were obtained (written or oral):	
Bid 1	
Bid 2	
Bid 3	
Successful firm	

I certify that this procurement has not been split to avoid a competitive procurement.

 Signature
 SRTA Staff