

UNAPPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
FISCAL & POLICY COMMITTEE
Tuesday, August 22, 2023
3:00 p.m., or as soon thereafter as may be heard
1255 East Street, Suite 202, Salmon Room

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Fiscal & Policy Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Committee members Audette, Gallagher, and Mezzano were present.

The following SRTA staff were present: Executive Director Sean Tiedgen, Chief Fiscal Officer Jessica Carlson, Senior Transportation Planner Jennifer Pollom, Associate Transportation Planner Mehdi Moeinaddini, and Administrative Associate Amy Lindsey.

1. **Call to Order/Introductions**

Board Chair Mezzano called the meeting to order at 3:06 p.m.

2. **Public Comment Period**

No comments were received during the public comment period.

3. **Approve June 13, 2023, Fiscal & Policy Committee Meeting Action Minutes**

By motion made and seconded (Audette/Gallagher), the minutes passed unanimously.

4. **Receive Verbal Update on Regional Early Action Planning (REAP) 2.0 Program Efforts**

Associate Transportation Planner Mehdi Moeinaddini gave a verbal update regarding Regional Early Action Planning (REAP) 2.0 Program Efforts and answered clarifying questions.

At the August 31, 2023, special board of directors meeting, staff will be asking approval to 1) Authorize the executive director to prepare and execute sub-recipient agreements with the REAP 2.0 project applicants, Emergent 3D, city of Redding, and city of Shasta Lake, and to make any necessary minor administrative amendments as appropriate based on input from the California Department of Housing and Community Development; and 2) Authorize the executive director to set up a bank account to receive REAP 2.0 funds in advance and to make payments to awardees for eligible expenditures.

Update only, no action taken.

5. **Receive Verbal Update on the 2022 Regional Transportation Plan and Sustainable Communities Strategy and Draft Supplemental Environmental Impact Report**

Executive Director Sean Tiedgen and Senior Transportation Planner Jennifer Pollom gave a verbal update regarding the 2022 RTP schedule and answered clarifying questions.

At the August 31, 2023, special board of directors meeting, staff will recommend that the board of directors 1) Hold a public hearing on the draft 2022 RTP (including the SCS) and the draft SEIR; and 2) Provide feedback to staff on the draft 2022 RTP (including the SCS) and draft SEIR.

The draft 2022 RTP and draft SEIR were published and circulated to interested parties on August 17, 2023, and posted to the agency's website. The minimum 45-day public review and comment period for the SEIR will end on October 2, 2023. The 55-day public review and comment period for the RTP/SCS will end on October 11, 2023. A public workshop was held on August 15, 2023. The second required public hearing will be scheduled for October 26, 2023, board of directors meeting prior to adoption and certification at the same meeting.

Update only, no action taken.

6. **Review Staff Recommendations for Fiscal Year 2023/24 State of Good Repair Fund**

Senior Transportation Planner Jennifer Pollom gave a report regarding the project list for Fiscal Year 2023/24 California State of Good Repair (SGR) Program for Public Transit Capital Improvements and answered clarifying questions.

At the August 31, 2023, special board of directors meeting, staff will recommend approving the following Fiscal Year 2023/24 SGR project list in the amount of \$289,425.

Project	Lead Agency	Allocation Amount
Equipment for Bus Shelters	RABA	\$40,000
Security Equipment Fleet Maintenance/Storage Yard	SRTA	\$30,000
Maintenance and Supplies	RABA	\$219,425
Total		\$289,425

Board Member Gallagher requested that staff propose draft alternative text for the “Fiscal & Policy Committee” section on staff reports that come to the Fiscal & Policy Committee first before heading to the full SRTA Board of Directors. Executive Director Sean Tiedgen stated he would draft up text for input and based on feedback include revised text in future staff reports.

By motion made, seconded (Audette/Gallagher), and unanimously carried, the staff recommendation passed unanimously.

7. **Receive Verbal Update on SRTA’s Fiscal Year 2021/22 Fiscal and Compliance Audit**

Chief Fiscal Officer Jessica Carlson gave a verbal update regarding the Fiscal Year (FY) 2021/22 Fiscal and Compliance Audit and answered clarifying questions. The FY 2021/22 Fiscal and Compliance Audit is scheduled for approval at the October 26, 2023, board of directors meeting.

Update only, no action taken.

8. **Review and Discuss SRTA Comprehensive Budget Report for the Fiscal Year-End 2022/23**

Chief Fiscal Officer Jessica Carlson gave a verbal update regarding the Comprehensive Budget Report for the Fiscal Year-End 2022/23 (July 1, 2022, through June 30, 2023) and answered clarifying questions to the board.

At the August 31, 2023, special board of directors meeting, staff will recommend that the board of directors accept the SRTA Comprehensive Budget Report for Fiscal Year-End 2022/23 (July 1, 2022, through June 30, 2023).

Update only, no action taken.

9. **Approve the Fiscal Year 2023/24 Comprehensive Budget**

It is recommended that the board of directors approve the FY 2023/24 Comprehensive Budget.

Chief Fiscal Officer Jessica Carlson gave an update regarding the FY 2023/24 Comprehensive Budget. The final comprehensive budget is scheduled to be approved at the August 31, 2023, special board of directors meeting.

By motion made, seconded (Audette/Mezzano), two (2) committee members were in favor (Audette and Mezzano) and one (1) committee member (Gallagher) was opposed. Motion passes with a 2-1 vote.

10. Receive SRTA Building Maintenance Update

Executive Director Sean Tiedgen gave an update regarding upcoming SRTA building maintenance items. Those items include 1) Two HVAC systems in Suite 100; 2) Parking Lot Maintenance; and 3) Fencing.

Update only, no action taken.

11. Receive Verbal Update on Legislative Activities

Executive Director Sean Tiedgen gave a report and discussed legislative matters.

At the June 22, 2023, SRTA Board of Directors meeting, the board asked to send a letter to California Resources Board (CARB) in opposition to mandated Innovative Clean Transit (ICT) regulations. A copy of the draft comment letter to CARB was provided to the Fiscal & Policy Committee. The committee requested that the letter go out to the board members for review and to independently provide any comments back to the executive director to incorporate into a final draft letter for consideration at the August 31, 2023, special board of directors meeting.

Update only, no action taken.

CLOSED SESSION

12. CLOSED SESSION PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Location: 1255 East Street, Suite 201, Redding, CA

Agency Representatives: Sean Tiedgen, Executive Director

Jessica Carlson, Chief Fiscal Officer

Parties: SRTA and Sierra-Sacramento Valley Emergency

Medical Services Agency

Under Negotiation: Price and Terms

At 4:30 p.m., Chair Mezzano recessed the committee to a closed session.

OPEN SESSION

At 4:35 p.m., Chair Mezzano reconvened the Fiscal & Policy Committee meeting to Open Session.

No reportable action.

13. There being no further business, board member Mezzano adjourned the meeting at 4:36 p.m.

Respectfully submitted,

Sean Tiedgen, AICP, Executive Director
SMT/acl