STAFF REPORT

MEETING DATE:	**June 15, 2026**
SUBJECT:	**Approve Action Minutes of the April 20, 2026, Fiscal and Policy Committee Meeting**
AGENDA ITEM:	**4**
STAFF CONTACT:	**Amy Lindsey, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the Fiscal and Policy Committee approve action minutes of the April 20, 2026, Fiscal and Policy Committee meeting.

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Sean Tiedgen, AICP, Executive Director

Attachment: Action Minutes of the April 20, 2026, Fiscal and Policy Committee Meeting

UNAPPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
FISCAL & POLICY COMMITTEE
Monday, April 20, 2026
9:00 a.m., or as soon thereafter as may be heard
1255 East Street, Suite 202, Salmon Room

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Fiscal & Policy Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

The following SRTA staff were present: Executive Director Sean Tiedgen, Chief Fiscal Officer Jessica Carlson, Accounting Clerk I Kelli Irving, Senior Transportation Planner Jenn Pollom, Senior Transportation Planner Keith Williams, and Executive Assistant Amy Lindsey.

1. **Call to Order/Roll Call**
   Chair Crye called the meeting to order at 9:02 a.m.

   Committee members Audette and Watkins were present.

2. **Staff Introductions**

3. **Public Comment Period**
   No comments were received during the public comment period.

4. **Approve Action Minutes of the February 18, 2026, Fiscal and Policy Committee Meeting**
   By motion made, seconded, and unanimously carried (Audette/Watkins), the minutes for February 18, 2026, were approved.

5. **Review and Discuss Proposed April Board Agenda Item #14: Receive Update on Local Agencies' Active Transportation Program Cycle 8 Projects and Reconfirm SRTA Match Commitments**
   It is recommended that the board of directors:
   1. Receive an update on local agencies' Active Transportation Program Cycle 8 projects; and
   2. Reconfirm SRTA's match commitments.

   Senior Transportation Planner Keith Williams presented the staff recommendations. Executive Director Sean Tiedgen answered committee questions. The Committee would like to receive quarterly project updates.

   By motion made, seconded, and unanimously carried (Watkins/Audette), the committee concurs with the staff recommendations, motion passed.

6. **Review and Discuss Proposed April Board Agenda Item 7-14: Approve Amendments to Regional Surface Transportation Program Guidelines**
   It is recommended that the board of directors:
   1. Approve amendments to the RSTP policy related to distribution of investment dividends and other minor edits; and
   2. Authorize the executive director to approve minor administrative amendments to RSTP policy.

   Senior Transportation Planner Jennifer Pollom presented the staff recommendations and answered committee questions.

   By motion made, seconded, and unanimously carried (Audette/Crye), the committee concurs with the staff recommendations, motion passed.

7. **<u>Review and Discuss Proposed April Board Agenda Item 7-6: Receive Preliminary Findings of Apportionment Report for the Fiscal Year 2026/27 Local Transportation Fund (LTF)</u>**

It is recommended that the board of directors receive the estimated FY 2026/27 LTF apportionments.

Chief Fiscal Officer Jessica Carlson presented the estimated FY 2026/27 LTF apportionments and answered committee questions.

Update only, no motion made.

8. **<u>Review and Discuss Proposed April Board Agenda Item 7-5: Receive Performance Update on Investments for February through March 2026</u>**

It is recommended that the board of directors receive a performance update on SRTA's investment pools for the months ending February 2026 and March 2026.

Accounting Clerk I Kelli Irving presented the staff recommendation. Chief Fiscal Officer Jessica Carlson and Executive Director Sean Tiedgen answered committee questions.

Board member Audette made a motion to direct staff to move all funds invested in CLASS to CAMP. By motion made, seconded, and unanimously carried (Audette/Crye), the motion passed.

9. **<u>Review and Discuss Proposed April Board Agenda Item 7-8: Receive Final Fiscal Year 2023/24 Single Audit of Federal Awards Report from Eide Bailly</u>**

It is recommended that the board of directors:

1. Accept the single audit final report, dated February 27, 2026, from Eide Bailly, LLP;
2. Authorize the executive director to make minor administrative amendments as appropriate to address any follow up clarifications or comments by the State Controller's Office (SCO), Caltrans Audits and Investigations Office (CAIO), or another governing entity.

Chief Fiscal Officer Jessica Carlson presented the staff recommendations and answered committee questions.

Board member Crye made a motion to accept the report. By motion made, seconded, and unanimously carried (Crye/Watkins), the motion passed.

10. **<u>Review and Discuss Proposed April Board Agenda Item 7-13: Approve Technical Services Agreement for Annual Fiscal, Compliance, and Single Audits</u>**

It is recommended that the board of directors:

1. Approve the Fiscal & Policy Committee's recommendation to award the auditing contract to Davis Farr;
2. Authorize the executive director to sign a technical services agreement (TSA) with Davis Farr, to prepare the annual Fiscal, Compliance, and Single Audits, for a term ending June 30, 2028, with options for two one-year extensions, not to exceed a maximum $247,499; and
3. Authorize the executive director to make minor administrative amendments as appropriate.

Chief Fiscal Officer Jessica Carlson presented the staff recommendations and answered committee questions.

By motion made, seconded, and unanimously carried (Crye/Audette), the motion passed.

11. **Review and Discuss Proposed April Board Agenda Item #13: Receive a Legislative Update and Consider Taking Positions on Specific Legislation**

It is recommended that the board of directors receive a legislative update and consider taking the following actions and positions on specific legislation:

1. Authorize the Chair to sign letters of support for Assembly Concurrent Resolution 162 (Gallagher) and Assembly Bill (AB) 2679 (Hadwick); a "Support if Amended" letter for Senate Bill (SB) 1087 (Cabaldon); an "Oppose Unless Amended" letter on SB 1423 (Stern): and "Oppose" letter on the proposed Sustainable Aviation Fuel Tax Credit; and
2. Authorize the executive director to take any other necessary action in support of the above recommendations and report back to the board of directors as applicable.

Executive Director Sean Tiedgen presented the staff recommendations and answered committee questions.

The Fiscal & Policy Committee provided the following recommendations to take to the full board:

1. Assembly Concurrent Resolution 162 (Gallagher) – Congressman Doug LaMalfa Memorial Highway: ***Support***;
2. Assembly Bill (AB) 2679 (Hadwick) – Road Maintenance and Rehabilitation Program: State Highway Account Loans: cities. Original bill language of intent has changed, pending further clarification, SRTA's position is ***on hold***;
3. "Oppose" letter on the proposed Sustainable Aviation Fuel Tax Credit: ***Oppose***
4. "Oppose Unless Amended" letter on SB 1423 (Stern): ***Watch, oppose unless amended***
5. "Support if Amended" letter for Senate Bill (SB) 1087 (Cabaldon): Board member Audette will provide executive director with talking points. ***The Committee would like the Board to take a stand on principles and reform.***

12. **CLOSED SESSION (Gov. Code 54957.6(a))**

Public comment period was opened.

No one wished to speak.

Public comment period was closed.

12A. **Conference with Agency Representative to Discuss Matters Relating to Wages, Hours, and Working Conditions of the Following Unrepresented Positions: Executive Director; Chief Fiscal Officer; Senior Transportation Planner; Associate Transportation Planner; Assistant Transportation Planner; Accounting Clerk I; and Executive Assistant.**

Subject of Discussions - All Unrepresented Employees

Agency Representative: Executive Director

At 10:08 a.m., Chair Crye recessed the Fiscal & Policy Committee to a closed session to discuss matters relating to wages, hours, and working conditions of the following unrepresented positions: Executive Director; Chief Fiscal Officer; Senior Transportation Planner; Associate Transportation Planner; Assistant Transportation Planner; Accounting Clerk I; and Executive Assistant.

OPEN SESSION

At 10:22 a.m., Chair Crye reconvened the Fiscal & Policy Committee to Open Session. Chair Crye made a motion to recommend a two percent (2%) Cost of Living Adjustment to all unrepresented employees and executive director, effective July 1, 2026. By motion made, seconded and unanimously carried, (Crye/Audette) the motion passes.

13. **Adjourn**
There being no further business, Chair Crye adjourned the meeting at 10:22 a.m.

Respectfully submitted,

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Sean Tiedgen, AICP, Executive Director
SMT/acl