

STAFF REPORT



MEETING DATE:	October 20, 2020
SUBJECT:	Approve Action Minutes of the June 23, 2020, SRTA Board of Directors Meeting and Action Minutes of the September 30, 2020, SRTA Board of Directors Special Meeting
AGENDA ITEM:	5-1
STAFF CONTACT:	Amy Lindsey, Administrative Associate

STAFF RECOMMENDATION:

It is recommended that the board of directors:

1. Approve action minutes of the June 23, 2020, SRTA Board of Directors meeting; and
2. Approve action minutes of the September 30, 2020, SRTA Board of Directors Special meeting.

ALTERNATIVES:

The board of directors may approve one or both action minutes or request additional information.

A handwritten signature in blue ink that reads "Dan Little".

Daniel S. Little, AICP, Executive Director

Attachments:

- A: Action Minutes of the June 23, 2020, SRTA Board of Directors Meeting
- B: Action Minutes of the September 30, 2020, SRTA Board of Directors Special Meeting

ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY

Tuesday, June 23, 2020, 3:00 p.m.

Zoom Meeting

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members Schreder, Chimenti, Rickert, Moty, Browning, and Watkins were present. Board member Winter was absent.

1. **Call to Order**

Chair Moty called the meeting to order at 3:05 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**

There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 **Approve Action Minutes of the April 28, 2020, SRTA Board of Directors Meeting**

5-2 **Future Meeting Schedule Through June 2021 – Information Only**

5-3 **Approve Disbursements**

5-4 **Approve Sustainable Shasta Technical Services Agreement Extension with Alta Planning + Design to Develop Walking and Bicycling Projects for Competitive Grant Programs**

5-5 **Correspondence – Information Only**

5-6 **Approve Regional Surface Transportation Program (RSTP) Projects Selection**

5-7 **Approve Project List for Fiscal Year 2020/21 California State of Good Repair Program for Public Transit Capital Improvements**

5-8 **Approve Contract with Via Mobility LLC. to Provide Software for the ShastaConnect Sunday On-Demand Transit Service**

By motion made, seconded (Rickert/Schreder), and unanimously carried by roll call vote, the consent calendar was approved.

Regular Calendar

6. Executive Director's Report

A verbal report was provided as an information item.

7. SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)

No conferences/meetings attended.

8. Approve Fiscal Year 2020/21 Transportation Development Act Budget

Staff recommendation: It is recommended that the SRTA Board of Directors:

1. Approve the FY 2020/21 TDA Budget of Apportionments and Transit Obligations;
2. Approve payment instructions to the Shasta County Auditor-Controller;
3. Approve the 2020/21 Budget for Dignity Health Connected Living; and
4. Authorize the executive director to make minor administrative adjustments to the above budgets and allocation instructions.

By motion made and seconded by roll call vote (Schreder/Browning), the staff recommendation passed unanimously.

9. Receive an Update on Sustainable Shasta, Accept Public Comments for GoShasta Walking and Bicycling Projects, Amend the GoShasta Regional Active Transportation Plan, and Approve a Local Agency Funding Match for ATP Projects

Staff recommendation: It is recommended that the SRTA Board of Directors:

1. Receive an update on the Sustainable Shasta grant development effort;
2. Accept public comments on projects proposed for amendment into the GoShasta Plan;
3. Approve an amendment to the GoShasta Plan to add or modify trunk line projects;
4. Approve a dollar-for-dollar match with local agencies up to a total of 20% of the ATP Cycle 5 projects if awarded; and
5. Approve a specific project component of the Cottonwood Lasso Loop project to serve as match on and near Front Street.

Open public comment period.

No comments were received.

Public comment period closed.

By motion made and seconded by roll call vote (Rickert/Browning), the staff recommendation passed unanimously.

10. CONSIDERATION OF ANY FINAL PUBLIC COMMENTS RECEIVED

No public comments were received.

11. **SUGGESTIONS FROM BOARD MEMBERS RELATIVE TO POTENTIAL TOPICS FOR FUTURE BOARD OF DIRECTORS MEETINGS**

No suggestions were made.

There being no other business to discuss, Chair Moty adjourned the meeting at 3:41 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director
/acl

ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY SPECIAL MEETING

Wednesday, September 30, 2020, 3:00 p.m.

Zoom Meeting

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members Resner, Chimenti, Rickert, Moty, Browning, Winter, and Watkins were present.

1. **Call to Order**

Chair Moty called the meeting to order at 3:03 p.m.

2. **Public Comment Period**

There was no one who wished to speak during the public comment period.

Regular Calendar

7. **Emergency Construction Contract Award and Emergency Delegation of Authority for Building Repairs at 1255 East Street**

Staff recommendation: It is recommended that the SRTA Board of Directors:

1. Adopt the attached resolution which finds an emergency exists such that formal solicitation for bids to repair the SRTA-owned building at 1255 East Street, Redding, will likely result in further substantial damage to the property; and
2. Authorize the executive director authority to award a construction contract for the repairs, and any other actions necessary to stabilize the building from further water intrusion, and repair or replace all affected materials.

By motion made and seconded by roll call vote (Browning/Rickert), the staff recommendation passed unanimously.

There being no other business to discuss, Chair Moty adjourned the meeting at 3:24 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director
/acl