

STAFF REPORT



MEETING DATE:	June 28, 2021
SUBJECT:	Approve Action Minutes of the April 27, 2021, SRTA Board of Directors Meeting
AGENDA ITEM:	5-1
STAFF CONTACT:	Amy Lindsey, Administrative Associate

STAFF RECOMMENDATION:

It is recommended that the board of directors approve action minutes of the April 27, 2021, SRTA Board of Directors meeting.

A handwritten signature in blue ink that reads "Dan Little".

Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the April 27, 2021, SRTA Board of Directors Meeting

UNAPPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY

Tuesday, April 27, 2021, 3:00 p.m.

Zoom Meeting

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Item #1 Call to Order/Roll Call

Chair Watkins called the meeting to order at 3:00 p.m.

Board members Chimenti, Moty, Browning, Schreder, Mezzano, and Watkins were present. Board member Rickert arrived at 3:02 p.m., just before the pledge of allegiance.

Item #2 Pledge of Allegiance

Item #3 Staff Introductions

Item #4 Public Comment Period

Ed Marek spoke and shared an interactive map regarding public electrical charging infrastructure in the north state area.

Consent Calendar

Item #5-1 Approve Action Minutes of the February 23, 2021, SRTA Board of Directors Meeting and Action Minutes of the March 24, 2021, SRTA Board of Directors Special Meeting

Item #5-2 Future Meeting Schedule Through June 2022—Information Only

Item #5-3 Approve Cash Disbursements for February Through March 2021

Item #5-4 Correspondence—Information Only

Item #5-5 Receive Report of Executive Director Actions Taken (Resolution 20-14) Regarding Repairs to the SRTA Building at 1255 East Street, Redding, and Affirm Continuation of Emergency Declaration (Six Affirmative Votes Required)

Item #5-6 Receive Update on ShastaConnect Transit Services

Item #5-7 Consider Participation in the Transportation Network Company (TNC) Access for All Fund Program

- Item #5-8 Approve Formal Amendment #2 to Fiscal Year (FY) 2020/21 Overall Work Program (OWP)**
- Item #5-9 Approve Regional Transportation Improvement Program (RTIP) Amendment #1 for Turtle Bay to Downtown Scope**
- Item #5-10 Recognition of May 2021 as National Bike Month**

By motion made, seconded (Moty/Mezzano), and unanimously carried by roll call vote, the consent calendar was approved.

Regular Calendar

Item #6 Executive Director's Report

A verbal report was provided as an information item.

Item #7 Hydrogen Fuels Transportation Workshop

Staff recommendation: It is recommended that the SRTA Board of Directors receive a presentation from private sector representatives regarding growth and future trends in hydrogen fueling and Hydrogen Fuel Cell technology.

Guest speakers Keith Malone, California Fuel Partnership; Wayne Leighty, Shell New Energies; James Kast, Toyota; and Todd Jones, President, Shasta Economic Development Corporation gave presentations and answered questions from the board and the public.

Ed Marek spoke regarding the cost comparison between public electrical charging infrastructure and hydrogen fuel for the Salmon Runner busses.

Sunrise Redding Coordinator Dash Waterbury spoke in support of hydrogen fuel technology. Dash voiced concern about producing hydrogen fuel in a sustainable way that reduces the most emissions.

Item #8 SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)

Board member Kristen Schreder spoke about the CALCOG Annual Leadership Forum.

Item #9 Approve 2040 Long-Range Transit Plan

Staff recommendation: It is recommended that the board of directors approve the 2040 Long-Range Transit Plan.

Shasta Living Streets Director Anne Thomas spoke in support of the Long-Range Transit Plan and the data that it provided.

A public comment was received from Mr. Ed Marek. The email was read by the board and is on file with the agency. Mr. Marek spoke and shared an interactive map regarding public electrical charging infrastructure in the north state area.

Sunrise Redding Coordinator Dash Waterbury spoke in support of the Long-Range Transit Plan.

By motion made and seconded by roll call vote (Rickert/Schreder), the staff recommendation passed unanimously.

Item #10 Approve FY 2021/22 Annual Transit Needs Assessment, Unmet Transit Needs Recommendations, and Transportation Development Act (TDA) Budget

It is recommended that the board of directors:

1. Approve the FY 2021/22 Transit Needs Assessment and Unmet Transit Needs recommendations;
2. Authorize the Chair to sign Resolution 21-06, finding that all current TDA-funded services and all grant-funded services, including Sunday On-Demand service and the Whiskeytown Beach Bus, are reasonable to meet.
3. Approve the FY 2021/22 TDA Budget of Apportionments and Transit Obligations; and
4. Approve payment instructions to the Shasta County Auditor-Controller.

By motion made and seconded by roll call vote (Rickert/Moty), the staff recommendation passed unanimously.

Item #11 Approve Fiscal Year 2020/21 Low Carbon Transit Operations Program Funding to Year 2 of Expanded ShastaConnect Services

It is recommended that the board of directors:

1. Authorize the Chair to sign Resolution 21-07, allocating \$115,910 in FY 2020/21 LCTOP funds to the ShastaConnect Sunday On-Demand Transit Service Expansion Project and \$67,255 to the ShastaConnect CTSA Rider Eligibility Expansion Project; and
2. Authorize the executive director to sign the Certifications and Assurances and Authorized Agent forms for the LCTOP applications, including any amendments that may be necessary.

By motion made and seconded by roll call vote (Browning/Rickert), the staff recommendation passed unanimously.

Item #12 Approve Release of Request for Proposals for Operations of Salmon Runner Bus Service Between Redding and Sacramento

Staff recommendation: It is recommended that the board of directors approve the release of a request for proposals (RFP) for intercity bus service operations between Redding and Sacramento.

Ed Marek spoke in opposition of the Salmon Runner and shared an interactive map regarding public electrical charging infrastructure in the north state area.

Board member Schreder spoke to Mr. Marek's misconceptions about the Salmon Runner.

Sunrise Redding's Dashiell Waterbury spoke in support of the Salmon Runner.

By motion made and seconded by roll call vote (Schreder/Rickert), the staff recommendation passed unanimously.

Item #14 Approve Match Funds for Victor Avenue and Cypress Avenue Active Transportation Program Project

Staff recommendation: It is recommended that the board of directors:

1. \$1,448,775 in Shasta Region Highway Infrastructure Program (HIP) match funds for the Victor Avenue and Cypress Active Transportation Project; and
2. an additional \$44,240 of HIP funding if a 2022 HIP allocation is made to SRTA.

McConnell Foundation, Senior Program Officer Rachel Hatch spoke in support of this project.

By motion made and seconded by roll call vote (Schreder/Browning), the staff recommendation passed unanimously.

Item #15 Authorize Technical Services Agreement for Shasta Regional Active Transportation Network Project

Staff recommendation: It is recommended that the board of directors authorize the executive director to enter into a technical services agreement with Kittelson & Associates to carry out Shasta Regional Active Transportation Network, for a term ending June 30, 2025, not exceeding \$767,000.

By motion made and seconded by roll call vote (Mezzano/Rickert), the staff recommendation passed unanimously.

Item #16 Receive Presentation on the ResilientShasta Extreme Climate Event Vulnerability Assessment and Provide Comment

Staff recommendation: It is recommended that the board of directors:

1. Receive a presentation on the vulnerability assessment component of ResilientShasta; and
2. Provide comments to staff for incorporation into the final plan.

Energetics Consultant Chris Gillespie gave a presentation to the board and answered questions.

Presentation only, no action taken.

Item #17 Adopt Fiscal Year (FY) 2021/22 Overall Work Program

It is recommended that the board of directors:

1. Approve the FY 2021/22 Overall Work Program, pursuant to Resolution 21-05;
2. Authorize the executive director to sign the FY 2021/22 Overall Work Program Agreement and certifications and assurances that all OWP requirements have been met, including future amendments to these documents as needed; and
3. Authorize the executive director to make administrative edits to the OWP in order to correct minor errors and address further comments from state and federal partners as part of the approval process.

By motion made and seconded by roll call vote (Browning/Moty), the staff recommendation passed unanimously.

Item #18 Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings

No suggestions were made.

There being no other business to discuss, Chair Watkins adjourned the meeting at 5:59 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director
/acl