STAFF REPORT

MEETING DATE:	**December 13, 2021**
SUBJECT:	**Approve Action Minutes of the October 21, 2021, SRTA Board of Directors Meeting**
AGENDA ITEM:	**5-1**
STAFF CONTACT:	**Amy Lindsey, Administrative Associate**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve action minutes of the October 21, 2021, SRTA Board of Directors meeting.

Dan Little
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Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the October 21, 2021, SRTA Board of Directors Meeting

UNAPPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Thursday, October 21, 2021, 3:00 p.m.
Zoom Meeting

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Item #1 **Call to Order/Roll Call**

Chair Watkins called the meeting to order at 3:03 p.m.

Board members Chimenti, Moty, Browning, Schreder, Rickert, Mezzano, and Watkins were present.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Public Comment Period**

Member of the public Ed Marek spoke about the need for more public charging infrastructure throughout Shasta County particularly in eastern Shasta County.

Shasta Living Streets Executive Director Anne Thomas and McConnell Foundation Senior Program Manager Rachel Hatch thanked the SRTA board of directors for helping make Downtown Bikeshare possible through GHG reduction calculations for the affordable housing and sustainable communities project that helped bring the funding for this project and for helping set the vision. Anne shared her excitement about the forward movement of Downtown Bikeshare and answered questions from the board.

Consent Calendar

Item #5-1 **Approve Action Minutes of the June 28, 2021, SRTA Board of Directors Meeting**

Item #5-2 **Future Meeting Schedule Through December 2022—Information Only**

Item #5-3 **Approve Cash Disbursements for June through September 2021**

Item #5-4 **Accept SRTA Comprehensive Budget Report for the Fiscal Year-End 2020/21**

Item #5-5 **Approve Consultant Selection for Fiscal and Compliance Audits and Triennial Performance Audits**

Item #5-6 **Correspondence—Information Only**

Item #5-7 **Receive Report of Executive Director Actions Taken Regarding Repairs to the SRTA Building at 1255 East Street, Redding, End Proclamation of Local Emergency (Resolution 20-14); and Declare Project Complete**

Item #5-8 **Receive Update on ShastaConnect Transit Services**

Item #5-9 **Approve Formal Amendment #1 to the Fiscal Year (FY) 2021/22 Overall Work Program (OWP)**

Item #5-10 **Approve Technical Services Agreement for Providing Environmental Support Services for the 2022 Regional Transportation Plan**

Item #5-11 **Approve Project List for Fiscal Year 2021/22 California State of Good Repair Program for Public Transit Capital Improvements**

Item #5-12 **Authorize Active Transportation Partnership Agreements**

By motion made, seconded (Mezzano/Rickert), and unanimously carried by roll call vote, the consent calendar was approved.

Regular Calendar

Item #6 **Executive Director's Report**
A verbal report was provided as an information item.

Item #7 **SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)**
No conferences/meetings attended.

Item #8 **Approve 2022 Regional Transportation Improvement Program (RTIP) Preliminary Recommendations**
Staff recommendation: It is recommended that the board of directors review and provide feedback on preliminary recommendations for the 2022 RTIP.

The Board provided comments and gave direction. By motion made and seconded by roll call vote (Rickert/Moty), the staff recommendation passed unanimously.

Item #9 **Approve Agreement with Member Agencies Formalizing Participation in SRTA and Consider Member Agency Representation**
It is recommended that the board of directors

1. Approve and authorize the Chair to sign the attached cooperative agreement with the cities and county, which recognizes SRTA's current responsibilities under state and federal laws;
2. Authorize the executive director to make any clarifying changes to the agreement prior to execution in response to member agency review; and

3. Discuss the need for RABA representation and direct staff to prepare changes to the SRTA bylaws at the December 2021 meeting.

The board recommended that this item be continued until the December 14th meeting to give more time for partner agency discussion. By motion made and seconded by roll call vote (Browning/Mezzano), the board recommendation passed unanimously.

Item #10 **Receive Update on Salmon Runner Intercity Bus Project**

It is recommended that the board of directors receive an update on the Salmon Runner Intercity Bus project.

Senior Transportation Planner Jennifer Pollom gave an update and answered questions to the board on the Salmon Runner Intercity Bus Project. Jennifer stated that because of the erroneously awarded Caltrans funding, the service has been put on hold indefinitely.

Member of the public Ed Marek spoke about his research on current technology of electric buses and battery life. SRTA Senior Transportation Planner Jennifer Pollom and the SRTA board of directors answered questions and discussed further. SRTA will continue to pursue all available options.

Presentation only, no action taken.

Item #11 **Receive update on the 2022 Regional Transportation Plan and Approve 2021 Ways and Means Report**

It is recommended that the board of directors approve the 2021 Ways and Means report.

By motion made and seconded by roll call vote (Moty/Rickert), the staff recommendation passed unanimously.

Item #12 **Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**

Board member Rickert suggested that the board have a discussion at the December meeting about how to get an electric charging station in eastern Shasta County. Board member Browning suggested that a public/private partnership would be best.

There being no other business to discuss, Chair Watkins adjourned the meeting at 4:25 p.m.

Respectfully submitted,

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Daniel S. Little, AICP, Executive Director
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