STAFF REPORT

MEETING DATE:	**June 28, 2021**
SUBJECT:	**Approve Cash Disbursements for April through May 2021**
AGENDA ITEM:	**5-3**
STAFF CONTACT:	**Jessica Carlson, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of April 1, 2021, through May 31, 2021.

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Daniel S. Little, AICP, Executive Director

Attachment: SRTA Disbursements, April 1, 2021, through May 31, 2021.

Shasta Regional Transportation Agency
Cash Disbursements
April 1, 2021 - May 31, 2021

Date	Num	Name	Memo	Amount
04/01/2021	DEBIT	Identity Links	Bicycle Lights for HHSA Public Health Outreach	1,995.42
04/01/2021	ACH	Umpqua Bank - Building Loan	Building Loan Interest Payment April	9,587.91
04/02/2021	4151	Bay Alarm	Alarm and Cameras support and monitoring	572.86
04/02/2021	4252	DKS Associates	Big Data/Model volumes and post-processing 12/1/20 - 02/28/21	43,724.50
04/02/2021	4253	Intermountain News	Legal public notice Draft Shasta 2021 FTIP and Unmet Transit Needs	198.00
04/02/2021	4254	RABA	FY 17/18 SGR Burney Express Van Radio Installation	854.25
04/02/2021	4255	World Telecom	Cordless Phone Repair	62.50
04/02/2021	1965	Temwork HR	Payroll 04/02/2021	59,247.87
04/05/2021	DEBIT	Record Searchlight	Subscription Fee March	9.99
04/08/2021	4256	Apex Technology Management	IT Support April	2,361.53
04/08/2021	4257	Benefit Resource	Flexible Spending Account Admin March	100.00
04/08/2021	4258	Forest Design	March Landscape Maintenance	277.53
04/08/2021	4259	The Pun Group	50% Payment for Completion of Interim Fieldwork	15,000.00
04/08/2021	4260	Utility Telephone	Telephone April	343.40
04/13/2021	ACH	AT&T Elevator 7920	Elevator 3/20 - 4/19/21	87.90
04/15/2021	4261	Carrel's Office Solutions	Copier March	80.45
04/15/2021	4262	Hylton Security, Inc	Courtesy Patrol March	415.00
04/15/2021	4263	MJM Services	April Janitorial	500.00
04/15/2021	4264	Nelson Nygaard	SRTA Long-Range Transit Plan 1/30 to 3/26/21	4,032.38
04/15/2021	4265	Spectrum Business	Internet April	134.98
04/16/2021	1979	Teamwork HR	Payroll 04/16/2021	46,167.68
04/17/2021	DEBIT	Office Depot	Office Supplies	224.99
04/17/2021	DEBIT	US Post Office	Board Packets Postage 4-27-21 BOD Meeting	15.40
04/17/2021	DEBIT	Verizon	Mobile Verizon Phones 3/8 - 4/7/21	190.98
04/17/2021	DEBIT	Zoom	Monthly audio conference/webinar 4/17 - 5/16/21	140.00
04/19/2021	ACH	PG&E	SRTA Building Gas April	93.88
04/20/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	18,022.81
04/20/2021	BANKFEEAPR	Umpqua Bank	Bank Admin and ACH Fees April	24.25
04/22/2021	4266	Apex Technology Management	IT Support	63.56
04/22/2021	4267	AT&T Mobility 6741	Mobile ATT Phones 3/2 - 4/1/21	178.50
04/22/2021	4268	Kenny & Norine	March Legal	829.75
04/22/2021	4269	Record Searchlight	Public Notice April	230.40
04/23/2021	1976	Umpqua to Five Star	Transfer RSTP FY 2020-21	1,958,423.00
04/26/2021	ACH	City of Redding Utilities	SRTA Building Utilities April	751.27
04/26/2021	DEBIT	Mailchimp	Online Survey Host Subscription March	19.97
04/29/2021	4270	AT&T Mobility	SRTA iPad 3/9/21 - 4/8/21	43.23
04/29/2021	4271	EAP Inc	Final Invoice - EAP Inc. closing	225.00
04/29/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	318.41
04/29/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	13,463.99
04/30/2021	1978	Teamwork HR	Payroll 04/30/2021	45,695.09
04/30/2021	DEBIT	Anewscafe	Subscription Fee April	1.35
05/04/2021	DEBIT	Record Searchlight	Subscription Fee April	9.99
05/06/2021	4272	DKS Associates	Continued Validation and Analysis of County/Big Data 3-1 thru 3-31-21	840.00
05/06/2021	4273	Forest Design	April Landscape Maintenance	270.53
05/06/2021	4274	Nichols, Melberg	Professional Services thru 3-31-21 Exterior Improvements & Re-Roof	3,600.00
05/06/2021	4275	Paul Ammon	Mobile Notary for BOD TNC All Access Document	50.00
05/06/2021	4276	STOTT Outdoor Advertising	Transit Bus Advertising for Whiskeytown Beach Bus	4,260.00
05/06/2021	4277	Western Physical Therapy	Mold Remediation Reimbursement Suite 101	17,108.75
05/13/2021	4278	Apex Technology Management	IT Support May	2,361.53
05/13/2021	4279	Benefit Resource	Flexible Spending Account Admin April	100.00
05/13/2021	4280	Citiguard	(Formerly Hylton Security) Courtesy Patrol April 2021	415.00
05/13/2021	4281	Dignity Health (DHCL)	CTSA and Sunday On-Demand Transit Services	43,353.12
05/13/2021	4282	Utility Telephone	Telephone for 5/1 - 5/31/21	343.40
05/13/2021	DEBIT	AT&T Elevator 7920	Elevator 4/20 - 5/19/21	88.19
05/13/2021	ACH	PG&E	Gas May	28.72
05/24/2021	4283	Advisor Services	Patched holes in walls and installed cork board in MK's office	104.00
05/24/2021	4284	AT&T Mobility 6741	Mobile ATT Phones 5/2 - 6/1/21	178.50

Shasta Regional Transportation Agency

Cash Disbursements

April 1, 2021 - May 31, 2021

Date	Num	Name	Memo	Amount
05/24/2021	4285	Carrel's Office Solutions	Copier Usage 4/1/21 to 4/30/21	248.94
05/24/2021	4286	Clark Pest Control of Stockton	April/ May Pest Control	108.00
05/24/2021	4288	DKS Associates	Continued Validation and Analysis of County/Big Data 4/1 through 4/30/21	6,430.00
05/24/2021	4289	Kenny & Norine	April Legal	1,182.14
05/24/2021	4290	MJM Services	May Janitorial	384.00
05/24/2021	4291	RABA	SGR Fareboxes for BE - Two Genfare Fareboxes	23,516.90
05/24/2021	4286	Spectrum Business	Internet May	134.98
05/24/2021	ACH	City of Redding Utilities	SRTA Building Utilities May	772.45
05/24/2021	DEBIT	Mailchimp	Online Survey Host Subscription February	19.97
05/25/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	24,982.47
05/27/2021	DEBIT	Office Depot	Office Supplies	187.90
05/27/2021	DEBIT	US Post Office	Postage to mail RFQ's for Legal Counsel	8.40
05/27/2021	ACH	Verizon	Mobile Verizon Phones 4/8 - 5/7/21	190.98
05/27/2021	DEBIT	Western National Parks Assoc.	Whiskeytown Passes for Beach Bus Service	110.00
05/27/2021	DEBIT	Zoom	Monthly audio conf/webinar 5/17 - 6/16/21	140.00
05/28/2021	4292	Advisor Services	Garbage cleanup around dumpster and at backdoor Suite 101	95.00
05/28/2021	4293	AT&T Mobility	SRTA iPad 4/9 - 5/8/21	43.23
05/28/2021	4294	Circa Now, LLC	ShastaConnect and Beach Bus Compactor/Waste Bin Posters	1,335.50
05/28/2021	4295	Record Searchlight	Public Notice May	340.80
05/28/2021	DEBIT	Party City	Balloons for Beach Bus Kick-Off	10.64
				2,358,064.01