STAFF REPORT

MEETING DATE:	**October 27, 2022**
SUBJECT:	**Approve Cash Disbursements for June 2022 through September 2022**
AGENDA ITEM:	**5-3**
STAFF CONTACT:	**Jessica Carlson, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of June 1, 2022, through September 30, 2022.

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Sean Tiedgen, AICP, Executive Director

Attachment: SRTA Disbursements, June 1, 2022, through September 30, 2022

Shasta Regional Transportation Agency
Cash Disbursements
June 1, 2022 through September 30, 2022

Date	Num	Name	Memo	Amount
06/01/2022	4583	City of Redding- Public Works - OWP	Beach Bus Advertising - 2022 Summer Guide & Trash Recepticle	1,194.00
06/01/2022	4584	Forest Design	May Landscape Maintenance	278.65
06/01/2022	4585	Verizon	Mobile Verizon Phones 5/13 - 6/12/22	116.08
06/02/2022	ACH	CalPERS-Fiscal Services	Employer Contributions to Health Premiums and Other Post Employment Benefits (OPEB)	15,963.43
06/06/2022	DEBIT	Record Searchlight	Monthly Subscription	9.99
06/09/2022	DEBIT	AT&T Elevator 7920	Elevator Phone 5/20 - 6/19/22	138.62
06/09/2022	DEBIT	PG&E	Building Gas Utility June	31.38
06/10/2022	DEBIT	APA	APA Transportation Planning Position Advertisement June 2022	295.00
06/10/2022	DEBIT	Mailchimp	Online Survey Host Subscription June	27.50
06/10/2022	PYRL0610	Jennifer Pollom	Far North Transit Symposium - Ukiah, CA	669.01
06/10/2022	PYRL0610	Keith Williams	Travel expenses for Carl Session Leadership Workshop	662.48
06/10/2022	PYRL0610	Sean Tiedgen	Travel expenses Far North Transit Symposium	704.66
06/10/2022	PYRL0610	Teamwork HR	New Hire Background Check	26.00
06/16/2022	4586	Apex Technology Management	IT Support	4,286.06
06/16/2022	4587	Benefit Resource	Admin Support for FSA Accounts	100.00
06/16/2022	4588	Carrel's Office Solutions	Copier Usage 5/1/22 - 5/31/22	72.22
06/16/2022	4589	MJM Services	June Janitorial	600.00
06/16/2022	4591	Wonderland Signs, Inc.	Graphics for Bus Snipes & Application Fees	281.51
06/16/2022	DEBIT	APA California	Transportation Planner Job Advertisement Summer 2022	240.00
06/16/2022	ACH	City of Redding Utilities	Utilities	904.92
06/16/2022	DEBIT	Governmentjobs.com	Transportation Planner Job Advertisement 2022	199.00
06/16/2022	DEBIT	Sacramento Business Journal	Sacramento Business Journal Subscription Renewal Digital & Print	135.00
06/16/2022	DEBIT	TransitTalent.com LLC	SRTA Transportation Planner Job Ad Summer 2022	175.00
06/21/2022	ACH	CalPERS-Fiscal Services	Employer Contributions to Health Premiums and Other Post Employment Benefits (OPEB)	5,455.79
06/22/2022	ACH	Umpqua Bank	Bank Fees June	32.50
06/23/2022	4592	Apex Technology Management	IT Support	484.30
06/23/2022	4593	AMBAG	Integrated Lane Use Model & Development Monitoring Framework Tool - Cost Share 1st Install	9,000.00
06/23/2022	4594	AT&T Mobility 6741	Mobile ATT Phones 6/2 - 7/1/22	56.34
06/23/2022	4595	Carol's Lock and Key	Rekey Suite 201 and Fix Strike Adjustment on 2nd Floor Patio Door	164.48
06/23/2022	4596	Citiguard	May Security 2022	415.00
06/23/2022	4597	Civic Plus	SRTA Website Annual Renewal Web Hosting/Support & SSL Cert	5,355.86
06/23/2022	4598	Dept of Industrial Relations	Elevator Inspection Fee/Permit	225.00
06/23/2022	4599	Eide Bailly	Progress billing related to the audit of financial statements for year ended 6/30/21	5,000.00
06/23/2022	4600	idax	Data Collection 2-day Vol/Class Speed - Traffic Counts Final Close out Invoice	22,092.00
06/23/2022	4601	Kenny & Norine	May Legal	231.00
06/23/2022	DEBIT	Office Depot	Office Supplies	972.78
06/23/2022	DEBIT	superregion.org	Switching Web Host for superregion.org to Bluehost	35.40
06/23/2022	DEBIT	Zoom	Monthly Subscription for Video Conferencing	180.80
06/23/2022	4602	AT&T Mobility	SRTA iPad 5/9 - 6/8/22	43.23
06/23/2022	4603	Bay Alarm	Alarm and security camera support	577.86
06/23/2022	4604	Verizon	Mobile Verizon Phones 5/13 - 6/12/22	102.42
06/29/2022	ACH	CalPERS-Fiscal Services	Employer Contributions to Health Premiums and Other Post Employment Benefits (OPEB)	13,995.52
06/29/2022	ACH	CalPERS - CERBT	OPEB Prefunding - CERBT 2021/22	38,323.00
06/29/2022	ACH	CalPERS - CEPPT	Pension Prefunding - CEPPT 2021-22	15,698.00
06/30/2022	4606	Forest Design	June Landscape Maintenance	287.01
06/30/2022	4607	K&M Custom Trophies	Retirement Plaque	69.71
06/30/2022	4608	Verizon 942500429-00001	Cell Phone Purchase + Monthly Charge 2 SRTA Staff Phones Monthly 5/27 -6/17/22	288.95
06/30/2022	DEBIT	Anewscafe	Monthly Subscription Fee	1.35
07/02/2022	ACH	WP Engine	ShastaConnect Website Hosting Renewal FY 2022-23	1,150.00
07/08/2022	4605	Energetics	Resilient Shasta Extreme Climate Event Mobility & Adaptation Plan	74,208.10
07/08/2022	PYRL070822	Amy Lindsey	Mileage Reimbursement 1/22 to 7/1/22	54.99
07/08/2022	PYRL070822	Jennifer Pollom	Mileage Reimbursement 1/22 to 6/30/22	10.53
07/08/2022	PYRL070822	Keith Williams	Mileage Reimbursement 1/1/22 to 6/30/22	205.31
07/08/2022	PYRL070822	Michael Kuker	Mileage Reimbursement 1/1/22 - 6/30/22	65.99
07/08/2022	PYRL070822	Sean Tiedgen	Mileage Reimbursement 1/1/22 - 6/30/22	68.15
07/10/2022	DEBIT	Mailchimp	Online Survey Host Subscription July	27.50
07/14/2022	4609	Alliant Insurance Services, Inc	Special Property Insurance Program (SPIP) and Crime Policy (ACIP) 7/1/22 to 7/1/23	27,558.13
07/14/2022	4610	Apex Technology Management	IT Support	2,680.08
07/14/2022	DEBIT	AT&T Elevator 7920	Elevator 6/20 - 7/19/22	138.62
07/14/2022	4611	Benefit Resource	Admin Support for FSA Accounts	100.00
07/14/2022	4612	Citiguard	June Security 2022	415.00
07/14/2022	4613	Kittelson & Associates	Shasta Regional Active Transportation Network 3rd Invoice	35,070.58
07/14/2022	4614	MJM Services	July Janitorial	600.00
07/14/2022	DEBIT	PG&E	Building Gas Utility July	25.95
07/14/2022	4616	World Telecom	Phone Repair	31.25

07/14/2022	4615	Utility Telephone	Telephone resending 6/1 - 6/30/22 $358.02 Current 7/1/22 - 7/31/22 360.66 $35 waived	718.68
07/15/2022	ACH	CalPERS-Fiscal Services	Employer Contributions to Health Premiums and Other Post Employment Benefits (OPEB)	5,790.47
07/17/2022	DEBIT	Zoom	Audio Conferencing and Webinar 500 7/17 - 8/16/22 & Pro & Zoom Rooms 7/17 - 7/16/23	938.80
07/19/2022	DEBIT	APA	APA Transportation Planning Position Advertisement 2022 - Renewal	395.00
07/19/2022	DEBIT	APA California	Transportation Planning Job Advertisement Summer 2022 - Renewal	150.00
07/19/2022	DEBIT	Governmentjobs.com	Transportation Planner Job Advertisement 2022 - Renewal	199.00
07/20/2022	DEBIT	CSAC California State Assoc. of Counties	Transportation Planner Advertising 7/2022	75.00
07/20/2022	DEBIT	TransitTalent.com LLC	SRTA Transportation Planner Job Ad Summer 2022 - Renewal	175.00
07/20/2022	DEBIT	Record Searchlight	Monthly Subscription	9.99
07/20/2022	ACH	Umpqua Bank	Bank Fees July	30.00
07/21/2022	4617	AT&T Mobility 6741	Mobile ATT Phone	70.00
07/21/2022	4618	Carrel's Office Solutions	Copier Usage 6/1 - 6/30/22	171.49
07/21/2022	4619	DKS Associates	ShastaSIM Professional Services May and June	11,557.50
07/21/2022	4620	Flores Lath and Plaster	Repair to SRTA building caused by MTPT Employee	300.00
07/21/2022	4621	Record Searchlight	Public Notice - BOD 6/30/22 BOD Meeting	290.60
07/21/2022	4622	World Telecom	Program phone for new staff	31.25
07/21/2022	DEBIT	Amazon.com	Electric Tea Kettle for SRTA Office	20.35
07/22/2022	DEBIT	Amazon.com	Gel Mouse Pad for Staff	13.70
07/22/2022	PYRL072222	Teamwork HR	Additional Worker's Comp Premium	144.78
07/22/2022	PYRL072222	Teamwork HR	Drug Test New Staff	40.00
07/22/2022	PYRL72222	Teamwork HR	New Hire Set up	35.00
07/26/2022	ACH	Intuit	Quickbooks Annual 22-23	2,139.00
07/27/2022	DEBIT	City of Redding Utilities	Utilities	1,071.55
07/28/2022	4623	AT&T Mobility	SRTA iPad 6/9/22 - 7/8/22	43.23
07/28/2022	ACH	CalPERS-Fiscal Services	Employer Contributions to Health Premiums and Other Post Employment Benefits (OPEB)	15,176.00
07/29/2022	4624	Forest Design	July Landscape Maintenance	287.01
07/30/2022	DEBIT	Anewscafe	Monthly Subscription Fee	1.35
08/02/2022	DEBIT	Amazon.com	Keyboard Wrist Rest for Staff	27.86
08/02/2022	DEBIT	GFOA	2022 GAAP Update - Virtual Training for CFO	150.00
08/03/2022	ACH	CalPERS-Fiscal Services	Employer Contributions to Health Premiums and Other Post Employment Benefits (OPEB)	15,156.93
08/04/2022	4625	Apex Technology Management	IT Support	5,040.51
08/04/2022	4626	Kenny & Norine	June Legal	1,641.90
08/04/2022	4627	RABA	SRTA - RABA Beach Bus Operation FY 20/21 5/26/22-06/30/22	7,175.35
08/04/2022	4628	Verizon 942500429-00001	Monthly Charge 3 SRTA Staff Phones Monthly 6/18-7/17/22	153.15
08/09/2022	DEBIT	North American Rescue	SRTA Building First Aid Kit	387.13
08/10/2022	DEBIT	Mailchimp	Online Survey Host Subscription August	27.50
08/10/2022	ACH	CalPERS-Fiscal Services	Employer Contributions to Health Premiums and Other Post Employment Benefits (OPEB)	6,652.44
08/11/2022	4629	Apex Technology Management	IT Support	2,686.08
08/11/2022	4630	Benefit Resource	Admin Support for FSA Accounts	102.50
08/11/2022	4631	Kenny & Norine	July Legal	230.10
08/11/2022	4632	Utility Telephone	Telephone for 8/1 -8/31/22	360.18
08/11/2022	DEBIT	AT&T Elevator 7920	Elevator 7/20 - 8/19/22	140.89
08/12/2022	DEBIT	Taylor & Francis Group	The Planners Guide to CommunityViz: The Essential Tool for a New Generation of Planning	120.12
08/15/2022	DEBIT	PG&E	Gas August	24.33
08/16/2022	DEBIT	US Post Office	Mail Retirement Plaque	16.10
08/17/2022	DEBIT	Zoom	Audio Conferencing and Webinar 500 8/17 - 9/16/22	140.00
08/18/2022	4633	Apex Technology Management	IT Support	302.07
08/18/2022	4634	Carrel's Office Solutions	Copier Usage 7/1 to 7/31/22	49.26
08/18/2022	4635	Elevator Technology	State Inspection Requirement - Perform 5-year Full Load Test	1,570.00
08/18/2022	4636	MJM Services	August Janitorial	675.00
08/18/2022	4637	Spectrum Business	Internet August	62.22
08/19/2022	PYRL0819	Teamwork HR	New Hire Background - International	500.00
08/19/2022	ACH	CalPERS-Fiscal Services	Employer Contributions to Health Premiums and Other Post Employment Benefits (OPEB)	1,417.41
08/25/2022	4638	Citiguard	July Security 2022	415.00
08/25/2022	4639	Clark Pest Control of Stockton	Bi-monthly Pest Control July 2022	114.00
08/25/2022	4640	Record Searchlight	Public Notice - 2021 FTIP Draft Notice	132.00
08/25/2022	4641	World Telecom	Phone Technical Support	93.75
08/25/2022	DEBIT	City of Redding Utilities	Utilities	1,138.21
08/31/2022	4642	Apex Technology Management	IT Support	69.00
08/31/2022	4643	AT&T Mobility	SRTA iPad 7/9 - 8/6/22	43.23
08/31/2022	4644	CALCOG	Orgainization Dues for FY 22/23	5,550.00
08/31/2022	4645	Forest Design	August Landscape Maintenance	287.01
08/31/2022	4646	LyRo Printing	Business Cards for New Staff	115.83
09/02/2022	PYRL0902	Sean Tiedgen	CTC and ARCHES travel reimbursement	1,135.22
09/04/2022	DEBIT	Office Depot	Office Supplies	186.18
09/09/2022	4647	Apex Technology Management	IT Support	3,282.06

Shasta Regional Transportation Agency
Cash Disbursements
June 1, 2022 through September 30, 2022

09/09/2022	4648	Benefit Resource	Admin Support	100.00
09/09/2022	4649	DFA Actuaries	June 30, 2022 - GASB 68 Cost Allocation Schedules	750.00
09/09/2022	4650	Utility Telephone	Telephone for 9/1 - 9/30/22	360.18
09/15/2022	4651	Carrel's Office Solutions	Copier Usage 8/1 - 8/31/22	107.39
09/15/2022	4652	Citiguard	August Security 2022	415.00
09/15/2022	4653	DFA Actuaries	June 30, 2022 - GASB 75 Supplemental Schedules	500.00
09/15/2022	4654	DKS Associates	2022 RTP/SCS Modeling and Analysis, mapping, and model Prep work in support of Fix 5	8,920.00
09/15/2022	4655	MJM Services	September Janitorial	660.00
09/15/2022	4656	Spectrum Business	Internet September	134.98
09/15/2022	ACH	City of Redding Utilities	Utilities	1,136.83
09/15/2022	DEBIT	syntechhome.com	USB-C to USB Adapter Cable Sets (2) for Surface Tablet	19.98
09/15/2022	DEBIT	US Post Office	Mailed Draft Copy of Shasta 2023 FTIP to City of Shasta Lake	8.50
09/16/2022	ACH	Kittelson & Associates	Shasta Regional Active Transportation Network 4th Invoice	162,049.66
09/16/2022	ACH	Kittelson & Associates	Shasta Regional Active Transportation Network 5th Invoice	197,332.12
09/22/2022	4657	Kenny & Norine	Aug Legal	627.27
09/22/2022	DEBIT	AT&T Elevator 7920	Elevator 8/29 - 9/20/22 Final Bill - Account closed.	49.01
09/22/2022	DEBIT	Mailchimp	Online Survey Host Subscription August/September	27.50
09/29/2022	4658	AT&T Mobility	SRTA iPad 8/9-9/8/22	43.23
09/29/2022	4659	Bay Alarm	Alarm and security camera support	577.86
09/29/2022	4660	Clark Pest Control of Stockton	Pest Control August 2022	114.00
09/29/2022	4661	Elevator Technology	Quarterly billing for Elevator Maintenance	275.00
09/29/2022	4662	RABA	SRTA - RABA Beach Bus Operation FY 22/23	13,291.30
09/29/2022	DEBIT	Safeway	Refreshments for SSTAC Meeting	14.07
09/29/2022	DEBIT	US Post Office	Mailed Board Packets	11.17
09/29/2022	DEBIT	Zagg.com	IPAD Keyboard/Case	182.31
09/29/2022	DEBIT	Zoom	Audio Conferencing and Webinar 500 9/17- 10/16/22	140.00
				773,701.62
				773,701.62