STAFF REPORT

MEETING DATE:	**April 25, 2017**
SUBJECT:	**Approve Disbursements**
AGENDA ITEM:	**5-3**
STAFF CONTACT:	**Dave Wallace, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of February 1, 2017, to March 31, 2017.

Daniel S. Little, AICP, Executive Director

Attachments: SRTA Disbursements, February 1, 2017, to March 31, 2017

Shasta Regional Transportation Agency
Transactions by Account
As of March 31, 2017

2:11 PM
03/31/2017
Accrual Basis

Type	Date	Num	Name	Memo	Credit
Bill Pmt -Check	02/01/2017	Debit Card	Facebook	Ad fee	61.70
Bill Pmt -Check	02/01/2017	Debit Card	Facebook	Ad fee	72.96
Bill Pmt -Check	02/02/2017	Debit Card	Crestline Specialties	250 Tote Bags	590.01
Bill Pmt -Check	02/03/2017	Payroll	Keith Williams	Travel for APA Mtg	438.71
Bill Pmt -Check	02/03/2017	2638	Arakadin Inc (AT Conference)	Conference Calls	4.88
Bill Pmt -Check	02/03/2017	2639	AT&T Elevator	Elevator Phone	34.97
Bill Pmt -Check	02/03/2017	2640	EAP Inc	February EAP	75.00
Bill Pmt -Check	02/03/2017	2641	Kenny, Snowden & Norine	December Legal	195.00
Bill Pmt -Check	02/03/2017	2642	North State Security	Security	211.00
General Journal	02/03/2017	1019	Teamwork HR	Payroll Ending Feb 3, 2017	42,977.83
Bill Pmt -Check	02/06/2017	2643	Utility Telephone	February Telephone	325.87
Bill Pmt -Check	02/09/2017	2644	Benefit Resource	Monthly FSA Fee	75.00
Bill Pmt -Check	02/09/2017	2645	CalPERS-Fiscal Services	Unfunded liability	2.97
Bill Pmt -Check	02/09/2017	2647	City of Redding Utilities	Utilities	344.06
Bill Pmt -Check	02/09/2017	2650	Interwest Consulting Group	GIS On-Call Services	120.00
Bill Pmt -Check	02/09/2017	2651	Michael Baker International	Triennial performance Review	1,575.00
Bill Pmt -Check	02/09/2017	2652	Office Depot	Office Supplies	81.90
Bill Pmt -Check	02/09/2017	2655	PG&E	Common Natural gas	77.42
Bill Pmt -Check	02/09/2017	2657	Shasta Regional Transportation Agency	Super Region Fee	500.00
Bill Pmt -Check	02/09/2017	2646	CalPERS-Fiscal Services	Retiree Health Premium	770.57
Bill Pmt -Check	02/09/2017	2648	City of Redding Utilities	Utilties	399.57
Bill Pmt -Check	02/09/2017	2653	PG&E	202A Natural Gas	156.01
Bill Pmt -Check	02/09/2017	2649	City of Redding Utilities	0216105-7	120.95
Bill Pmt -Check	02/09/2017	2654	PG&E	202B Natural Gas	51.12
Bill Pmt -Check	02/13/2017	2658	Office Depot	Office Supplies	212.95
Bill Pmt -Check	02/14/2017	2659	Apex Technology Management	Shasta County RTPA	1,743.47
Bill Pmt -Check	02/15/2017	Payroll	Dan Wayne	MPO Working Grp Travel	229.55
Bill Pmt -Check	02/15/2017	Payroll	Keith Williams	Local and CBAC Travel	293.95
Bill Pmt -Check	02/17/2017	2660	Apex Technology Management	Shasta County RTPA	56.70
Bill Pmt -Check	02/17/2017	2661	CALCOG	2017 Leadership Forum Registration-D. Little	475.00
Bill Pmt -Check	02/17/2017	2662	Janie Coffman	February PERS Medical	651.23
Bill Pmt -Check	02/17/2017	2663	New Venture Advisors LLC	Food Hub Consultants	7,500.00
Bill Pmt -Check	02/17/2017	2665	Office Depot	Office Supplies	462.98
Bill Pmt -Check	02/17/2017	2664	Record Searchlight	Public Notice	257.52
Bill Pmt -Check	02/17/2017	2666	Toole Design Group	ATP Consultant	17,035.27
Bill Pmt -Check	02/17/2017	2667	Western Business Products	Copier maintenance	282.64
General Journal	02/17/2017	1029	Teamwork HR	Payroll Ending Feb 17, 2017	34,559.75
Bill Pmt -Check	02/17/2017	Debit Card	Tech Transfer	Transit Class	145.00
Bill Pmt -Check	02/24/2017	Debit Card	Record Searchlight	Public Notice	119.88
Bill Pmt -Check	02/26/2017	Debit Card	Survey Monkey	Subscription Renewal	228.00
Bill Pmt -Check	02/27/2017	2668	AT&T Mobility	Cell Phone	274.72
Bill Pmt -Check	02/27/2017	2669	Bright's Redding Trophy	Name plates	32.17
Bill Pmt -Check	02/27/2017	2670	Carol's Lock and Key	Repair Locks	108.00
Bill Pmt -Check	02/27/2017	2671	Center for Policy and Research	Inter-City Bus Consultant	2,000.00
Bill Pmt -Check	02/27/2017	2672	Forest Design	February Landscaping	255.00
Bill Pmt -Check	02/27/2017	2676	Janie Coffman	Retiree Medical Premium Reimbursement	651.23
Bill Pmt -Check	02/27/2017	2673	Kenny, Snowden & Norine	Legal fees	435.00
Bill Pmt -Check	02/27/2017	2674	MJM Services	February Cleaning	425.00

Bill Pmt -Check	02/27/2017	2675	Office Depot	Office Supplies	35.38
General Journal	02/28/2017	1039	SRTA	Balance Adjustment	0.02
Bill Pmt -Check	03/01/2017	2677	CALCOG	M. Rickert Registration - Leadership Forum	475.00
Bill Pmt -Check	03/01/2017	2678	Charter Business	Internet	129.98
Bill Pmt -Check	03/01/2017	2679	EAP Inc	EAP Fee for March 2017	75.00
Bill Pmt -Check	03/01/2017	2680	Utility Telephone	March Telephone	325.87
General Journal	03/03/2017	1032	Teamwork HR	Payroll Ending March 3, 2017	41,854.44
Bill Pmt -Check	03/06/2017	Debit Card	Tech Transfer	Conference Registration	400.00
Bill Pmt -Check	03/09/2017	2681	Arakadin Inc (AT Conference)	February Conference Calls	34.72
Bill Pmt -Check	03/09/2017	2682	Benefit Resource	February FSA Fee	75.00
Bill Pmt -Check	03/09/2017	2683	CALCOG	2017 Leadership Forum Registration-K Schreder	475.00
Bill Pmt -Check	03/09/2017	2686	City of Redding Utilities	Utilities	391.21
Bill Pmt -Check	03/09/2017	2687	Janie Coffman	Adjust to Correct Med. Reimbursement Rate	28.20
Bill Pmt -Check	03/09/2017	2688	Michael Baker International	Triennial performance Review	145.00
Bill Pmt -Check	03/09/2017	2689	North State Security	February Security	211.00
Bill Pmt -Check	03/09/2017	2690	Office Depot	Office Supplies	99.47
Bill Pmt -Check	03/09/2017	2692	PG&E	Common Natural gas	53.69
Bill Pmt -Check	03/09/2017	2694	Shasta Senior Nutrition	January CTSA	20,993.63
Bill Pmt -Check	03/09/2017	2695	Western Business Products	Copier maintenance	319.03
Bill Pmt -Check	03/09/2017	2684	City of Redding Utilities	Utilities	110.50
Bill Pmt -Check	03/09/2017	2693	PG&E	202B Natural Gas	31.16
Bill Pmt -Check	03/09/2017	2685	City of Redding Utilities	Utilities	326.57
Bill Pmt -Check	03/09/2017	2691	PG&E	202A Natural Gas	110.88
Bill Pmt -Check	03/10/2017	ACH	Umpqua Bank	Check Reorder	153.52
Bill Pmt -Check	03/14/2017	Debit Card	Amazon.com	Lens Cap	11.00
Bill Pmt -Check	03/16/2017	2696	CalPERS-Fiscal Services	Unfunded Liability- March 2017	1.48
Bill Pmt -Check	03/16/2017	2698	Clarke Pest Control	Pest Control	105.00
Bill Pmt -Check	03/16/2017	2699	New Venture Advisors LLC	Food Hub Consultants	7,500.00
Bill Pmt -Check	03/16/2017	2700	Record Searchlight	Public Notice	399.60
Bill Pmt -Check	03/16/2017	2701	Toastmasters	Dues for K. Williams	51.00
Bill Pmt -Check	03/16/2017	2702	Toole Design Group	Go Shasta Consultant	14,836.98
General Journal	03/17/2017	1044	Teamwork HR	Payroll Ending March 17, 2017	33,917.99
Bill Pmt -Check	03/22/2017	Debit Card	Tax 1099 Support	File 2016 1099's	13.20
Bill Pmt -Check	03/23/2017	2703	Apex Technology Management	Shasta County RTPA	2,148.47
Bill Pmt -Check	03/23/2017	2704	AT&T Mobility	Cell Phone	136.27
Bill Pmt -Check	03/23/2017	2705	Bay Alarm	Security Alarm	201.00
Bill Pmt -Check	03/23/2017	2706	Environmental Systems Research Institute	ARCGIS License	1,968.88
Bill Pmt -Check	03/23/2017	2707	Forest Design	Landscape Maintenance	255.00
Bill Pmt -Check	03/23/2017	2708	MJM Services	Cleaning	519.00
Bill Pmt -Check	03/23/2017	2710	Western Business Products	Copier maintenance	282.64
Bill Pmt -Check	03/24/2017	Payroll	Dan Little	SGC Mtg Travel	186.68
Bill Pmt -Check	03/24/2017	Payroll	Jennifer Pollom	SGC Mtg Travel	96.43
Bill Pmt -Check	03/27/2017	Payroll	Dan Little	2017 CalCOG Conference Travel	837.17
Bill Pmt -Check	03/27/2017	2711	Interwest Consulting Group	GIS On-call Services	180.00
Bill Pmt -Check	03/27/2017	2712	Kenny, Snowden & Norine	Feb Legal	541.19
Bill Pmt -Check	03/27/2017	2713	Shasta Senior Nutrition	Feb CTSA	19,991.50
					268,732.26