STAFF REPORT

MEETING DATE:	**October 21, 2021**
SUBJECT:	**Approve Cash Disbursements for June through September 2021**
AGENDA ITEM:	**5-3**
STAFF CONTACT:	**Jessica Carlson, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve disbursements for the period of June 1, 2021, through September 30, 2021.

Dan Little
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Daniel S. Little, AICP, Executive Director

Attachment: SRTA Disbursements, June 1, 2021, through September 30, 2021.

Shasta Regional Transportation Agency
Cash Disbursements
June 1, 2021 - September 30, 2021

Date	Num	Name	Memo	Amount
06/04/2021	4297	City of Redding	Beach Bus Ad, City of Redding Recreation Summer Guide 2021	525.00
06/04/2021	4298	EAP Inc	EAP April/May Prorated closing business	56.25
06/04/2021	4299	Forest Design	May Landscape Maintenance	270.53
06/04/2021	4300	Nichols, Melberg	Professional Services thru 4/30/21 Exterior Improvements & Re-Roof	1,800.00
06/04/2021	4301	Siskiyou Elevator	Elevator Quarterly Maintenance and Inspection 2021	300.00
06/08/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	18,438.86
06/10/2021	4302	Apex Technology Management	Shasta County RTPA	2,464.53
06/10/2021	4303	Benefit Resource	May 2021	100.00
06/10/2021	4304	Citiguard	Formerly Hylton Security - May 2021	415.00
06/10/2021	4305	Utility Telephone	Telephone for 6/1 - 6/30/21	343.79
06/10/2021	4306	World Telecom	Transfer phone to other office during construction	93.75
06/10/2021	DEBIT	Anewscafe	Monthly Subscription Fee	1.35
06/10/2021	ACH	AT&T Elevator 7920	Elevator 5/20 - 6/19/21	104.58
06/10/2021	ACH	PG&E	SRTA Building Gas June	24.58
06/10/2021	DEBIT	Target	Office Coffeemaker	107.24
06/11/2021	ACH	CalPERS - CERBT	OPEB Prefunding - FY 2020/21	67,707.00
06/21/2021	4307	Apex Technology Management	IT Support - June	3,725.21
06/21/2021	4308	AT&T Mobility 6741	Mobile ATT Phones 6/2 - 7/1/21	181.01
06/21/2021	4309	Carrel's Office Solutions	Copier Lease May	64.03
06/21/2021	4310	MJM Services	June Janitorial	500.00
06/21/2021	4311	Redding Printing Co	15 Copies of Long Range Transit Plan	790.43
06/21/2021	4312	Spectrum Business	Internet June	134.98
06/21/2021	4313	The Pun Group	SRTA Audit for the Year ended June 30, 2020	21,212.00
06/24/2021	ACH	City of Redding Utilities	Utilities June	936.43
06/24/2021	DEBIT	Sacramento Business Journal	Annual Subscription Renewal	125.00
06/24/2021	DEBIT	AED Superstore	AED Replacement Pack and Battery Pak	179.54
06/24/2021	DEBIT	Facebook	Advertising - Beach Bus Post May 28-June 3, 2021	15.00
06/24/2021	DEBIT	Mailchimp	Online Survey Host Subscription May	19.97
06/24/2021	DEBIT	US Post Office	BOD Pkt Postage to Rickert and Doyle 6-28-21 BOD Mtg & LRTP Mailing	34.80
06/24/2021	DEBIT	Verizon	Mobile Verizon Phones 5/8 - 6/7/21	190.98
06/24/2021	DEBIT	Zoom	Monthly audio conf/webinar 6/17/21 - 7/16/21	140.00
06/24/2021	pyrl0625	Jennifer Pollom	Mileage Reimbursement 6/25/21	28.00
06/25/2021	PYRL0625	Amy Lindsey	Mileage Reimbursement 01/21 to 6/23/21	150.64
06/25/2021	PYRL0625	Eamon Johnston	Mileage Reimbursement 1/1/21 - 6/30/21	39.42
06/25/2021	PYRL0625	Michael Kuker	Reimbursement for Resilient Shasta Post	207.72
06/25/2021	PYRL0625	Sean Tiedgen	Mileage Reimbursement 1/1/21 - 6/22/21	15.68
06/30/2021	DEBIT	Anewscafe	Monthly Subscription	1.35
06/30/2021	DEBIT	GIS Certification Institute	GISCI Certification	285.00
06/30/2021	DEBIT	Facebook	Resilient Shasta Ads	160.00
06/30/2021	DEBIT	Record Searchlight	Monthly Subscription	9.99
06/30/2021	ACH	Umpqua Bank	Bank Fees June	23.00
06/30/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	13,886.87
07/02/2021	4314	Alliant Insurance Services, Inc	Crime Liability insurance Annual Premium Effective 7/1/21 to 7/1/22	1,117.00
07/02/2021	4315	AT&T Mobility	SRTA iPad 5/9 - 6/8/21	43.23
07/02/2021	4316	Bay Alarm	Alarm and Cameras Support and Monitoring	457.86
07/02/2021	4317	Bentley Advancing Infrastructure	CUBE Enterprise License	7,260.00
07/02/2021	4318	Circa Now, LLC	Shasta Connect Marketing May	2,156.80
07/02/2021	4320	Civic Plus	SRTA Website Annual Renewal Web Hosting/Support & SSL Cert	5,199.86
07/02/2021	4319	Dignity Health (DHCL)	Sunday On-Demand and SCTSA Services April/May	21,036.91
07/02/2021	4321	Forest Design	Landscape Maintenance June	278.65
07/02/2021	4322	Nichols, Melberg	Professional Services thru 4/30/21 Exterior Improvements & Re-Roof	1,800.00
07/02/2021	4323	RABA	Crosstown Express Free Fare Days thru 6/21/21	18,168.50
07/02/2021	4324	Record Searchlight	2021 FTIP Public Notice	146.40

Shasta Regional Transportation Agency
Cash Disbursements
June 1, 2021 - September 30, 2021

Date	Num	Name	Memo	Amount
07/02/2021	4325	Dignity Health (DHCL)	CTSA Free Fare - Reverse Transit April	22,188.71
07/02/2021	DEBIT	WP Engine	ShastaConnect Website Hosting Renewal	1,150.00
07/06/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	18,556.93
07/06/2021	DEBIT	Record Searchlight	Monthly Subscription	9.99
07/09/2021	4326	Benefit Resource	Admin July	100.00
07/09/2021	4327	Carol's Lock and Key	Broken 2nd floor balcony lock and cleaned out 1st floor lobby door lock	162.65
07/09/2021	4328	Dept of Industrial Relations	Elevator Inspection Fee/Permit	225.00
07/09/2021	4329	RABA	RABA Beach Bus Operation FY 20/21 5/27/21 - 6/26/21	6,014.40
07/09/2021	4330	Total Compensation Systems Inc	GASB 75 Roll-Forward Valuation 2nd Installment	675.00
07/09/2021	4331	Utility Telephone	Telephone for 7/1 - 7/31/21	342.93
07/12/2021	ACH	G&S Construction	SRTA Exterior Improvements & Re-Roof	319,906.08
07/13/2021	DEBIT	AT&T Elevator 7920	Elevator 6/20/21 - 7/19/21	104.58
07/16/2021	4332	Alliant Insurance Services, Inc	21/22 Special Property Insurance 07/01/21 to 07/01/22	14,904.23
07/16/2021	4333	Ben-Hur Marketing	Bus Shelter ads for Shasta Connect	10,375.00
07/16/2021	4334	Carrel's Office Solutions	Copier Lease for 6/1 to 6/30/21	183.62
07/16/2021	4335	Circa Now, LLC	Relaunch Shasta Connect 06/17-06/30	4,588.00
07/16/2021	4336	Citiguard	Security June	415.00
07/16/2021	4337	Dignity Health (DHCL)	CTSA Free Fare - Reverse Transit May 2021	23,543.89
07/16/2021	4338	DKS Associates	Shasta SIM update May	990.00
07/16/2021	4339	Kenny & Norine	Legal May	971.35
07/16/2021	4340	MJM Services	Janitorial July	500.00
07/16/2021	4341	North State Security	Additional Security for Building Construction 6/22/21-6/25/21	2,760.00
07/19/2021	DEBIT	Amazon.com	Ink - Office Expense	195.99
07/19/2021	DEBIT	Mailchimp	Online Survey Host Subscription June	19.97
07/19/2021	DEBIT	Zoom	Auto Conferencing, Webinar 500, Standard Pro Annual 7/17 - 7/16/22	439.80
07/20/2021	ACH	Umpqua Bank	Bank Fees July	24.25
07/22/2021	4342	AT&T Mobility 6741	Mobile ATT Phones 7/2 - 8/1/21	181.02
07/22/2021	4343	Clark Pest Control of Stockton	Pest Control June/July	108.00
07/22/2021	4344	Spectrum Business	Internet July	134.98
07/23/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	6,698.43
07/23/2021	DEBIT	Verizon	Mobile Verizon Phones 6/8 - 7/7/21	190.94
07/26/2021	ACH	City of Redding Utilities	Utilities July	1,066.73
07/26/2021	ACH	PG&E	Gas July	25.95
07/26/2021	ACH	Intuit	Quickbooks Annual 21-22	2,037.00
07/29/2021	4345	APA	American Planning Assoc. Dues	873.00
07/29/2021	4346	Apex Technology Management	IT Support - July	438.00
07/29/2021	4347	AT&T Mobility	SRTA iPad 6/9 - 7/8/21	43.23
07/29/2021	4348	Forest Design	Landscape July	278.65
07/29/2021	4349	Kenny & Norine	Legal June	484.89
07/29/2021	4350	Nichols, Melberg	Professional Services thru 6/30/21 Exterior Improvements & Re-Roof	1,800.00
07/29/2021	4351	Record Searchlight	June BOD Public Notice	156.00
07/29/2021	4352	Results Radio	Diestelhorst to Downtown Promotions	1,932.00
07/29/2021	4353	Siskiyou Elevator	Elevator Repair - State Inspection Findings 5/29/21	600.00
07/30/2021	DEBIT	Anewscafe	Monthly Subscription	1.35
08/02/2021	Debit	Facebook	Advertising - Resilient Shasta Public Workshop	100.00
08/04/2021	DEBIT	Record Searchlight	Monthly Subscription	9.99
08/05/2021	4354	Apex Technology Management	IT Support Aug	2,414.47
08/05/2021	4355	DFA Actuaries	GASB 68 Reporting FY 2021	375.00
08/05/2021	4356	DKS Associates	ShastaSIM Professional Services June 1, 2021 thru June 30, 2021	1,270.00
08/09/2021	DEBIT	CAL ACT	CalACT 2021 Autumn Conference	530.00
08/11/2021	DEBIT	AT&T Elevator 7920	Elevator 7/20 - 8/19/21	104.27
08/12/2021	4357	Benefit Resource	Admin July	100.00

Date	Num	Name	Memo	Amount
08/12/2021	4358	CALCOG	Organization Dues Non-Advocacy for FY 21/22	5,099.00
08/12/2021	4359	Dignity Health (DHCL)	CTSA Free Fare - Reverse Transit June 2021	37,931.35
08/12/2021	4360	Signarama	Vehicle Wraps Starcraft Allstar Bus	9,738.30
08/12/2021	4361	Utility Telephone	Telephone for 8/1 - 8/31/21	342.62
08/12/2021	DEBIT	Office Depot	Office Supplies	372.07
08/12/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	18,623.99
08/12/2021	ACH	CalPERS-Fiscal Services	GASB 68 Reporting Services Fee	700.00
08/16/2021	ACH	PG&E	Gas August	24.33
08/16/2021	4362	Carrel's Office Solutions	Copier Lease for 7/1/21 to 7/31/21	45.20
08/16/2021	4363	MJM Services	August Janitorial	615.00
08/16/2021	4364	Spectrum Business	Internet August	134.98
08/17/2021	DEBIT	Amazon.com	Air Purifier Tower Replacement Filters	573.22
08/17/2021	DEBIT	Mailchimp	Online Survey Host Subscription July	19.97
08/17/2021	DEBIT	Zoom	Audio Conferencing and Webinar 8/17 - 9/16/21	140.00
08/18/2021	Debit	Amazon.com	Air Purifier Tower Replacement Filters	96.48
08/20/2021	ACH	Umpqua Bank	Bank Fees August	24.25
08/20/2021	2043	Eamon Johnston	Final Mileage Reimbursement	28.62
08/23/2021	ach	G&S Construction	SRTA Exterior Improvements & Re-Roof	177,633.37
08/23/2021	DEBIT	Verizon	Mobile Verizon Phones 7/8 - 8/7/21	193.10
08/23/2021	DEBIT	Amazon.com	Air Purifier Tower Replacement Filters	163.31
08/24/2021	DEBIT	APA	APA Transportation Planning Position Advertisement	295.00
08/24/2021	DEBIT	APA California	Transportation Planning Position Advertisement	90.00
08/25/2021	DEBIT	City of Redding Utilities	Utilities August	1,194.09
08/25/2021	DEBIT	Governmentjobs.com	Transportation Planner Position Advertisement	199.00
08/26/2021	4365	AT&T Mobility	SRTA iPad 7/9 - 8/8/21	43.23
08/26/2021	4366	AT&T Mobility 6741	Mobile ATT Phones 8/2 - 9/1/21	181.02
08/26/2021	4367	Circa Now, LLC	Relaunch Shasta Connect 7/1 - 7/31/21	7,870.80
08/26/2021	4368	Citiguard	Security July	415.00
08/26/2021	4369	DKS Associates	ShastaSIM Professional Services 7/1/21 -7/31/21	520.00
08/26/2021	4370	Kenny & Norine	Legal July	137.10
08/30/2021	DEBIT	Anewscafe	Monthly Subscription	1.35
09/03/2021	4371	Air-O Service	Maintenance of HVAC System (all suites)	2,150.00
09/03/2021	4372	Forest Design	Landscape August	278.65
09/03/2021	4373	Nichols, Melberg	Exterior Improvements & Re-Roof thru 7/31/21	1,800.00
09/03/2021	4374	World Telecom	On-site phoneline and mailbox work	62.50
09/04/2021	DEBIT	Record Searchlight	Monthly Subscription	9.99
09/09/2021	ACH	CalPERS-Fiscal Services	Employer Contributions - Retiree Benefits	18,236.02
09/10/2021	4375	Benefit Resource	Admin August	100.00
09/10/2021	4376	Citiguard	Security August	415.00
09/10/2021	4377	DFA Actuaries	Second (final) Installment for GASB 68 Cost Allocation	375.00
09/10/2021	4378	Utility Telephone	Telephone for 9/1 - 9/30/21	342.62
09/10/2021	DEBIT	Mailchimp	Online Survey Host Subscription August	19.97
09/13/2021	DEBIT	AT&T Elevator 7920	Elevator 8/20 - 9/19/21	104.18
09/13/2021	DEBIT	PG&E	Gas September	25.95
09/16/2021	4379	Apex Technology Management	IT Support September	2,414.47
09/16/2021	4380	Carrel's Office Solutions	Copier Lease 8/1 - 8/31/21	56.33
09/16/2021	4381	Jobs Available Inc	Advertising Planner Position	507.00
09/16/2021	4382	MJM Services	Janitorial September	500.00
09/16/2021	4383	Siskiyou Elevator	Elevator Quarterly Maintenance and Inspection 2021	300.00
09/16/2021	4384	Spectrum Business	Internet September	134.98
09/21/2021	DEBIT	City of Redding	Building Permit SRTA Building 2nd Floor Balcony	266.31
09/22/2021	ACH	City of Redding Utilities	Utilities September	995.49

Date	Num	Name	Memo	Amount
09/23/2021	4385	Alliant Insurance Services, Inc	2021/22 SLIP Insurance Premium	7,551.35
09/23/2021	4386	Kenny & Norine	Legal August	231.00
09/23/2021	DEBIT	Verizon	Mobile Verizon Phones 8/8 - 9/7/21	192.98
09/23/2021	4387	Apex Technology Management	IT Support July - Never Received	2,414.47
09/30/2021	4389	AT&T Mobility	SRTA iPad 8/9 - 9/8/21	43.23
09/30/2021	4388	AT&T Mobility 6741	Mobile ATT Phones 9/2 - 10/01/21	181.02
09/30/2021	4390	Dignity Health (DHCL)	CTSA Services July	27,335.41
09/30/2021	4391	Nichols, Melberg	Exterior Improvements & Re-Roof August	4,320.00
09/30/2021	4392	Clark Pest Control of Stockton	Pest Control August/September	108.00
				979,693.66
				979,693.66