



STAFF REPORT

MEETING DATE:	June 23, 2020
SUBJECT:	Approve a Sustainable Shasta Contract Extension with Alta Planning + Design to Develop Walking and Bicycling Projects for Competitive Grant Programs
AGENDA ITEM:	5-4
STAFF CONTACT:	Keith Williams, AICP, Senior Transportation Planner

STAFF RECOMMENDATION:

It is recommended that the board of directors approve a technical services agreement (TSA) extension with Alta Planning + Design for the completion of Sustainable Shasta by February 1, 2021.

DISCUSSION:

The TSA to complete "Sustainable Shasta: A Walk and Bike Network Downtown," which develops high-quality walking and bicycling projects for competitive grant programs, needs to be extended. After the Shasta Regional Transportation Agency (SRTA) received a Caltrans Sustainable Communities grant in 2017, SRTA contracted with Alta Planning + Design for \$447,198 to prepare walking and bicycling projects for competition in the state Active Transportation Program (ATP). The ATP deadline has been extended to September 15, 2020 and Caltrans has granted staff's request to extend the Sustainable Shasta expenditure deadline to February 1, 2021 (see attachment). The TSA with Alta Planning + Design is set to expire on June 30, 2020. Staff recommends extending the TSA to February 1, 2021 to finish public outreach, conceptual designs, and a project report. There is no change in compensation.

ALTERNATIVES:

The board of directors may deny the extension or request additional information for consideration.

OTHER AGENCY INVOLVEMENT:

SRTA staff is working closely with local agencies and Caltrans on Sustainable Shasta deliverables and associated ATP grant writing.

FISCAL IMPACT:

The original Caltrans grant award for Sustainable Shasta was \$447,890. There is no cost associated with the extension.

A handwritten signature in blue ink that reads "Dan Little".

Daniel S. Little, AICP, Executive Director

Attachment: Caltrans grant extension letter

DEPARTMENT OF TRANSPORTATION

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Making Conservation
a California Way of Life.

May 20, 2020

Dan Little, Executive Director
Shasta Regional Transportation Agency
1255 East Street Suite 202
Redding, CA 96001

Dear Mr. Little:

Caltrans District 2 has received and reviewed, Shasta Regional Transportation Agency's (SRTA) request for time extension for the following transportation planning grant awarded in Fiscal year 17-18:

Grant Program: FTA Section 5304, Sustainable Communities

Grant Title: Sustainable Shasta: A Walk and Bike Network for Downtowns

Sub-recipient: None

Grant Amount: \$447,890

Local Match: \$128,752

Total Project Amount: \$576,642

The recent request for a time extension has been approved. The new end date for this grant project is **February 1, 2021**. The final invoice for project activities and the final product are due within 60 days of the project end date and no further time extensions can be accommodated.

Caltrans appreciates SRTA's coordination and we look forward to the successful completion of this important project. Please contact Aaron Casas, District 2 Liaison, at (530)225-4732, if you have any questions concerning these grant funds or program requirements.

Mr. Dan Little
May 20, 2020
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Sincerely,



KATHY GRAH
CHIEF, Office of Community and Regional Planning

c: Aaron Casas, Associate Transportation Planner, Caltrans District 2
Tom Balkow, District Deputy Director Planning and Local Assistance
Brenda Caruso, Transportation Planner, Office of Regional Planning
Jacqueline Kahrs, Branch Chief, Office of Regional Planning