

# STAFF REPORT



|                       |                                              |
|-----------------------|----------------------------------------------|
| <b>MEETING DATE:</b>  | <b>October 21, 2021</b>                      |
| <b>SUBJECT:</b>       | <b>Correspondence</b>                        |
| <b>AGENDA ITEM:</b>   | <b>5-6</b>                                   |
| <b>STAFF CONTACT:</b> | <b>Amy Lindsey, Administrative Associate</b> |

Attached and summarized below is correspondence determined to be of interest to the board of directors.

## INCOMING CORRESPONDENCE

| Date    | From                                                                                                                                      | Subject                                                                                                                                                                                |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7/29/21 | California Department of Transportation, Division of Rail and Mass Transportation, Transit Grants and Contracts, Office Chief, Wendy King | Letter of award for FY 20-21 Low Carbon Transit Operations Program (LCTOP) project – 20-21-D02-012 ShastaConnect CTSA Rider Eligibility Expansion Project (Year 2) \$67,255.           |
| 7/29/21 | California Department of Transportation, Division of Rail and Mass Transportation, Transit Grants and Contracts, Office Chief, Wendy King | Letter of award for FY 20-21 Low Carbon Transit Operations Program (LCTOP) project – 20-21-D02-013 ShastaConnect Sunday On-Demand Transit Service Expansion Project (Year 2) \$115,910 |
| 9/1/21  | ShastaConnect Rider, Marion McKown                                                                                                        | Letter of support for ShastaConnect services and mobile app                                                                                                                            |

## OUTGOING CORRESPONDENCE

| Date     | To                                                                                   | Subject                                                                                          |
|----------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| 6/23/21  | Federal Transit Administration, Region 9, Alexander Smith                            | Letter of Concurrence for American Rescue Plan (ARP) Act FTA 5307 Application Number 1629-2021-2 |
| 10/13/21 | Tehama County Transportation Commission, Transportation Manager, Jessica Riske-Gomez | Letter of support for Tehama County Climate Adaptation Response Plan                             |

A handwritten signature in blue ink that reads "Dan Little".

**Daniel S. Little, AICP, Executive Director**

Attachment: SRTA Correspondence Letters

**DEPARTMENT OF TRANSPORTATION**  
OFFICE OF RAIL AND MASS TRANSPORTATION  
P.O. BOX 942874, MS-74  
SACRAMENTO, CA 94274-0001  
PHONE (916) 654-8811  
FAX (916) 6543-4565  
TTY 711  
www.dot.ca.gov



Making Conservation  
a California Way of Life.

**RECEIVED**  
**AUG 06 2021**  
SHASTA REGIONAL  
TRANSPORTATION AGENCY

July 29, 2021

Daniel S. Little  
Executive Director  
Shasta Regional Transportation Agency  
1255 East Street, Suite 202  
Redding, CA, 96001

Dear Daniel S. Little ,

Congratulations! Your FY20-21 Low Carbon Transit Operations Program (LCTOP) project meets the guidelines of the program and has been authorized for funding. The California Department of Transportation (Caltrans), in coordination with the California Air Resources Board, reviewed the project(s) listed below and have determined they meet the requirements for funding. The funding will be allocated directly to you, the lead agency, by the State Controller's Office.

20-21-D02-012 ShastaConnect CTSA Rider Eligibility Expansion \$67,255  
Project (Year 2)

Please use the project ID number listed above on all future correspondence with Caltrans LCTOP including all semi-annual reports, corrective action plans and final reports. A list of awarded FY 20-21 projects will be posted on the LCTOP website (<http://www.dot.ca.gov/drmt/splctop.html>) along with project summaries.

Should you have any questions, please feel free to contact LCTOP Branch Chief Courtney Williams, by phone at 916-216-2748 or by email at [LCTOPcomments@dot.ca.gov](mailto:LCTOPcomments@dot.ca.gov).

Sincerely,

  
Wendy King  
Office Chief  
Transit Grants and Contracts  
Division of Rail and Mass Transportation  
California Department of transportation



"Provide a safe, sustainable, integrated and efficient transportation system  
to enhance California's economy and livability"



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July 29, 2021

Daniel S. Little  
Executive Director  
Shasta Regional Transportation Agency  
1255 East Street, Suite 202  
Redding, CA, 96001

Dear Daniel S. Little,

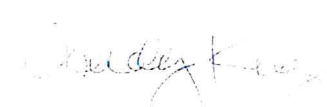
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|               |                                        |           |
|---------------|----------------------------------------|-----------|
| 20-21-D02-013 | ShastaConnect Sunday On-Demand Transit | \$115,910 |
|               | Service Expansion Project (Year 2)     |           |

Please use the project ID number listed above on all future correspondence with Caltrans LCTOP including all semi-annual reports, corrective action plans and final reports. A list of awarded FY 20-21 projects will be posted on the LCTOP website (<http://www.dot.ca.gov/drmt/splctop.html>) along with project summaries.

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Sincerely,

  
Wendy King  
Office Chief  
Transit Grants and Contracts  
Division of Rail and Mass Transportation  
California Department of transportation



*"Provide a safe, sustainable, integrated and efficient transportation system  
to enhance California's economy and livability"*



Dear Dignity Health -  
Letter # 2 -

I forgot the most  
important thought about  
your service!

It's not just the  
service that is keeping  
the thought - it's the whole  
family - with less stress  
on the primary driver, less  
scheduling to get mom  
or dad to the doctor -  
or to friends - or  
just shopping. What a  
relief to the son or  
daughter with 2 or 3 other  
family members with  
needs! Way to go!

Miriam Meltman

Dear Dignity Dear People -!  
Did that get your  
attention?

What a tremendous  
service you provide to  
seniors - you have made  
a difference to me - as  
well as my daughter  
who now has to take  
her husband (who is no  
longer can drive) to her  
Dr, appts - and herself to  
rehab - so your service  
for me releases her of  
one more responsibility -  
you are too good!

With af love &  
appreciation

Miriam Meltman



1255 East Street, Suite 202 • Redding, CA 96001 • (530) 262-6190 • FAX (530)262-6189  
E-mail [srta@srta.ca.gov](mailto:srta@srta.ca.gov) • Website [www.srta.ca.gov](http://www.srta.ca.gov)

Daniel S. Little, Executive Director

June 23, 2021

Alexander Smith  
Federal Transit Administration, Region 9  
90 Seventh Street, Suite 15-300  
San Francisco, CA 94103

**Re: Letter of Concurrence for American Rescue Plan (ARP) Act FTA 5307 Application Number 1629-2021-2**

Dear Mr. Smith:

The Redding Area Bus Authority (RABA) is applying for Federal Transit Administration (FTA) 5307 operating assistance funding through the American Rescue Plan (ARP) Act of 2021. RABA serves the south-central urbanized area of Shasta County which encompasses the Redding, CA Small Urbanized Area (UZA # 63750). As the metropolitan planning organization (MPO) for the Shasta Region, the Shasta Regional Transportation Agency (SRTA) concurs with the programming amounts stated in RABA's application (1629-2021-2). The grant requests \$2,045,770 FTA 5307 operating assistance, per the table listing below.

| Direct Recipient Name      | FTA Recipient ID | Description and Grant ID #                                                                                            | 5307 Split Allocation |
|----------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------|-----------------------|
| Redding Area Bus Authority | 1629             | Redding Area Bus Authority<br>American Rescue Plan Act of 2021<br>5307 FY 21-23 Operating Assistance<br>(1629-2021-2) | \$2,045,770           |
| TOTAL =                    |                  |                                                                                                                       | \$2,045,770           |

As the ARP language states, "Projects are not required to be in the TIP or STIP if they do not involve substantial changes to the function, location, or capacity of the asset(s) involved."

If you have any questions or comments, please contact Eamon Johnston, Assistant Transportation Planner, at (530) 262-6187 or [ejohnston@srta.ca.gov](mailto:ejohnston@srta.ca.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "D. Little".

Daniel S. Little, AICP, Executive Director, Shasta Regional Transportation Agency (SRTA)

cc: Ted Matley, FTA, Region 9



1255 East Street, Suite 202 • Redding, CA 96001 • (530)262-6190 • FAX (530)262-6189  
E-Mail [srta@srta.ca.gov](mailto:srta@srta.ca.gov) • HOME PAGE [www.srta.ca.gov](http://www.srta.ca.gov)

**Daniel S. Little, Executive Director**

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October 13, 2021

Jessica Riske-Gomez, Transportation Manager  
Tehama County Transportation Commission  
9380 San Benito Ave  
Gerber, CA 96035

**Subject: Tehama County Climate Adaptation Response Plan**

Dear Ms. Riske-Gomez,

The Shasta Regional Transportation Agency (SRTA) is pleased to support the Tehama County Transportation Commission's (TCTC) 2022/23 Caltrans Sustainable Transportation Planning Program grant application to develop a Climate Adaptation Response Plan. SRTA recognizes TCTC's need for funding and encourages their efforts to establish a climate adaptation response plan for Tehama County. The plan will aid TCTC's goal to effectively implement regional transportation projects that can assist to prepare for future hazards. TCTC's plan will complement SRTA's ResilientShasta Extreme Climate Event Mobility and Adaptation Plan. ResilientShasta identifies ways to help improve the safety, resiliency, and efficiency of our regional transportation system in the face of climate change and extreme weather events.

TCTC's plan will analyze the current transportation system and identify short-term and long-term strategies, goals, and actions that will aid in improving the transportation network to accommodate mass mobilizations in the event of an evacuation scenario. The plan will also explore options to develop a web-based emergency alert notification system. Mobility and emergency response efforts in Tehama County would greatly benefit from a comprehensive planning document that forecasts and establishes individual, community, and public roles and resources.

The Tehama County Transportation Commission, in response to recent wildfire events, recognizes the level of vulnerability and risk community members face without the clarity of a Climate Adaptation Response Plan. Efforts to establish a plan will help Tehama County improve the transportation network system to accommodate mass evacuations, ultimately saving community lives, resources, and infrastructure.

SRTA is pleased to support TCTC's proposed project and the pursuit of Caltrans' Sustainable Transportation Planning funds. Funding, if received, will undoubtedly benefit the safety, viability, and well-being of communities in the entire North State Super Region, including the Shasta Region. SRTA looks forward to working with TCTC on the project.

Sincerely,

A handwritten signature in blue ink, appearing to read "Daniel S. Little".

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Daniel S. Little, AICP, Executive Director