

STAFF REPORT



MEETING DATE:	April 23, 2019
SUBJECT:	Review and Approve Amendment #5 to SRTA's Fiscal Year 2018/19 Budget and Overall Work Program
AGENDA ITEM:	5-7
STAFF CONTACT:	Sean Tiedgen, AICP, Senior Transportation Planner

SUMMARY:

An amendment to SRTA's fiscal year (FY) 2018/19 budget and Overall Work Program (OWP) is needed to reflect increased allocations in FY 2018/19 federal grant funds and minor updates based on project schedules.

STAFF RECOMMENDATION:

It is recommended that the board of directors approve Amendment #5 to SRTA's FY 2018/19 budget and Overall Work Program pursuant to Resolution 19-07 (Attachment A), thereby increasing SRTA's FY 2018/19 budget by \$85,262 for a total of \$16,082,074.

DISCUSSION:

SRTA's budget and Overall Work Program (OWP) must be amended periodically to reflect changes in grant funding and workload. Approval of the attached amendment is needed to reflect increases in SRTA's FY 2018/19 allocation of federal planning funds and to make several minor updates to planning projects, which are summarized below.

Increased federal planning funds – SRTA received notification from Caltrans on March 27, 2019, that the final allocations of FY 2018/19 Federal Highway Administration planning (FHWA PL) funds and Federal Transit Administration (FTA 5303) planning funds are \$22,997 higher for SRTA than previously estimated and requests SRTA update our Overall Work Program to reflect these increased amounts. Various work elements were updated to account for the increase in planning funds and required matching funds.

Sunday Transit – Adjustments were made to reflect hours toward planning activities for the Sunday Transit Demonstration Project. This resulted in a reduction of \$61,157 towards Local Transportation Funds and a corresponding increase in federal planning funds.

Pass through Funds – Federal planning funds were provided to the city of Redding in FY 2017/18 for their Downtown Parking Study. Invoices for the project were less than estimated in FY 2017/18 and the balance of funds is rolled over to reflect remaining funds, resulting in a \$20,000 budget increase.

ALTERNATIVES:

The board of directors may modify Amendment #5 to SRTA's FY 2018/19 budget, provided that such changes are consistent with project funding eligibility requirements.

OTHER AGENCY INVOLVEMENT:

OWP amendments require approval by Caltrans District 2, the Federal Highway Administration, and the Federal Transit Administration. Caltrans District 2 staff have reviewed the updated OWP worksheets. The Technical Advisory Committee (TAC) concurs with the staff recommendation.

FISCAL IMPACT:

Amendment #5 reflects an increase of \$85,262 to SRTA's revenues and expenditures for planning activities due to an increased allocation of federal planning funds, and minor adjustments to other work activities. Changes are summarized in Resolution 19-07 (Attachment A) and highlighted in yellow in Attachments B and C.

Daniel S. Little, AICP, Executive Director

Attachments:

- A: Resolution Number 19-07: Amendment #5 to SRTA's Fiscal Year 2018/19 Budget and OWP – *not available at TAC*
- B: Amended OWP Budget Worksheets (changes in yellow) are available online at: <http://www.srta.ca.gov/148/Overall-Work-Program>
- C: Amended SRTA Comprehensive Fiscal Year 2018/19 Budget – *not available at TAC*