STAFF REPORT

MEETING DATE:	**June 28, 2021**
SUBJECT:	**Receive Report of Executive Director Actions Taken (Resolution 20-14) Regarding Repairs to the SRTA Building at 1255 East Street, Redding, and Affirm Continuation of Emergency Declaration *(Six Affirmative Votes Required)***
AGENDA ITEM:	**5-7**
STAFF CONTACT:	**Daniel S. Little, Executive Director**

STAFF RECOMMENDATION:

It is recommended that the board of directors:

1. Receive a report of executive director actions taken under delegated emergency authority (Resolution 20-14) regarding repairs to the SRTA building at 1255 East Street, Redding; and
2. Continue the emergency finding of Resolution No. 20-14 approved September 30, 2020.

Six affirmative votes are required.

DISCUSSION:

On September 30, 2020, the board of directors made an emergency finding authorizing the executive director to take all needed actions to protect and repair the building because of mold and water damage (see staff report on SRTA website). Public Contract Code Sections 1102 and 22050 provide for the emergency finding and waiver of competitive bidding requirements. Accordingly, any actions taken are reported to the board of directors at each regular meeting. Under the emergency finding, on October 27, 2020, the executive director executed Contract #2020-05 with G & S Construction for the SRTA Exterior Improvements and Re-Roof project for a total of $696,120, (contract on SRTA website).

Actions taken since April 27, 2021, board meeting includes:

- The construction contract was extended to allow work through July 31, 2021, without the contractor incurring penalties.
- Further issues discovered with the roof drainage will require added repairs totaling approximately $23,000.

ALTERNATIVES

The board may decline to continue the emergency finding. The delegation of emergency authority to the executive director would cease, limiting prompt actions needed to address unforeseen issues related to the building repair.

FISCAL IMPACT

SRTA will be reimbursed for the $696,120 in repair costs, plus added costs, over a 20-year period as part of the entire building depreciation through the indirect cost allocation plan. Cash to immediately pay for repairs will come from SRTA's Transportation Development Act (TDA) allocations and the SRTA TDA loan fund.

Dan Little

Daniel S. Little, AICP, Executive Director