



STAFF REPORT

MEETING DATE:	June 25, 2025
SUBJECT:	Approve Redding Area Bus Authority (RABA) State Transit Assistance (STA) Reserve Request up to \$300,000 to Purchase Two Trolleys
AGENDA ITEM:	7-7
STAFF CONTACT:	Jennifer Pollom, AICP, Senior Transportation Planner

STAFF RECOMMENDATION:

It is recommended that the board of directors approve RABA's request for \$300,000 from the regional State Transit Assistance (STA) reserves for the purchase of two trolleys.

DISCUSSION:

Background – Under the Transportation Development Act (TDA), STA funds are allocated for transit-only operations and capital expenses based on an annual budget provided by RABA. As the Regional Transportation Planning Agency for the Shasta Region, SRTA administers these funds, in accordance with the TDA. During the TDA budget process, SRTA allocates STA funds based on estimated transit obligations and other requested transit priority projects, while any remaining estimated STA revenue is deposited into a regional reserve account available for future use. Any STA-eligible transit provider can submit a claim for STA reserve funds, and requests are brought to the board of directors for consideration.

RABA is the only recognized STA transit operator in the Shasta Region and is permitted to request these funds. RABA staff requested funds on May 29, 2025, to replace two buses with trolley-style buses (see attached letter). The RABA board considered this item at their meeting on June 16, 2025. Staff determined the request meets the allowable use of STA funds under the TDA and recommend approval. If approved, payment can be made to RABA within five to seven days of notice that they accepted the vehicles.

ALTERNATIVES:

The board of directors may fund in part, or decline, RABA's request for STA reserve funds. The board may direct SRTA staff as to the method and timing of the reimbursements to RABA.

FISCAL & POLICY COMMITTEE:

///The Fiscal & Policy Committee met on June 16, 2025, to discuss RABA's STA reserve request.///

FISCAL IMPACT:

STA program funds can only be spent on regional transit capital and operations activities. RABA requested \$300,000 from SRTA's regional STA reserve account for two trolleys. In April 2025, these reserves were invested in the California Asset Management Pool (CAMP) to maximize interest. As of May 31, 2025, the STA reserve balance is \$1,060,616.35. Approval of RABA's request will leave an STA reserve of approximately \$760,616.35. If approved, RABA will submit an STA claim form to SRTA, according to existing policies, for the requested funds. SRTA would instruct the Shasta County Treasurer to remit payment directly to RABA for the approved amount.

Sean Tiedgen, AICP, Executive Director

Attachment: RABA Letter to SRTA - STA reserve - Trolleys



May 29, 2025

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (SRTA)
1255 East Street, Suite 202
Redding, CA 96001

Re: Request for Funding from the State Transit Assistance (STA) Reserve

Dear Mr. Tiedgen,

The Redding Area Bus Authority (RABA) would like to make a request to SRTA regarding receipt of \$300,000 to purchase two 23 foot trolley vehicles from the Town of Cary, NC.

RABA intends to use these to purchase these trolley vehicles to replace older 2009 and 2010 GILLIG Low Floor buses that have exceeded their useful life in age and miles. Proceeds from the disposal of these two transit vehicles will be used to support RABA transit operations.

This matter will be placed on the agenda at the RABA Board of Directors meeting on June 16, 2025 and should the RABA Board of Directors approve this request and agreement to purchase the trolley vehicles, RABA would request reimbursement of the requested amount upon payment to the Town of Cary due to occur no later than June 30, 2025.

We respectfully request your consideration of this request and for placement of this matter on the next SRTA Board of Directors agenda should the RABA Board of Directors approve this request.

Should you have any questions regarding this request, please contact me at 530.245.7116 or email jandoh@rabaride.com.

Sincerely,

A handwritten signature in black ink, appearing to read "John C. Andoh", written over a light blue horizontal line.

John C. Andoh
Transit General Manager
Redding Area Bus Authority

REDDING AREA BUS AUTHORITY

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